

On this the 22nd day of August, A. D., 2023, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Clerk Heather H. Hawthorne
County Judge Jimmy Sylvia

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:40 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

Susan LeBlanc of State Representative Teri Leo Wilson's office read a letter from Leo Wilson. She asked the Court to suspend its efforts to move the Thomas Jefferson Chambers Home.

Commissioner Tommy Hammond also gave a Citizen's Comment. He suggested moving the Justice Center Project to land closer to Interstate 10.

ROAD & BRIDGE

3.4 Discuss and consider FM 1409 Change Order No. 20 for -\$178,451.00 for project closeout.

23-8-1121 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the FM 1409 Change Order No. 20 for \$178,451.00 for project closeout. Comments by Larry Marr of DEC (formerly Dannenbaum Engineering), Judge Sylvia, Tice, Hammond, County Engineer Robert Hall and Nick Bokale of DEC.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.6 Discuss and consider AmeriPort Building 19, LLC reinvestment zone application.

23-8-1137 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to set a public hearing on September 12, 2023, at 10:00 a.m. regarding the AmeriPort Building 19, LLC reinvestment zone application. Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.7 Discuss and consider Samson Controls reinvestment zone application.

23-8-1138 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to set a public hearing on September 12, 2023, at 10:00 a.m. regarding the Samson Controls reinvestment zone application. Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider participating as a 2024 Bayou Bowl Ring Sponsor

23-8-1054 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to participate as a 2024 Bayou Bowl Ring Sponsor. Comments by Director of Economic Development and Grand Administrator Samantha Humphrey and Judge Sylvia.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider authorizing payment of invoices to DE Corp. for work completed on the ARPA-funded Landfill Cell up to \$450,000.

23-8-1119 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to authorize payment of invoices to DE Corp for work completed on the ARPA-funded Landfill Cell up to \$450,000. Comments by Director of Economic Development and Grant Administrator Samantha Humphrey, County Auditor Aaron Thomas, Gore and Hammond.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.3 Discuss and consider amending ARPA Plan to transfer \$450,000 from Solid Waste Building project to Landfill Cell project GLs.

23-8-1120 Motion made by Commissioner, Pct. 3 Hammond and seconded by Gore to amend ARPA Plan to transfer \$450,000 from the Solid Waste Building project to Landfill Cell project GLs. Comments by Director of Economic Development and Grant Administrator Samantha Humphrey.

Passed.

ECONOMIC DEVELOPMENT & TOURISM**5.4 Discuss and consider approving Proposal for Drainage Improvement Analysis for Airport Road presented by Huitt-Zollars, Inc. (funded by ARPA)**

Agenda item tabled.

ECONOMIC DEVELOPMENT & TOURISM**5.5 Discuss and consider approving budgeting of \$94,500 in ARPA funds for the completion of a Drainage Improvement Analysis for Airport Road.**

Agenda item tabled.

ROAD & BRIDGE**3.1 Discuss and consider Seller's Station's HOA security camera placement within Station Drive right-of-way**

23-8-1082 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve Seller's Station's HOA security camera placement within Station Drive right-of-way. Comments by County Engineer Robert Hall.

Passed; Insert.

ROAD & BRIDGE**3.2 Discuss and consider amendment to Wink to Webster pipeline easement agreement**

23-8-1085 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to approve the amendment to Wink to Webster pipeline easement agreement. Comments by County Engineer Robert Hall.

Passed; Insert.

ROAD & BRIDGE**3.3 Discuss and consider River Farm's HOA security camera placement within River Farms Drive right-of-way**

23-8-1086 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve the River Farm's HOA security camera placement within River Farms Drive right-of-way. Comments by County Engineer Robert Hall.

Passed; Insert.

ROAD & BRIDGE**3.5 Discuss and consider entering into an Advanced Funding Agreement with the State of Texas for a bridge replacement on Loughridge Drive at Lee Gully**

23-8-1132 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to enter into an Advanced Funding Agreement with the State of Texas for a

bridge replacement on Loughridge Drive at Lee Gully. Comments by County Engineer Robert Hall, Gore and Hammond.

Passed; Insert.

PARKS & RECREATION

6.1 Discuss and consider adding two pier docks at Trinity River boat ramp under I-10 and awarding a bid of \$38,000.00 by 4L Construction.

23-8-1113 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to add two pier docks at Trinity River boat ramp under I-10 and awarding a bid of \$38,000.00 by 4L Construction. Comments by Parks Superintendent Kirk Sherman, Gore, Hammond, Director of Parks & Recreation John Parrott, County Engineer Robert Hall and Judge Sylvia.

Passed; Insert.

PARKS & RECREATION

6.2 Discuss and consider adding a new sidewalk at the West Sports Complex and additional paving at the West Complex community building. Consider awarding the bid of \$29,316.00 to Tippet Construction.

23-8-1114 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to add a new sidewalk at the West Sports Complex and additional paving at the West Complex community building and award the bid of \$29,316.00 to Tippet Construction. Comments by Parks Superintendent Kirk Sherman.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider bidding the New Restroom at McCollum Park using the Competitive Sealed Proposal Method.

23-8-1133 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to bid the new restroom at McCollum Park using the Competitive Sealed Proposal Method. Comments by Project Manager Mike Lessley

Passed.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider bidding the New Restroom at Whites Park using the Competitive Sealed Proposal Method.

23-8-1134 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to bid the new restroom at Whites Park using the Competitive Sealed Proposal Method. Comments by Project Manager Mike Lessley, Parks Superintendent Kirk Sherman and Hammond.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.1 Discuss and consider revisions to Commercial and Residential Fee Schedule**

23-8-1117 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to approve revisions to Commercial and Residential Fee Schedule. Comments by Fire Marshall Ryan Holzaepfel and Gore.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.2 Public hearing at 10:00 a.m. regarding the Gatorfest 2023 Mass Gathering Permit**

At 10:18 a.m., the Court recessed out of Regular Session and into a public hearing regarding the Gatorfest 2023 Mass Gathering Permit. There were no public comments. At 10:19 a.m., Court recessed out of the public hearing and returned to Regular Session.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.3 Discuss and consider Gatorfest 2023 Mass Gathering Permit Application**

23-8-1129 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to approve the Gatorfest 2023 Mass Gathering Permit Application pending the festival provides proof of insurance to Chambers County. Comments by Gore, Deputy Director of Economic Development Robbie King and Judge Sylvia.

Passed; Insert.

FINANCIAL**2.1 Discuss and consider setting a public hearing for the 2024 Proposed Budget for September 12, 2023, at 10:30 a.m.**

23-8-1112 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to set a public hearing for the 2024 Proposed Budget for September 12, 2023, at 10:30 a.m.

Passed.

ADMINISTRATION**1.2 Discuss and consider selecting additional members for the 2023 Salary Grievance Committee**

23-8-1066 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to select additional members for the 2023 Salary Grievance Committee. Mark Fuqua; Brian Burenheide; Angela Schmadl; Meagan Boykin; Michael

Ray Paris, Jr.; Jack D. Foster Jr.; Michelle Fuentes-Mullins; Geraldynn Bertrand; Tina Sells; Jeff Kindle; Ludivina Cardenas; Alex Ramos; Carol Lovette; William Mikesell; Deborah O'Quinn and Anita Hall were selected. Comments by County Clerk Heather Hawthorne and Judge Sylvia.

Passed.

ADMINISTRATION

1.3 Discuss and consider the TAC Health and Employee Benefits Pool 2023-2024 renewal for Health and Dental Insurance

23-8-1111 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to accept the TAC Health and Employee Benefits Pool 2023-2024 renewal for Health and Dental Insurance. Comments by Terry Brown of T. Ross Brown & Associates, Human Resources Director Lauren VanDeventer and Judge Sylvia.

Passed; Insert.

PERSONNEL

18.2 Discuss and consider the re-structuring of the Information Technology Department

23-8-1136 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the re-structuring of the Information Technology Department. Comments by Information Technology Director, Judge Sylvia, Dagley and Hammond.

Passed; Insert.

CONSENT

19.1 Monthly reports

23-7-983 Motion made by Tice and seconded by Gore to approve the Monthly reports.
Passed.

CONSENT

19.1.a Accept into the record monthly Auditor Reports: 2021 C.O. Activity Report-July 2023, 2023 C.O. Activity Report-July 2023, 2023 Capital Projects Activity Report-July 2023, Legal Fees Report-July 2023, and Outside Inmate Housing-June 2023.

