

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, July 25, 2023** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments

2. FINANCIAL

- 2.1 Discuss and consider presentation of the 2022 Annual Comprehensive Financial Report (ACFR) and Single Audit Report by Pattilo, Brown, & Hill, LLP
- 2.2 Discuss and consider the authorization to purchase NFIP flood insurance coverage for the Double Bayou Community Building

3. ROAD & BRIDGE

- 3.1 Discuss and consider approving Davis-Gentry Minor Plat
- 3.2 Public Hearing at 10:00 a.m. regarding replat of Egrets View Subdivision in Smith Point
- 3.3 Discuss and consider approving re-plat of Egrets View Subdivision in Smith Point
- 3.4 Discuss and consider update on Chambers County Speed Hump Policy
- 3.5 Discuss and consider entering into an Interlocal Cooperation Agreement with the City of Mont Belvieu regarding the Design and Installation of the FM 1409 Traffic Signal.
- 3.6 Discuss and consider entering into a Professional Service Agreement with Johnson, Mirmiran & Thompson, Inc. for services as prescribed in Traffic Impact Analysis RFQ
- 3.7 Discuss and consider Task Order Number one with Johnson, Mirmiran & Thompson, Inc. for the creation of a Traffic Impact Manual in the amount of \$30,000

4. ENGINEERING/PROJECT MANAGEMENT

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider approving resolution authorizing submission of an application to the

Texas Parks and Wildlife Local Park Grant Program and designating the Chambers County Judge as the County's representative and designated signatory for this project

- 5.2 Discuss and consider recognizing Chambers County Summer Employee Kiera Beechem for receipt of the Texas FFA Lone Star Degree at the 2023 Texas FFA State Convention
- 5.3 Public hearing at 10:00 a.m. regarding the Tinci Reinvestment Zone designation
- 5.4 Discuss and consider Order establishing Tinci Reinvestment Zone designation
- 5.5 Discuss and consider AmeriPort Building 19, LLC tax abatement application
- 5.6 Discuss and consider Falcon Commercial Development, LLC tax abatement application

6. PARKS & RECREATION

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider moving a trailer and portable building for Adult Probation to a new location on Airport Road
- 7.2 Discuss and consider approving Change Order #1 from Satterfield & Pontikes in the amount of \$112,960.00 for the New Women's Dormitory
- 7.3 Approve the purchase of a modular building, delivery, labor and material from Satellite, Inc. to be used for Anahuac EMS in the amount of \$330,800.00
- 7.4 Discuss and consider the written agreement to modify the Interim Service Agreement between Americus Holding LTD and Chambers County regarding the deadline for Americus Holding, LTD to provide the County with a Guaranteed Maximum Price for the Chambers County Justice Center Project construction cost

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

11. COMMUNICATIONS/TECHNOLOGY

- 11.1 Discuss and consider adding a "Prohibited Services" Subsection to the Information Technology Policy
- 11.2 Discuss and consider Information Technology Website Update

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

- 18.1 Discuss and consider request to pay Teresa Palacios comp hours and to allow overtime pay in lieu of comp time for the future

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be

enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a Monthly Report - Justice of the Peace, Pct. 1

19.1.b Monthly Report - Justice of the Peace, Pct. 6

19.1.c Monthly report-Justice of the Peace, Pct. 4

19.1.d Quarterly Report- 2nd Quarter 2023 Solid Waste Permit Report

19.1.e Quarterly Report- 2nd Quarter 2023 Environmental Health Permit Report

19.1.f Accept into the record Monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-June 2023, 2023 Capital Projects Activity Report-June 2023, and Outside Inmate Housing Cost Report-May 2023

19.2 Claim Docket/Check Register

19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.8 Approve Heights of Baytown Section 2 Plat-**R&B**

19.9 Approve application for utility construction from Pulte Homes to install a 6'x4' concrete pipe under Maley Road-**R&B**

19.10 Approve application for utility construction from Squan/Frontier to install fiber optic cable in the right-of-way of Lanai Drive-**R&B**

19.11 Approve application for utility construction from Squan/Frontier to install fiber optic cable in the right-of-way of Plantation Drive-**R&B**

19.12 Approve application for utility construction from Comcast to install fiber optic cable both overhead and bore in the rights-of-way of Lillard Ln, Goodyear Rd, Woodoak Dr, Pine Tree Ln, Oak Forest Ln, Cedar Ln, County Line Rd, Hillside Dr-**R&B**

19.13 Approve application for utility construction from Comcast to install fiber optic on Cindy Ln, Gou Hole Rd, Maley Rd, Spring Branch Dr, Williams Rd, and Cove Loop Rd-**R&B**

19.14 Approve TDHCA Civil Rights Resolution for the Community Resiliency Program-**Eco. Development**

19.15 Approve appointment of Labor Standards Officer for the TDHCA Community Resiliency Program-**Eco. Development**

19.16 Approve Hart Homes Estates plat-**R&B**

19.17 Approve declaring FEMA trailer located in Smith Point as surplus property-**Commissioner, Pct. 1**

19.18 Approve the surplus of a 2005 Ford E150 Van 82965-**CCSO**

- 19.19 Approve the surplus of a 2014 Ford Explorer-**CCSO**
- 19.20 Approve Occupancy Agreements for Hugo Point Park, Chambers County Golf Course and Double Bayou Park-**CCSO**
- 19.21 Approve grant application with Oxy Petroleum 1PointFive 2023 First Responders Program for two (2) handheld laser speed measurement devices-**CCSO**
- 19.22 Approve Memorandum of Understanding Grant Resolution regarding Operation Lone Star-**CCSO**
- 19.23 Approve payment to ESI, Inc. in the amount of \$31,952.43 for video server upgrade at the jail-**CCSO**
- 19.24 Approve payment to Hydrex Environmental for Semi-annual Groundwater Monitoring-**Solid Waste**
- 19.25 Approve payment to TCEQ for Environmental Permit FY23 Q3 in the amount of \$5,384.18-**Solid Waste**
- 19.26 Approve the authorization to go out for bids for five (5) Roll-Off Trucks-**Solid Waste**
- 19.27 Approve Amendment to Windstream Agreement to add internet services at the Cook Field Sports Complex-**Technology**
- 19.28 Approve the purchase of new tracks for the D6 Dozer from Mustang in the amount of \$5,126.08-**Solid Waste**
- 19.29 Approve the Emergency purchase of furniture for EMS Station 1-**EMS**
- 19.30 Approve going out for bids for Barrow Ranch Detention Pond Improvements-**R&B**
- 19.31 Approve going out for bids to dig the ditch along Hatcherville Road-**R&B**
- 19.32 Approve payment to Carr's City Tires in the amount of \$9,057.54-**CCSO**
- 19.33 Approve payment to Beauregard Parish in the amount of \$35,340.00 for inmate housing for the month of June -**CCSO**
- 19.34 Approve updated change order number 8R to SER Construction Partners, LLC in the amount of \$220,725.00 to reflect work completed (Kilgore Drainage-Section 2)-**R&B**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**

A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge