

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Wednesday, December 27, 2023** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments

2. FINANCIAL

3. ROAD & BRIDGE

- 3.1 Discuss and consider acceptance of a transfer of Right of Way of a portion of Washington Avenue from the State of Texas to Chambers County, TX

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider approving a Resolution determining the acquisition of property to be a public necessity and authorizing and approving the acquisition and payment of compensation for the land acquisition for the project Hazel Court Road Access Project in Chambers County, Texas
- 4.2 Discuss and consider approving agreement with Centerpoint to install and maintain street lights along Kilgore Parkway

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider approving Master Services Agreement and Task Order 1 with CobbFendley for Completion of Application for TWDB/FEMA FMA Program
- 5.2 Discuss and consider approving contract with Public Management, Inc. and authorizing payment of up to \$12,000 for application development for TWDB/FEMA FMA Program
- 5.3 Discuss and consider entering into Studio Production Authorization Agreement with Viewpoint with Dennis Quaid
- 5.4 Discuss and consider voiding outstanding 2023 CCYPS award sponsorship balances and beginning 2024 CCYPS with zero balance due

- 5.5 Discuss and consider selecting Public Management, Inc. to provide administrative services for TWDB/FEMA Flood Mitigation Assistance Program
- 5.6 Discuss and consider selecting CobbFendley to provide architectural and engineering services for TWDB/FEMA Flood Mitigation Assistance Program

6. PARKS & RECREATION

7. MAINTENANCE & BUILDINGS

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

- 17.1 Approve TXDOT Selective Traffic Enforcement Program (STEP) grant acceptance and match

18. PERSONNEL

- 18.1 Discuss and consider Bilingual Stipend Agreement for County employees

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a November monthly report-JP 1

19.1.b November monthly report-JP 6

19.1.c November monthly report-JP 5

19.1.d November monthly report-JP 4

19.1.e Accept into the record monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-November 2023, 2023 Certificates of Obligation Activity Report-November 2023, 2023 Capital Projects Activity Report-November 2023, and Legal Fees Report-November 2023

19.2 Claim Docket/Check Register

19.2.a Payroll Check Registers

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
- 19.8 Approve utility application from Comcast for fiber optic installation in county right-of-way-
R&B
- 19.9 Approve Babin Estates Minor Plat-**R&B**
- 19.10 Approve Teel Estates Minor Plat-**R&B**
- 19.11 Approve the purchase of NextRequest Software for Public Information Request management in the amount of \$9,591.00-**County Attorney**
- 19.12 Approve payment to MalTech in the amount of \$18,416.61 for uplifting of CCSO vehicles-
CCSO
- 19.13 Approve payment to American Airboat in the amount of \$11,597.40 for airboat repairs-
CCSO
- 19.14 Approve application from Comcast for utility construction to install fiber optic utilities near Allen Circle-**R&B**
- 19.15 Approve Official Bond & Oath for George Barrera, Purchasing Agent; Aaron Thomas, Auditor; Celia Devillier, JP, Pct. 1; and David Hatfield, JP, Pct. 5-**Purchasing**
- 19.16 Approve 2024 IRS mileage rate of 67 cents-**Human Resources**
- 19.17 Accept into record the re-appointment of the Chambers County Auditor, Aaron Thomas and the re-appointment of the Chambers County Purchasing agent, George Barrera-
Human Resources
- 19.18 Accept all bids for 2024 Mosquito Control, Contractual Aerial Services, Contract Pilot Services and Insecticides - **Mosq. Control**
- 19.19 Accept all 2024 Aviation fuel bids- **Mosq. Control**
- 19.20 Approve payment to Kraftsman Playground in the amount of \$7,958.05 for the purchase of park amenities for Old-River (New Pavilion)-**Parks**
- 19.21 Approve payment to Kraftsman Playground in the amount of \$7,958.05 for park amenities at Speights Loop (New Pavilion)-**Parks**
- 19.22 Approve payment to Tippet Construction in the amount of \$23,700.75 to replace the roof and install concrete pad at Gregory Park-**Parks**
- 19.23 Approve payment to Rexel in the amount of \$29,896.01 for lights at the practice soccer fields at McCleod Sports Complex-**Parks**
- 19.24 Approve payment to Musco Sports Lighting in the amount of \$9,930.00 for control link system for soccer field lights at Westside Complex-**Parks**
- 19.25 Approve payment to Sorrells Tree Service in the amount of \$7,500.00 for tree removal, trash removal, and disc golf tree removal at White's Park-**Parks**
- 19.26 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)-**Treasurer**
- 19.27 Approve payment to Texas Materials Group in the amount of \$37,151.51 for road materials-**Solid Waste**

- 19.28 Approve updated Road & Bridge/Engineering Organizational chart-**Human Resources**
- 19.29 Accept all bids for diesel, gasoline and oil for 2024-**R&B**
- 19.30 Accept all bids for 2024 road construction material-**R&B**
- 19.31 Accept all bids for 2024 Culverts-**R&B**
- 19.32 Accept all bids for mechanic truck w/ crane & compressor-**R&B**
- 19.33 Approve payment to HKR Ranches, LLC in the amount of \$17,680.00 to install security glass and doors for the Pct. 5 Offices-**Building Maintenance**
- 19.34 Approve payment to Datavox, Inc. in the amount of \$42,981.22 for security access control/cameras (Anahuac) - **Tax Office**
- 19.35 Approve adding GPS tracking to 64 additional county vehicles-**Technology**
- 19.36 Accept into record the purchase of Mobile AV Solution from FordAV using Certificate of Obligation funds-**Technology**
- 19.37 Approve the Interlocal Agreement between Chambers County and the Regional Public Defender Office Local Government Corporation for Capital Cases, FY2024/25-**Co. Judge**
- 19.38 Approve the Archeology Antiquities permit application form for survey of Chambers Parkway-**R&B**
- 19.39 Approve FY2024 Victim Information and Notification Everyday (VINE) Service Renewal Agreement-**Co. Judge**
- 19.40 Approve the purchase of two (2) SCBA's (self-contained breathing apparatus) for Women's Temporary Jail in the amount of \$14,881.18-**Emerg. Mgmt.**
- 19.41 Approve Tax overpayment refunds (Sec.31.11)-**Tax Office**
- 19.42 Approve amended 2024 Chambers County holidays-**Human Resources**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**



Jimmy Sylvia, County Judge

