

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, November 28, 2023** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and accepting the 2023 Chambers County Sexual Assault Response Team Biennial Report
- 1.3 Discuss and consider approving payment of HO+K's Additional Service Request Invoice of \$199,000 for design work not included in current contract with HO+K for architectural design work for Chambers County Jail and Justice Center
- 1.4 Discuss and consider approving Tax Collection report from Perdue, Brandon, Fielder, Collins & Mott, LLP
- 1.5 Discuss and consider resale offer submitted by Galu Organization, LLC in the amount of \$20,000.00, Parcel 33966, CV24214
- 1.6 Discuss and consider appointments to the Transportation Policy Council (TPC) and the Transportation Advisory Committee (TAC)-January-December 2024
- 1.7 Discuss and consider approval of the 2023 Certified Tax Roll Summary pursuant to Property Tax Code, Section 26.09, Calculation of Tax

2. FINANCIAL

3. ROAD & BRIDGE

- 3.1 Discuss and consider the partial abandonment of Poncho Street in Oak Island
- 3.2 Discuss and consider setting a public hearing for the partial abandonment of Poncho Street in Oak Island
- 3.3 Discuss and consider options for allowing homes to be permitted within unimproved rights-of-way (ROW) within the county

- 3.4 Discuss and consider approving Teague Nall and Perkins, Inc. Fourth Amendment to Chambers Parkway scope of right-of-way services in the amount of \$12,750.00
- 3.5 Discuss and consider entering into an Interlocal Agreement with Houston-Galveston Area Council for Chambers County Thoroughfare Plan Study

4. ENGINEERING/PROJECT MANAGEMENT

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider naming the walking trail at Gregory Park in honor of Jesse Evans
- 5.2 Discuss and consider issuing Competitive Sealed Bids for the TDA CDBG Oak Street Bridge Project

6. PARKS & RECREATION

- 6.1 Discuss and consider moving \$75,000 from CO23-PARKS--002 to create a new project for soccer field lighting at Don McCleod Sports Complex
- 6.2 Discuss and consider paving the driveway/kayak launch from Cowboy Asphalt in the amount of \$9,485.00 at McCollum Park
- 6.3 Discuss and consider working with Houston Ship Channel T.R.E.E.S Program to plant trees in various parks and other areas of Chambers County
- 6.4 Discuss and consider transferring CO (Certificate of Obligation) money (\$34,000) from CO23-PARKS-011 for a new project for Disc Golf Course at Whites Park

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider hiring Auric Engineers to provide water and sewer drawings for the new restrooms at Little Eagle Park
- 7.2 Discuss and consider update on the Justice Center project

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider MOU (Memorandum of Understanding) with TDEM for participation in Texas Emergency Management Assistance Teams

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

- 18.1 Discuss and consider approving the hiring of Lindsey Scott as a Special Prosecutor for a Capital Murder Case in the amount of \$25,000.00

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a October monthly report, Justice of the Peace, Pct. 2

19.1.b October monthly report, Justice of the Peace, Pct. 6

19.1.c County Clerk's Office - October 2023

19.2 Claim Docket/Check Register

19.2.a Payroll Check Registers

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.8 Approve storm sewer application from Pulte Homes, LLC for utility construction parallel to 1420 Maley Rd.-**R&B**

19.9 Approve NRA (National Rifle Association) grant submission-**CCSO**

19.10 Accept into the record the Interlocal agreement between Anahuac ISD and Chambers County Sheriff's Office regarding a School Resource Officer-**CCSO**

19.11 Approve application from Quiddity for utility construction for force main under Kilgore Parkway-**R&B**

19.12 Approve Treasurer's Report - October 31, 2023-**Treasurer**

19.13 Approve the purchase of (3) 40 Yrd Open Top Roll-Offs and (1) 40 Yrd Compactor from Box Gang Manufacturing in the amount of \$35,590.00-**Solid Waste**

19.14 Approve payment to Hart Intercivic for November 7, 2023 Joint Constitutional Amendment Election services cost in the amount of \$17,901.26.-**County Clerk**

19.15 Approve Freese & Nichols Task authorization No. 5 for Professional Engineering Services for Expert Review and Expert Witness Services in relation to the Kilgore Regional Drainage Project-**R&B**

19.16 Approve the purchase of a 6" pump from Sage Pump Services in the amount of \$38,604.65-**Solid Waste**

19.17 Approve the 2023 Phase II (Small) MS4 Annual Stormwater Report-**Environmental Health**

19.18 Approve as presented budgeted Health Services Uniforms from Team Outfitters in the amount of \$7,771.00-**Health**

19.19 Approve replacing the generator at Road and Bridge – Loftin Buy Board Proposal 657-21 for \$139,721.00-**Building Maintenance**

19.20 Approve payment to Tippet Construction \$18,950.00 for miscellaneous repairs and new

flooring to the Offices at Road & Bridge after Asbestos Abatement-**Building Maintenance**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

20.4 Discuss and consider re-structure of Engineering Department

A handwritten signature in black ink, consisting of a stylized 'J' and 'S' followed by a horizontal line extending to the right.

Jimmy Sylvia, County Judge