

**NOTICE OF OPEN MEETING  
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, August 22, 2023** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at [www.co.chambers.tx.us](http://www.co.chambers.tx.us)

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

**REGULAR MEETING AGENDA**

**1. ADMINISTRATION**

- 1.1 Citizen's comments
- 1.2 Discuss and consider selecting additional members for the 2023 Salary Grievance Committee
- 1.3 Discuss and consider the TAC Health and Employee Benefits Pool 2023-2024 renewal for Health and Dental Insurance

**2. FINANCIAL**

- 2.1 Discuss and consider setting a public hearing for the 2024 Proposed Budget for September 12, 2023, at 10:30 a.m.

**3. ROAD & BRIDGE**

- 3.1 Discuss and consider Seller's Station's HOA security camera placement within Station Drive right-of-way
- 3.2 Discuss and consider amendment to Wink to Webster pipeline easement agreement
- 3.3 Discuss and consider River Farm's HOA security camera placement within River Farms Drive right-of-way
- 3.4 Discuss and consider FM 1409 Change Order No. 20 for -\$178,451.00 for project closeout.
- 3.5 Discuss and consider entering into an Advanced Funding Agreement with the State of Texas for a bridge replacement on Loughridge Drive at Lee Gully

**4. ENGINEERING/PROJECT MANAGEMENT**

**5. ECONOMIC DEVELOPMENT & TOURISM**

- 5.1 Discuss and consider participating as a 2024 Bayou Bowl Ring Sponsor

- 5.2 Discuss and consider authorizing payment of invoices to DE Corp. for work completed on the ARPA-funded Landfill Cell up to \$450,000.
- 5.3 Discuss and consider amending ARPA Plan to transfer \$450,000 from Solid Waste Building project to Landfill Cell project GLs.
- 5.4 Discuss and consider approving Proposal for Drainage Improvement Analysis for Airport Road presented by Huitt-Zollars, Inc. (funded by ARPA)
- 5.5 Discuss and consider approving budgeting of \$94,500 in ARPA funds for the completion of a Drainage Improvement Analysis for Airport Road.
- 5.6 Discuss and consider AmeriPort Building 19, LLC reinvestment zone application.
- 5.7 Discuss and consider Samson Controls reinvestment zone application.

## **6. PARKS & RECREATION**

- 6.1 Discuss and consider adding two pier docks at Trinity River boat ramp under I-10 and awarding a bid of \$38,000.00 by 4L Construction.
- 6.2 Discuss and consider adding a new sidewalk at the West Sports Complex and additional paving at the West Complex community building. Consider awarding the bid of \$29,316.00 to Tippet Construction.

## **7. MAINTENANCE & BUILDINGS**

- 7.1 Discuss and consider bidding the New Restroom at McCollum Park using the Competitive Sealed Proposal Method.
- 7.2 Discuss and consider bidding the New Restroom at Whites Park using the Competitive Sealed Proposal Method.

## **8. SOLID WASTE**

## **9. ENVIRONMENTAL PROTECTION**

## **10. SAFETY/EMERGENCY MANAGEMENT/EMS**

- 10.1 Discuss and consider revisions to Commercial and Residential Fee Schedule
- 10.2 Public hearing at 10:00 a.m. regarding the Gatorfest 2023 Mass Gathering Permit
- 10.3 Discuss and consider Gatorfest 2023 Mass Gathering Permit Application

## **11. COMMUNICATIONS/TECHNOLOGY**

## **12. GOLF COURSE**

## **13. AIRPORTS**

## **14. HEALTH & WELFARE**

## **15. MOSQUITO CONTROL**

## **16. LIBRARY & HISTORICAL**

## **17. LAW ENFORCEMENT**

## **18. PERSONNEL**

- 18.1 Discuss and consider the re-structuring of the Youth Project Show
- 18.2 Discuss and consider the re-structuring of the Information Technology Department

## **19. CONSENT**

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

#### 19.1 Monthly reports

19.1.a Accept into the record monthly Auditor Reports: 2021 C.O. Activity Report-July 2023, 2023 C.O. Activity Report-July 2023, 2023 Capital Projects Activity Report-July 2023, Legal Fees Report-July 2023, and Outside Inmate Housing-June 2023.

19.1.b Approve monthly report-Justice of the Peace, Pct. 5

19.1.c Approve monthly report-Justice of the Peace, Pct. 4

19.1.d CCESD #1 Audit Report for 2021-2022

#### 19.2 Claim Docket/Check Register

19.2.a Payroll Check Registers

#### 19.3 Travel reimbursements and misc. expenditures

#### 19.4 Budget amendments/transfers

#### 19.5 Approve job descriptions

#### 19.6 Approve payroll changes

#### 19.7 Approve Commissioners Court minutes

19.7.a August 8, 2023-Regular Meeting

#### 19.8 Approve Subscription to Tyler Education Adoption & Managed Services (TEAMS) for Odyssey-**Technology/District Clerk**

#### 19.9 Approve the purchase of a Fujitsu FI-7700 Document Scanner Desktop for Elections-**County Clerk**

#### 19.10 Approve Frontier utility application to remove fiber optic cable from the center of Kilgore Parkway and to be placed accordingly within the right-of-way-**R&B**

#### 19.11 Approve Hope's Landing Minor Plat-**R&B**

#### 19.12 Accept into the record 2nd Quarter 2023 Investment Report-**Auditor**

#### 19.13 Approve Huddleston County Line Acres Minor Plat-**R&B**

#### 19.14 Approve Frontier Fiber Optic application for the installation of fiber optic cable within the right-of-way of Plantation Drive-**R&B**

#### 19.15 Approve Frontier Fiber Optic Utility Application for the installation of fiber optic cable within the right-of-way of Lanai Drive-**R&B**

#### 19.16 Approve Fiber Optic Utility applications for the installation of fiber optic cable within County rights-of-way-**R&B**

#### 19.17 Approve frozen sick leave for Tommy Speights-**HR**

#### 19.18 Approve vacation carryover for Haley Moreno (40 hrs.), James Williamson (40 hrs.) and Juan Grimaldo (40 hrs.)-**HR**

#### 19.19 Approve the November 7, 2023 Joint Constitutional Amendment Election Order-**County Clerk**

- 19.20 Adopt and accept the TDHCA Fair Housing Proclamation, proclaiming August as Fair Housing Month-**Eco. Development**
- 19.21 Accept into record application for grant funding submitted to Promoting Resilient Operations for Transformative, Efficient and Cost-Saving Transportation (PROTECT) Program-**Eco. Development**
- 19.22 Accept into record bi-monthly project report developed by the Department of Economic Development and Grant Management-**Eco. Development**
- 19.23 Approve going out for bids for the Needlepoint Road construction on the North and South side of Kilgore Parkway-**R&B**
- 19.24 Approve amending the amount of funds expended in the FY 2022 Port Security Grant from Sheriff's Office asset forfeiture funds (EMW-2022-PU-00489-R06)-**CCSO**

## **20. EXECUTIVE SESSION**

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**
- 20.4 Discuss and consider approving HOK's request for additional services under the existing agreement with County on the design of the Judicial Center-**Executive Session**

A handwritten signature in black ink, appearing to read 'Jimmy Sylvia', with a stylized, looping design.

Jimmy Sylvia, County Judge