

On this the 25th day of July, A. D., 2023, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Judge Jimmy Sylvia

With the following members absent, to-wit:
County Clerk Heather H. Hawthorne

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:36 a.m. into Open Session. Commissioner Mark Tice offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

Director of Economic Development and Grant Administrator Samantha Humphrey informed the Court that Chambers County had been awarded a \$75,000 Park Your Park Grant through Niagara Bottling for playground equipment for the Beach City Community Building.

FINANCIAL

2.1 Discuss and consider presentation of the 2022 Annual Comprehensive Financial Report (ACFR) and Single Audit Report by Pattilo, Brown, & Hill, LLP

23-7-924 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to accept the 2022 Annual Comprehensive Financial Report (ACFR) and Single Audit Report by Pattilo, Brown, & Hill, LLP. Kent Willis of Pattilo, Brown & Hill, LLP gave a presentation on the audit, saying Chambers County received an unmodified opinion, which is the highest level of assurance. Comments by County Auditor Aaron Thomas, Judge Sylvia, Dagley, Gore and Tice.

Passed.

FINANCIAL**2.2 Discuss and consider the authorization to purchase NFIP flood insurance coverage for the Double Bayou Community Building**

23-7-946 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to authorize the purchase of NFIP flood insurance coverage for the Double Bayou Community Building. Comments by Assistant Asset/Risk Manager and Buyer Chris Daniels.

Passed; Insert.

ROAD & BRIDGE**3.1 Discuss and consider approving Davis-Gentry Minor Plat**

23-7-903 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to approve the Davis-Gentry Minor Plat. Comments by Floodplain Administrator / 9-1-1 Coordinator Brad Wilber and Hammond.

Passed; Insert.

ROAD & BRIDGE**3.4 Discuss and consider update on Chambers County Speed Hump Policy**

After some discussion, the item was tabled.

ECONOMIC DEVELOPMENT & TOURISM**5.3 Public hearing at 10:00 a.m. regarding the Tinci Reinvestment Zone designation**

At 10:08 a.m. the Court adjourned from Regular Session and entered into a public hearing regarding the Tinci Reinvestment Zone designation. There were no public comments. Court adjourned from the public hearing and returned to Open Session at 10:08 a.m.

ECONOMIC DEVELOPMENT & TOURISM**5.4 Discuss and consider Order establishing Tinci Reinvestment Zone designation**

23-7-965 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the Order establishing Tinci Reinvestment Zone designation. Comments by B.J. Simon, Economic Development Foundation, Dagley and Hammond.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.5 Discuss and consider AmeriPort Building 19, LLC tax abatement application

23-7-966 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the AmeriPort Building 19, LLC tax abatement application. Comments by B.J. Simon, Economic Development Foundation, Dagley, Judge Sylvia and Justin Loomis of AmeriPort.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.6 Discuss and consider Falcon Commercial Development, LLC tax abatement application

23-7-967 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to accept the Falcon Commercial Development, LLC tax abatement application. Comments by B.J. Simon, Economic Development Foundation, Hammond, Gore, Dagley, Judge Sylvia and Ben Newell of Falcon Commercial Development.

Passed; Insert.

ROAD & BRIDGE

3.2 Public Hearing at 10:00 a.m. regarding replat of Egrets View Subdivision in Smith Point

At 10:23 a.m. Court recessed from Regular Session and entered into a Public Hearing regarding the replat of Egrets View Subdivision in Smith Point. There were no public comments. At 10:24 a.m., the Court returned to Open Session.

ROAD & BRIDGE

3.3 Discuss and consider approving re-plat of Egrets View Subdivision in Smith Point

23-7-905 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to approve the re-plat of Egrets View Subdivision in Smith Point.

Passed; Insert.

ROAD & BRIDGE

3.5 Discuss and consider entering into an Interlocal Cooperation Agreement with the City of Mont Belvieu regarding the Design and Installation of the FM 1409 Traffic Signal.

23-7-944 Motion made by Commissioner, Pct. 3 Hammond and seconded by

Commissioner, Pct. 1 Gore to enter into an Interlocal Cooperation Agreement with the City of Mont Belvieu regarding the Design and Installation of the FM 1409 Traffic Signal. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ROAD & BRIDGE

3.6 Discuss and consider entering into a Professional Service Agreement with Johnson, Mirmiran & Thompson, Inc. for services as prescribed in Traffic Impact Analysis RFQ

23-7-947 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to enter into a Professional Service Agreement with Johnson, Mirmiran & Thompson, Inc. for services as prescribed in Traffic Impact Analysis RFQ. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ROAD & BRIDGE3.7

Discuss and consider Task Order Number one with Johnson, Mirmiran & Thompson, Inc. for the creation of a Traffic Impact Manual in the amount of \$30,000

