

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, July 11, 2023** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments

2. FINANCIAL

- 2.1 Discuss and consider approving projects for 2023 Certificate of Obligation

3. ROAD & BRIDGE

- 3.1 Discuss and consider increasing the allocated funds for FM 1409 signal from \$300,000 to a not to exceed amount of \$508,344 due to price escalations
- 3.2 Discuss and consider reorganizing the structure of Road and Bridge Department.
- 3.3 Discuss and consider Task Authorization Amendment #2 to Freese and Nichols in the amount of \$35,912.00 for Kilgore Parkway

4. ENGINEERING/PROJECT MANAGEMENT

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider Southeast Texas Housing Finance Corporation grant-funded Emergency Home Repair grant update
- 5.2 Discuss and consider ARPA Small Business/Non-Profit grant update
- 5.3 Discuss and consider approving 2024 HOT (Hotel Occupancy Tax) fund applications as recommended by the HOT Fund grant review committee (Old River Winfree Founders Day, TLC Memorial Marsh Fest, Texas Gatorfest, Johnny Ackel Memorial Rodeo, Texas Rice Festival and NERD CON)
- 5.4 Discuss and consider Tinci, Inc. Reinvestment Zone designation
- 5.5 Discuss and consider Systems International Global, Inc. Development Proposal

- 5.6 Discuss and consider Enterprise Products Operating LLC Economic Development Agreement and the Economic Development and Transfer Agreement (EDTA) with Baytown Area / West Chambers County Economic Development Foundation

6. PARKS & RECREATION

- 6.1 Discuss and consider a loan in the amount of \$515,000.00 for payments to YPS exhibitors with repayment to Chambers County
- 6.2 Discuss and consider entering into coastal easement with the Chambers Liberty Counties Navigation District for T-Head Dock and Bird Walk located at Fort Anahuac Park

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider approving reworking overhead doors at Wallisville VFD Station to include chain hoist and electric openers in the amount of \$12,500.00
- 7.2 Discuss and consider approving contractor and additional cost for FF&E and material testing for the new Commissioner Offices that will be in the West Annex No. 2 building

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider Anahuac VFD driveway repair from Cowboy Asphalt in the amount of \$9,982.00
- 10.2 Discuss and consider Commissioners Court Order prohibiting outdoor burning
- 10.3 Discuss and consider purchase of a Ford Explorer from Caldwell Country Ford in the amount of \$50,254.90

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a Monthly report-Justice of the Peace, Pct. 5

19.1.b Accept into record FEMA Certificate of Achievement for IS-841.A, IS-842.B, IS-843.A, IS-844.A, IS-845.A and IS-1002 for Samantha Humphrey-**Economic Development**

19.1.c Tax Office monthly reports

- 19.2 Claim Docket/Check Register
 - 19.2.a Payroll Check Register
- 19.3 Travel reimbursements and misc. expenditures
- 19.4 Budget amendments/transfers
- 19.5 Approve job descriptions
- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
 - 19.7.a Commissioners' Court minutes from March 28, 2023
 - 19.7.b Commissioners' Court minutes from June 27, 2023
 - 19.7.c Commissioners' Court minutes from February 14, 2023
- 19.8 Approve application for utility construction from Comcast to install fiber optic cable along Barge Dock Road-**R&B**
- 19.9 Approve CivicClerk Agenda Management 2023 Annual Renewal in the amount of \$14,826.00-**Technology**
- 19.10 Approve Ameriport Business Park South, Section 3-**R&B**
- 19.11 Approve using Chapter 19 funds to purchase 22 replacement iPads in the amount of \$6,600.00 for in-person voting-**County Clerk**
- 19.12 Approve appointment of Patti Long to the Library Advisory Board-**Library**
- 19.13 Approve TDA (Texas Department of Agriculture) Civil Rights Resolution-**Economic Development**
- 19.14 Approve contract with Jeffery S Ward & Associates to provide services for the GLO CDBG-Local Hazard Mitigations Plan Program-**Economic Development**
- 19.15 Approve 3-year renewal of I AM RESPONDING application used for EMS and Fire department calls in the amount of \$17,649.00-**Emerg. Mgmt.**
- 19.16 Accept into record the bi-monthly project report developed by the Department of Economic Development and Grant Management-**Economic Development**
- 19.17 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)
- 19.18 Approve Digiovanni Estates minor plat-**R&B**
- 19.19 Approve to extend time on task authorization 3 & 4 for Johnson, Miriam & Thompson through the end of December 2023-**R&B**
- 19.20 Approve the purchase of One (1) 2023 Chevrolet Silverado 1500 - \$46,122.25 and one (1) 2023 Chevrolet Silverado 2500HD - \$56,082.46-**Building Maintenance**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge