

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, January 23, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Public hearing at 10:00 a.m. for consideration and possible approval and adoption of an ordinance regulating Junkyards, Automotive Wrecking and Salvage Yards in Accordance with Chapter 396 of the Texas Transportation Code
- 1.3 Discuss and consider adoption of an ordinance regulating Junkyards, Automotive Wrecking and Salvage Yards in Accordance with Chapter 396 of the Texas Transportation Code
- 1.4 Discuss and consider approving the Agriculture and Hunting Lease between Chambers County and Blake and Brandy Turner, 421.959 acres located in the T & N O RR Company Survey, Abstract No. 245 and A. Middleton Survey, Section No. 88, Abstract No. 445, Chambers County, Texas
- 1.5 Discuss and consider approving Texas Parks and Wildlife Department County Boat Agent Agreement to allow the Tax Office to provide Boat Titling and Registration

2. FINANCIAL

- 2.1 Discuss and consider project adjustments on Certificates of Obligation 2021 and 2023

3. ROAD & BRIDGE

- 3.1 Discuss and consider MOU (Memorandum of Understanding) between Chambers County and Targa Resources regarding the abandonment of Warren Road and Pablo Road right of way and the distribution of proceeds to the affected tenants relocating within Chambers County
- 3.2 Discuss and consider setting a public hearing for the abandonment of right-of-way for Warren Road and Pablo Road
- 3.3 Discuss and consider the presentation of the award to Chambers County from ASHE

(American Society of Highway Engineers) Houston Chapter for 2023 Outstanding Project of the Year-FM 1409 Roadway Extension Project

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and Consider allowing Engineering to internally approve utility applications along Bailey Rd while working through County AFA (Advanced Funding Agreement) with TxDOT for Bailey Road bridge replacement

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider authorizing time extension of SETH (Southeast Texas Housing Finance) Grant Recipients
- 5.2 Discuss and consider authorizing time extension for ARPA (American Rescue Plan Act) Small Business Grant Recipients
- 5.3 Discuss and consider authorizing the purchase of 2024 CCYPS Buckles from Trophy Gallery in the amount of \$12,375.00
- 5.4 Discuss and consider Chambers County Logistics Terminal, LP Ch. 381 Economic Development Program Proposal
- 5.5 Discuss and consider Chambers County Logistics Terminal, LP Ch. 381 Economic Development Program Agreement

6. PARKS & RECREATION

- 6.1 Discuss and consider transferring CO funds from CO23-PARKS-022 for a new storage shed at Jim Silva Sports Complex

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider the purchase of a modular building for relocation of the District Attorney's office due to Jail/Justice Center construction

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider approving the purchase of Jaws of Life for EMS District 2 from MES (Municipal Emergency Services) in the amount of \$19,404.50
- 10.2 Discuss and consider the purchase of EMS active shooter gear from Galls Parent Holdings, LLC in the amount of \$5499.88

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

- 17.1 Approve application for grant funding through Office of the Governor-State Homeland Security- Bullet Resistant Shield Grant Program FY25

18. PERSONNEL

18.1 Discuss and consider proposed changes to the Chambers County Personnel Policy

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a December Monthly Report-JP 1

19.1.b December Monthly Report- JP 5

19.1.c December Monthly Report - JP 6

19.1.d December Monthly Report-JP 4

19.1.e Jimmy Sylvia re-appointment to County Judges Education Advisory Committee

19.1.f 2024-2025 Appraisal District Board of Directors

19.2 Claim Docket/Check Register

19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.8 Approve application from Trinity Bay Conservation District for Utility Construction in the south right-of-way of Bailey Road-**R&B**

19.9 Approve payment to Power DMS in the amount of \$14,173.29 for 2024 yearly subscription-**CCSO**

19.10 Approve payment to Mal Technologies Fleet in the amount of \$15,509.30 for up fitting-**CCSO**

19.11 Approve payment to Integrity Steel Works in the amount of \$8,112.24 for jail door repair & maintenance-**CCSO**

19.12 Approve payment to Cop Stop in the amount of \$32,386.27 FY 23 Bullet Resistant Shield Grant Purchase-**CCSO**

19.13 Approve payment to Covenant Tactical in the amount \$43,532.00 for FY2022 Port Security Grant-**CCSO**

19.14 Approve annual payment to Utility Associates in the amount of \$100,287.65 for bodyworn and in car camera systems-**CCSO**

19.15 Approve the March 5, 2024, Joint Primary Democratic Party and Republican Party Election Services contracts-**County Clerk**

19.16 Authorize use of ARPA funds to pay \$29,300 invoice from Pioneer Production Services for Viewpoint with Dennis Quaid documentary series-**Economic Development**

- 19.17 Approve 2024 Interlocal agreements with incorporated cities within Chambers County (Food, Daycare and Floodplain)-**Environmental Health**
- 19.18 Approve payment to AMG Printing in the amount of \$13,311.47, for printing and mailing 2023 voter renewal registration certificates-**County Clerk**
- 19.19 Approve 2024 voting software license and support renewal from Hart InterCivic in the amount of \$39,967.00-**County Clerk**
- 19.20 Approve payment to HKR Ranches, LLC in the amount of \$19,380.00 to install restroom partition doors at Smith Point, Double Bayou, and Oak Island Restrooms-**Building Maintenance**
- 19.21 Approve payment to Altec Service Groups in the amount of \$27,235.96 for additional repairs needed for a bucket truck-**Building Maintenance**
- 19.22 Approve new curbside voting equipment from Hart InterCivic in the amount of \$39,375.00 to comply with new voting system requirements outlined in Senate Bill 477-**County Clerk**
- 19.23 Approve JMT (Johnson, Mirmiran & Thompson, Inc.) Task Order 6 in the amount of \$180,000.00 for General Engineering Consulting-**Engineering**
- 19.24 Approve payment to Ergo Flex, Inc in the amount of \$10,594.35 for dispatch console repairs-**Communications**
- 19.25 Discuss and consider adding shade structure and concrete to an existing concession stand for storage at Don McCleod Sports Complex from Premiere Outdoor Living in the amount of \$20,850.00-**Parks**
- 19.26 Approve payment to the Texas Commission on Environmental Quality for FY 24 1st Quarter Permit in the amount of \$5,582.36-**Solid Waste**
- 19.27 Approve payment to Rexel, USA Inc. in the amount of \$5,395.71 for materials needed at the soccer fields (Westside Complex)-**Parks**
- 19.28 Approve payment to Flock Safety in the amount of \$7,500.00 to install cameras at Collection Stations-**Solid Waste**
- 19.29 Accept into record amendment to existing Tyler Technology Agreement for Executime-**Technology**
- 19.30 Approve the increase for passport photos from \$10.00 to \$15.00-**District Clerk**
- 19.31 Approve Treasurer's Report - December 31, 2023
- 19.32 Approve payment to Texas Association of Counties in the amount of \$58,839.00 for 2023-4th Quarter Workers' Compensation Coverage and payment in the amount of \$65,900.50 for 2024-1st Quarter Worker's Compensation Coverage-**HR**
- 19.33 Approve the purchase of golf carts from Club Car, LLC in the amount of \$329,834.00-**Golf Course**
- 19.34 Approve the purchase of 60" zero-turn mower from Gulf Coast L&L, LLC for the amount of \$14,194.00-**Golf**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a stylized 'J' and 'S' with a horizontal line crossing through the middle.

Jimmy Sylvia, County Judge