23-7-948 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to approve Task Order Number One with Johnson, Mirmiran & Thompson, Inc. for the creation of a Traffic Impact Manual in the amount of \$30,000. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.4 Discuss and consider the written agreement to modify the Interim Service Agreement between Americus Holding LTD and Chambers County regarding the deadline for Americus Holding, LTD to provide the County with a Guaranteed Maximum Price for the Chambers County Justice Center Project construction cost

23-7-970 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the written agreement to modify the Interim Service Agreement between Americus Holding LTD and Chambers County regarding the deadline for Americus Holding, LTD to provide the County with a Guaranteed Maximum Price for the Chambers County Justice Center Project construction cost. Comments by Nathan Watkins of Americus, Judge Sylvia and Dagley.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider approving resolution authorizing submission of an application to the Texas Parks and Wildlife Local Park Grant Program and designating the Chambers County Judge as the County's representative and designated signatory for this project

23-7-900 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to approve a resolution authorizing submission of an application to the Texas Parks and Wildlife Local Park Grant Program and designating the Chambers County Judge as the County's representative and designated signatory for this project. Comments by Director of Economic Development and Grant Administrator Samantha Humphrey, Dagley and Judge Sylvia.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider recognizing Chambers County Summer Employee Kiera Beechem for receipt of the Texas FFA Lone Star Degree at the 2023 Texas FFA State Convention

23-7-911 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to recognize Chambers County Summer Employee Kiera Beechem for receipt of the Texas FFA Lone Star Degree at the 2023 Texas FFA State Convention. Comments by Director of Economic Development and Grant Administrator Samantha Humphrey.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider moving a trailer and portable building for Adult Probation to a new location on Airport Road

23-7-936 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve spending up to \$3,000.00 in order to move a trailer and portable building for Adult Probation to a new location on Airport Road. Comments by Project Manager Mike Lessley, County Purchasing Agent George Barrera, Judge Sylvia, Gore and Hammond.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider approving Change Order #1 from Satterfield & Pontikes in the amount of \$112,960.00 for the New Women's Dormitory

23-7-943 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve Change Order #1 from Satterfield & Pontikes in the amount of

\$112,960.00 for the New Women's Dormitory. Comments by Project Manager Mike Lessley, Dagley, County Auditor Aaron Thomas, Judge Sylvia, Hammond and Tice.
Passed; Insert.

MAINTENANCE & BUILDINGS

7.3 Approve the purchase of a modular building, delivery, labor and material from Satellite, Inc. to be used for Anahuac EMS in the amount of \$330,800.00

Item was tabled.

COMMUNICATIONS/TECHNOLOGY

11.1 Discuss and consider adding a "Prohibited Services" Subsection to the Information Technology Policy

23-7-925 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to approve adding a "Prohibited Services" Subsection to the Information Technology Policy. Comments by Information Technology Director Derek Parish.

Passed.

COMMUNICATIONS/TECHNOLOGY

11.2 Discuss and consider Information Technology Website Update

Information Technology Director Derek Parish told the Court that the County Website update would likely launch in October and the domain name would be changed.

PERSONNEL

18.1 Discuss and consider request to pay Teresa Palacios comp hours and to allow overtime pay in lieu of comp time for the future

23-7-969 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve the request to pay Teresa Palacios comp hours and to allow overtime pay in lieu of comp time for the future. Comments by Judge Sylvia, Human Resources Director Lauren VanDeventer, Gore, Hammond, and Custodian Supervisor Marina Muniz.

Passed; Insert.

CONSENT**19.1 Monthly reports**

23-6-804 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve the Monthly reports.

Passed.

CONSENT**19.1.a Monthly Report - Justice of the Peace, Pct. 1**

23-7-898 Motion made by Tice and seconded by Hammond to approve the Monthly Report - Justice of the Peace, Pct. 1.

Passed; Insert.

CONSENT**19.1.b Monthly Report - Justice of the Peace, Pct. 6**

23-7-899 Motion made by Tice and seconded by Hammond to approve the Monthly Report - Justice of the Peace, Pct. 6.

Passed; Insert.

CONSENT**19.1.c Monthly report-Justice of the Peace, Pct. 4**

23-7-902 Motion made by Tice and seconded by Hammond to approve the Monthly report-Justice of the Peace, Pct. 4.

Passed; Insert.

CONSENT**19.1.d Quarterly Report- 2nd Quarter 2023 Solid Waste Permit Report**

23-7-928 Motion made by Tice and seconded by Hammond to approve the Quarterly Report- 2nd Quarter 2023 Solid Waste Permit Report.

Passed; Insert.

CONSENT**19.1.e Quarterly Report- 2nd Quarter 2023 Environmental Health Permit Report**

23-7-929 Motion made by Tice and seconded by Hammond to approve the Quarterly Report- 2nd Quarter 2023 Environmental Health Permit Report.

Passed; Insert.

CONSENT

19.1.f Accept into the record Monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-June 2023, 2023 Capital Projects Activity Report-June 2023, and Outside Inmate Housing Cost Report-May 2023

23-7-935 Motion made by Tice and seconded by Hammond to accept into the record the Monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-June 2023, 2023 Capital Projects Activity Report-June 2023, and Outside Inmate Housing Cost Report-May 2023. Comments by Dagley and County Auditor Aaron Thomas.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

23-6-805 Motion made by Tice and seconded by Hammond to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

23-7-945 Motion made by Tice and seconded by Hammond to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

23-6-806 Motion made by Tice and seconded by Hammond to approve the Travel reimbursements and miscellaneous expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

23-6-807 Motion made by Tice and seconded by Hammond to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

None

CONSENT

19.6 Approve payroll changes

23-6-809 Motion made by Tice and seconded by Hammond to approve the payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

None submitted.

CONSENT

19.8 Approve Heights of Baytown Section 2 Plat-R&B

23-7-906 Motion made by Tice and seconded by Hammond to approve the Heights of Baytown Section 2 Plat-**R&B**.

Passed; Insert.

CONSENT

19.9 Approve application for utility construction from Pulte Homes to install a 6'x4' concrete pipe under Maley Road-R&B

Item was pulled.

CONSENT

19.10 Approve application for utility construction from Squan/Frontier to install fiber optic cable in the right-of-way of Lanai Drive-R&B

Item was tabled.

CONSENT

19.11 Approve application for utility construction from Squan/Frontier to install fiber optic cable in the right-of-way of Plantation Drive-R&B

Item was tabled.

CONSENT

19.12 Approve application for utility construction from Comcast to install fiber optic cable both overhead and bore in the rights-of-way of Lillard Ln, Goodyear Rd, Woodoak Dr, Pine Tree Ln, Oak Forest Ln, Cedar Ln, County Line Rd, Hillside Dr-R&B

Iten was tabled.

CONSENT

19.13 Approve application for utility construction from Comcast to install fiber optic on Cindy Ln, Gou Hole Rd, Maley Rd, Spring Branch Dr, Williams Rd, and Cove Loop Rd-R&B

Item was tabled.

CONSENT

19.14 Approve TDHCA Civil Rights Resolution for the Community Resiliency Program-Eco. Development

23-7-913 Motion made by Tice and seconded by Hammond to approve the TDHCA Civil Rights Resolution for the Community Resiliency Program-**Eco. Development.**

Passed; Insert.

CONSENT

19.15 Approve appointment of Labor Standards Officer for the TDHCA Community Resiliency Program-Eco. Development

23-7-914 Motion made by Tice and seconded by Hammond to approve the appointment of Labor Standards Officer for the TDHCA Community Resiliency Program-**Eco. Development.**

Passed; Insert.

CONSENT

19.16 Approve Hart Homes Estates plat-R&B

23-7-916 Motion made by Tice and seconded by Hammond to approve the Hart Homes Estates plat-**R&B.**

Passed; Insert.

CONSENT

19.17 Approve declaring FEMA trailer located in Smith Point as surplus property-Commissioner, Pct. 1

23-7-917 Motion made by Tice and seconded by Hammond to approve declaring FEMA trailer located in Smith Point as surplus property-**Commissioner, Pct. 1.**

Passed; Insert.

CONSENT

19.18 Approve the surplus of a 2005 Ford E150 Van 82965-CCSO

23-7-918 Motion made by Tice and seconded by Hammond to approve the surplus of a 2005 Ford E150 Van 82965-**CCSO.**

Passed; Insert.

CONSENT**19.19 Approve the surplus of a 2014 Ford Explorer-CCSO**

23-7-919 Motion made by Tice and seconded by Hammond to approve the surplus of a 2014 Ford Explorer-**CCSO**.

Passed; Insert.

CONSENT**19.20 Approve Occupancy Agreements for Hugo Point Park, Chambers County Golf Course and Double Bayou Park-CCSO**

23-7-920 Motion made by Tice and seconded by Hammond to approve the Occupancy Agreements for Hugo Point Park, Chambers County Golf Course and Double Bayou Park-**CCSO**.

Passed; Insert.

CONSENT**19.21 Approve grant application with Oxy Petroleum 1PointFive 2023 First Responders Program for two (2) handheld laser speed measurement devices-CCSO**

23-7-921 Motion made by Tice and seconded by Hammond to approve grant application with Oxy Petroleum 1PointFive 2023 First Responders Program for two (2) handheld laser speed measurement devices-**CCSO**.