23-8-1083 Motion made by Tice and seconded by Gore to accept into the record monthly Auditor Reports: 2021 C.O. Activity Report-July 2023, 2023 C.O. Activity

Report-July 2023, 2023 Capital Projects Activity Report-July 2023, Legal Fees Report-July 2023, and Outside Inmate Housing-June 2023.

Passed; Insert.

CONSENT

19.1.b Approve monthly report-Justice of the Peace, Pct. 5

23-8-1087 Motion made by Tice and seconded by Gore to approve the monthly report-Justice of the Peace, Pct. 5.

Passed; Insert.

CONSENT

19.1.c Approve monthly report-Justice of the Peace, Pct. 4

23-8-1088 Motion made by Tice and seconded by Gore to approve monthly report-Justice of the Peace, Pct. 4.

Passed; Insert.

CONSENT

19.1.d CCESD #1 Audit Report for 2021-2022

23-8-1094 Motion made by Tice and seconded by Gore to accept the CCESD #1 Audit Report for 2021-2022.

Passed.

CONSENT

19.2 Claim Docket/Check Register

23-7-984 Motion made by Tice and seconded by Gore to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Registers

23-8-1130 Motion made by Tice and seconded by Gore to approve the Payroll Check Registers.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

23-7-985 Motion made by Tice and seconded by Gore to approve the travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

23-7-986 Motion made by Tice and seconded by Gore to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

None submitted.

CONSENT

19.6 Approve payroll changes

23-7-988 Motion made by Tice and seconded by Gore to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a August 8, 2023-Regular Meeting

23-8-1126 Motion made by Tice and seconded by Gore to approve the August 8, 2023-Regular Meeting minutes.

Passed; Insert.

CONSENT

19.8 Approve Subscription to Tyler Education Adoption & Managed Services (TEAMS) for Odyssey-Technology/District Clerk

23-8-1053 Motion made by Tice and seconded by Gore to approve subscription to Tyler Education Adoption & Managed Services (TEAMS) for Odyssey-Technology/District Clerk.

Passed; Insert.

CONSENT

19.9 Approve the purchase of a Fujitsu FI-7700 Document Scanner Desktop for Elections-County Clerk

23-8-1067 Motion made by Tice and seconded by Gore to approve the purchase of a

Fujitsu FI-7700 Document Scanner Desktop for Elections-**County Clerk.**

Passed; Insert.

CONSENT

19.10 Approve Frontier utility application to remove fiber optic cable from the center of Kilgore Parkway and to be placed accordingly within the right-of-way-R&B

23-8-1080 Motion made by None and seconded by None to Approve Frontier utility application to remove fiber optic cable from the center of Kilgore Parkway and to be placed accordingly within the right-of-way-**R&B.**

Passed; Insert.

CONSENT

19.11 Approve Hope's Landing Minor Plat-R&B

23-8-1081 Motion made by Tice and seconded by Gore to approve Hope's Landing Minor Plat-**R&B.**

Passed; Insert.

CONSENT

19.12 Accept into the record 2nd Quarter 2023 Investment Report-Auditor

23-8-1084 Motion made by Tice and seconded by Gore to accept into the record 2nd Quarter 2023 Investment Report-**Auditor.**

Passed; Insert.

CONSENT

19.13 Approve Huddleston County Line Acres Minor Plat-R&B

23-8-1090 Motion made by Tice and seconded by Gore to approve Huddleston County Line Acres Minor Plat-**R&B.**

Passed; Insert.

CONSENT

19.14 Approve Frontier Fiber Optic application for the installation of fiber optic cable within the right-of-way of Plantation Drive-R&B

23-8-1091 Motion made by Tice and seconded by Gore to approve Frontier Fiber Optic application for the installation of fiber optic cable within the right-of-way of Plantation Drive-**R&B.**

Passed; Insert.

CONSENT

19.15 Approve Frontier Fiber Optic Utility Application for the installation of fiber optic cable within the right-of-way of Lanai Drive-R&B

23-8-1092 Motion made by Tice and seconded by Gore to approve Frontier Fiber Optic Utility Application for the installation of fiber optic cable within the right-of-way of Lanai Drive-**R&B**.

