

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, February 13, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider the request from Chambers Health to close Detwiler Road on April 13, 2024, from 7:00 a.m. to 10:00 a.m. for the 5K walk/run supporting Chambers Cares Program
- 1.3 Discuss and consider Resolution recognizing Dave C. Wilcox for his meritorious service as a member of the CLCND (Chambers-Liberty County Navigation District) Board of Directors

2. FINANCIAL

- 2.1 Approve the 2024 Chambers County Financial Policies: 2024 Financial Management Policy, 2024 Fraud, Waste, and Abuse Policy, and 2024 Investment Policy

3. ROAD & BRIDGE

- 3.1 Discuss and consider reallocating \$158,431.72 from CO23-R&B-002 Dump Truck to a new line item for a Water Truck
- 3.2 Discuss and consider reallocating \$84,552.00 from CO23-R&B-002 Dump Truck & CO23-R&B-010TIRE TRUCK to a new line item for a Mini-Excavator
- 3.3 Discuss and consider reallocating \$9,834.59 from CO23-R&B-002 Dump Truck to a new line item for a Gradall Bucket
- 3.4 Discuss and consider adding a disclaimer for unimproved/private rights-of-ways to the permitting process
- 3.5 Discuss and consider approving the purchase of a water truck from Performance Truck in the amount of \$158,431.72 from CO (Certificate of Obligation) funds
- 3.6 Discuss and consider approving purchase of a mini-excavator from R.B. Everett & Co in the amount of \$84,552.00 from CO (Certificate of Obligation) funds
- 3.7 Discuss and consider approving purchase of a Gradall bucket from ASCO (Associated

Supply Company, Inc.) in the amount of \$9,834.59 from CO (Certificate of Obligation) funds

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider variance request for Neptunus 12 Building Project Number 2023-11-67-CD-REV

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider cost estimate for construction of Extension Office, YPS Office/Storage and Parks Department Storage building at Whites Park

6. PARKS & RECREATION

- 6.1 Discuss and consider approving Quality Courts to complete the resurfacing of Pickleball Courts at Little Eagle Park in the amount of \$84,550.00
- 6.2 Discuss and consider reallocating \$23,871.00 from CO23-PARKS-011 for a new project at Cook Park, for fencing of a new softball field
- 6.3 Discuss and consider approving the purchase of playground equipment from Cunningham Recreation at Don McCleod Sports Complex in the amount of \$268,385.07
- 6.4 Discuss and consider approving the purchase of a new playground for Smith Point (Granny Nelson Park) from Cunningham Recreation in the amount of \$91,519.62
- 6.5 Discuss and consider approving the purchase of a playground equipment from Cunningham Recreation for Double Bayou Park in the amount of \$44,375.48
- 6.6 Discuss and consider approving the purchase of a new playground equipment from Cunningham Recreation at Job Beason Park in Oak Island in the amount of 119,008.43
- 6.7 Discuss and consider approving Tippet Construction, LLC to build fencing at the new softball field at Cook Park in the amount of \$23,871.00

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider approving construction of New Carver Park restroom from Square CCR, LLC in the amount of \$159,053.20 (Prototype Bid \$140,200.00 plus site utility cost \$18,853.20)
- 7.2 Discuss and consider approving construction of Little Eagle Park restroom from Square CCR, LLC in the amount of \$174,513.52 (Prototype Bid \$140,200.00 plus site utility cost \$34,313.52)
- 7.3 Discuss and consider approving the purchase/ lease of modular buildings for relocation of the District Attorney's Office due to Jail/Justice Center construction
- 7.4 Discuss and consider going out for an RFP (Request for Proposals) for Design Build of an emergency equipment storage building for the Sheriff's Office

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider approval of hosting an EMR (Emergency Medical Responder) class for first responders
- 10.2 Discuss and consider Court Order regulating residential development and structures

- 10.3 Discuss and consider amendment to Chambers County Fire Code
- 10.4 Discuss and consider Safety Jackpot incentive program for 2024
- 10.5 Discuss and consider approving the purchase of electric equipment from Rexel for the Cove Fire Station in the amount of \$4,888.04
- 10.6 Discuss and consider 2024 Safety Boot Program and Policy
- 10.7 Discuss and consider allowing Emergency Services' Field Operations to obtain the amount of \$55,405.44 of non-budgeted funding to finish out the new landfill radio tower project
- 10.8 Discuss and consider 2024 funding to Beach City VFD and Mont Belvieu VFD
- 10.9 Discuss and consider 2024-1st Quarter funding for Mont Belvieu EMS in the amount of \$187,500.00

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

- 13.1 Discuss and consider approving agreement for the CSJ 24MPANAHC grant project for the Anahuac and Winnie airports

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

- 17.1 Discuss and consider the purchase of Axon Tasers from Axon Enterprise, Inc. in the amount of \$22,256.64

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a 4th Quarter 2023 Investment Report

19.1.b Monthly Auditor Reports: 2023 Capital Projects Activity Report-December 2023, 2021 Certificates of Obligation Activity-December 2023, 2023 Certificates of Obligation Activity-December 2023, and Outside Inmate Housing-November 2023.