Passed; Insert.

CONSENT**19.22 Approve Memorandum of Understanding Grant Resolution regarding Operation Lone Star-CCSO**

23-7-922 Motion made by Tice and seconded by Hammond to approve the Memorandum of Understanding Grant Resolution regarding Operation Lone Star-**CCSO**.

Passed; Insert.

CONSENT**19.23 Approve payment to ESI, Inc. in the amount of \$31,952.43 for video server upgrade at the jail-CCSO**

23-7-923 Motion made by Tice and seconded by Hammond to approve payment to ESI, Inc. in the amount of \$31,952.43 for video server upgrade at the jail-**CCSO**.

Passed; Insert.

CONSENT

19.24 Approve payment to Hydrex Environmental for Semi-annual Groundwater Monitoring-Solid Waste

23-7-926 Motion made by Tice and seconded by Hammond to approve payment to Hydrex Environmental for Semi-annual Groundwater Monitoring-**Solid Waste**.

Passed; Insert.

CONSENT

19.25 Approve payment to TCEQ for Environmental Permit FY23 Q3 in the amount of \$5,384.18-Solid Waste

23-7-927 Motion made by Tice and seconded by Hammond to approve payment to TCEQ for Environmental Permit FY23 Q3 in the amount of \$5,384.18-**Solid Waste**.

Passed; Insert.

CONSENT

19.26 Approve the authorization to go out for bids for five (5) Roll-Off Trucks-Solid Waste

23-7-932 Motion made by Tice and seconded by Hammond to approve the authorization to go out for bids for five (5) Roll-Off Trucks-**Solid Waste**.

Passed.

CONSENT

19.27 Approve Amendment to Windstream Agreement to add internet services at the Cook Field Sports Complex-Technology

23-7-933 Motion made by Tice and seconded by Hammond to approve the Amendment to Windstream Agreement to add internet services at the Cook Field Sports Complex-**Technology**.

Passed; Insert.

CONSENT

19.28 Approve the purchase of new tracks for the D6 Dozer from Mustang in the amount of \$5,126.08-Solid Waste

23-7-934 Motion made by Tice and seconded by Hammond to approve the purchase of new tracks for the D6 Dozer from Mustang in the amount of \$5,126.08-**Solid Waste**.

Passed; Insert.

CONSENT

19.29 Approve the Emergency purchase of furniture for EMS Station 1-EMS

23-7-939 Motion made by Tice and seconded by Hammond to approve the emergency

purchase of furniture for EMS Station 1-**EMS**. Comments by Daniel Burke of EMS.
Passed; Insert.

CONSENT

19.30 Approve going out for bids for Barrow Ranch Detention Pond Improvements-R&B

23-7-937 Motion made by Tice and seconded by Hammond to approve going out for bids for Barrow Ranch Detention Pond Improvements-**R&B**.

Passed.

CONSENT

19.31 Approve going out for bids to dig the ditch along Hatcherville Road-R&B

23-7-938 Motion made by Tice and seconded by Hammond to approve going out for bids to dig the ditch along Hatcherville Road-**R&B**.

Passed

CONSENT

19.32 Approve payment to Carr's City Tires in the amount of \$9,057.54-CCSO

23-7-941 Motion made by Tice and seconded by Hammond to approve payment to Carr's City Tires in the amount of \$9,057.54-**CCSO**.

Passed; Insert.

CONSENT

19.33 Approve payment to Beauregard Parish in the amount of \$35,340.00 for inmate housing for the month of June -CCSO

23-7-942 Motion made by Tice and seconded by Hammond to approve payment to Beauregard Parish in the amount of \$35,340.00 for inmate housing for the month of June -**CCSO**.

Passed; Insert.

CONSENT

19.34 Approve updated change order number 8R to SER Construction Partners, LLC in the amount of \$220,725.00 to reflect work completed (Kilgore Drainage-Section 2)-R&B

23-7-949 Motion made by Tice and seconded by Hammond to approve updated change order number 8R to SER Construction Partners, LLC in the amount of \$220,725.00 to reflect work completed (Kilgore Drainage-Section 2)-**R&B**.

Passed; Insert.

At 11:31 a.m., the Court adjourned into Executive Session. Court returned from Executive Session at 2:24 p .m.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

23-6-812 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the property swap with Ameriport, LLC out of the Chambers County School Land Survey, A-321, subject to an appraisal showing equal or positive value to the County. **Executive Session.**

Passed.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

There being no further business, Court adjourned at 2:25 p.m.

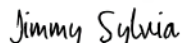
ATTEST:


Heather H. Hawthorne, County Clerk



APPROVED:

DocuSigned by:


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County Judge, Jimmy Sylvia