Passed; Insert.

CONSENT

19.16 Approve Fiber Optic Utility applications for the installation of fiber optic cable within County rights-of-way-R&B

23-8-1093 Motion made by Tice and seconded by Gore to approve Fiber Optic Utility applications for the installation of fiber optic cable within County rights-of-way-**R&B**.

Passed; Insert.

CONSENT

19.17 Approve frozen sick leave for Tommy Speights-HR

23-8-1095 Motion made by Tice and seconded by Gore to approve frozen sick leave for Tommy Speights-**HR**.

Passed; Insert.

CONSENT

19.18 Approve vacation carryover for Haley Moreno (40 hrs.), James Williamson (40 hrs.) and Juan Grimaldo (40 hrs.)-HR

23-8-1108 Motion made by Tice and seconded by Gore to approve vacation carryover for Haley Moreno (40 hrs.), James Williamson (40 hrs.) and Juan Grimaldo (40 hrs.)-**HR**.

Passed; Insert.

CONSENT

19.19 Approve the November 7, 2023 Joint Constitutional Amendment Election Order-County Clerk

23-8-1115 Motion made by Tice and seconded by Gore to approve the November 7, 2023 Joint Constitutional Amendment Election Order-**County Clerk**.

Passed; Insert.

CONSENT

19.20 Adopt and accept the TDHCA Fair Housing Proclamation, proclaiming August as Fair Housing Month-Eco. Development

23-8-1116 Motion made by Tice and seconded by Gore to adopt and accept the TDHCA Fair Housing Proclamation, proclaiming August as Fair Housing Month-**Eco. Development.**

Passed; Insert.

CONSENT

19.21 Accept into record application for grant funding submitted to Promoting Resilient Operations for Transformative, Efficient and Cost-Saving Transportation (PROTECT) Program-Eco. Development

23-8-1125 Motion made by Tice and seconded by Gore to accept into the record the application for grant funding submitted to Promoting Resilient Operations for Transformative, Efficient and Cost-Saving Transportation (PROTECT) Program-**Eco. Development.**

Passed; Insert.

CONSENT

19.22 Accept into record bi-monthly project report developed by the Department of Economic Development and Grant Management-Eco. Development

23-8-1127 Motion made by Tice and seconded by Gore to accept into record bi-monthly project report developed by the Department of Economic Development and Grant Management-**Eco. Development.**

Passed; Insert.

CONSENT

19.23 Approve going out for bids for the Needlepoint Road construction on the North and South side of Kilgore Parkway-R&B

23-8-1122 Motion made by Tice and seconded by Gore to approve going out for bids for the Needlepoint Road construction on the North and South side of Kilgore Parkway-**R&B.**

Passed.

CONSENT

19.24 Approve amending the amount of funds expended in the FY 2022 Port Security Grant from Sheriff's Office asset forfeiture funds (EMW-2022-PU-00489-R06)-CCSO

23-8-1131 Motion made by Tice and seconded by Gore to approve amending the amount of funds expended in the FY 2022 Port Security Grant from Sheriff's Office asset forfeiture funds (EMW-2022-PU-00489-R06)-**CCSO.**

Passed; Insert.

At 10:55 a.m. Court adjourned out of Regular Session and entered into Executive Session. At 1:56 p.m., the Court adjourned from Executive Session and entered into Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

EXECUTIVE SESSION

20.4 Discuss and consider approving HOK's request for additional services under the existing agreement with County on the design of the Judicial Center-Executive Session

No action taken.

PERSONNEL

18.1 Discuss and consider the re-structuring of the Youth Project Show

23-8-1110 Motion made by Commissioner, Pct. 3 Hammond to table the motion. Motion died for lack of a second.

23-8-1110 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve the restructuring of the Youth Project Show as presented and make Samantha Humphrey and John Parrott co-directors. Comments by Dagley.

Passed; Insert.

There being no further business, Court adjourned at 1:59 p.m.

ATTEST:

Heather H. Hawthorne

Heather H. Hawthorne, County Clerk



APPROVED:

DocuSigned by:

Jimmy Sylvia

1492536290FA478...

County Judge, Jimmy Sylvia