19.1.c Treasurer's Report & End of Year Review-JP 2

19.1.d 2023 4th Quarter Senior Citizen Project Report-Comm. Pct. 3

19.1.e December monthly report- District Clerk

19.1.f January monthly report-JP 2

19.1.g January monthly report-JP 1

19.1.h January monthly report-JP 4

- 19.2 Claim Docket/Check Register
 - 19.2.a Payroll Check Registers
- 19.3 Travel reimbursements and misc. expenditures
- 19.4 Budget amendments/transfers
- 19.5 Approve job descriptions
- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
- 19.8 Approve application for utility construction from Comcast-**R&B**
- 19.9 Application for utility construction from Comcast to install coax cable on Blue Duck Way-**R&B**
- 19.10 Discuss and consider approving an agreement with LJA Engineering for continued maintenance of the Chambers County Mosquito Control Pesticide General Permit for 2024
- 19.11 Approve Angel Brothers reserve-minor plat-**R&B**
- 19.12 Approval the purchase of Jail Video Server from ESI Fire & Security in the amount of \$31,952.43-**CCSO**
- 19.13 Approve Heights of Baytown Section Two Final Plat-**R&B**
- 19.14 Approve transfer of 2010 Ford Expedition from EMS to Comm. Pct. 3 for the Senior Citizen Program-**Commissioner, Pct. 3**
- 19.15 Approve payment to Carasoft Technology in the amount of \$6,900.00 for yearly cellphone technology subscription-**CCSO**
- 19.16 Approve payment to Bound Tree Medical for 4 RAD-57 Pulse CO-Oximeter in the amount of \$15,609.76-**EMS**
- 19.17 Approve the purchase of vehicular mounting equipment for Dell tablets for Chambers County EMS from Emergency Vehicle Specialists (Siddons-Martin Emergency Group) in the amount of \$5,550.84-**EMS**
- 19.18 Approve HKR Ranches, LLC to construct the storage building at Jim Silva Sports Complex for AYSO (Anahuac Youth Sports Organization) in the amount of \$40,770.00-**Parks**
- 19.19 Approve the purchase of eight (8) picnic tables from FunAbounds for Yale Devillier Sports Complex in the amount of \$10,389.00-**Parks**
- 19.20 Approve the purchase of a new ice machine from Warren Equipment Company for Don McCleod Sports Complex in the amount of \$5,439.00-**Parks**
- 19.21 Approve the purchase of a T770 Skid-steer and an E50 Excavator from Bobcat in the amount of \$89,107.00-**Parks**
- 19.22 Approve Chambers County Health Services Uniform Policy-**Health**
- 19.23 Accept into record project update prepared by Department of Economic Development and Grant Management-**Economic Development**
- 19.24 Approve change order #1 in the amount of \$3,830.00 to add additional holes for the Disc Golf Course at White's Park-**Parks**
- 19.25 Approve final payment to Bobcat of Houston for a Compact Excavator in the amount of

\$5,000.00-**Solid Waste**

- 19.26 Discuss and consider approving payment to Dronsense, Inc. in the amount of \$6,300.00 for 2024 DroneSense Software Renewal-**Emerg. Mgmt.**
- 19.27 Approve the purchase of EMS Uniforms from CopStop in the amount of \$17,936.00-**EMS**
- 19.28 Approve the purchase of furniture from Dreamseats, LLC in the amount of \$5,912.04 for EMS Station #2-**EMS**
- 19.29 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)-**Treasurer**
- 19.30 Approve March 5, 2024, Joint Primary Election overtime pay for County employees working during the week of 2/19/2024 through 3/5/2024, not to exceed \$8,000.00-**County Clerk**
- 19.31 Approve payment to Kofile in the amount of \$99,928.22 for previously approved archiving of real property records-**County Clerk**
- 19.32 Approve payment to Mustang Machinery Company, LLC in the amount of \$7,246.95 for track replacement on equipment #645-**Solid Waste**
- 19.33 Approve payment to Harris County in the amount of \$69,250.70 for annual radio maintenance renewal-**Communications**
- 19.34 Approve the replacement of HVAC Unit #12 at the County Jail from Direct Services in the amount of \$10,502.05-**Building Maintenance**
- 19.35 Approve the replacement of HVAC Unit #4 at the West Annex from Direct Services in the amount of \$13,664.82-**Building Maintenance**
- 19.36 Approve the purchase of a Broce Model RCT-350 Broom from R.B. Everett Co. in the amount of \$74,222.00 from the Certificate of Obligation funds-**R&B**
- 19.37 Approve the replacement of HVAC Unit at Whites Park from Direct Services in the amount of \$28,030.60-**Building Maintenance**
- 19.38 Approve payment to TDCJ for cattle trailer repairs in the amount of \$5,938.00-**CCSO**
- 19.39 Accept the schedule, agreement and other supporting documentation into the record for the October 2023 Dell Computer Lease-**Technology**
- 19.40 Approve payment to Lake Livingston Golf Carts in the amount of \$14,000.00 to purchase a golf cart for supply transfer to temporary jail-**CCSO**
- 19.41 Approve payment to Vigilant Solutions, Inc. in the amount of \$64,645.00 for license plate camera trailer-**CCSO**
- 19.42 Approve Interlocal Agreement for Law Enforcement Services with CCID#2-**Commissioner, Pct. 4**
- 19.43 Approve updated Chambers County Personnel Policy (approved 01.23.2024)-**HR**
- 19.44 Approve request to go out for competitive sealed bids for agriculture/hunting lease (a 421.959 acre tract of land situated in the T & N ORR Co. Survey, A-245 and the A. Middleton Survey, Section No. 88, A-445, Chambers County, Texas)-**Co. Judge**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge