

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, February 27, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider resale offer submitted by Elva Carreon Tijerna in the amount of \$6,000, Parcel 8687-20DCV0599
- 1.3 Discuss and consider update on the Justice Center/Jail project

2. FINANCIAL

- 2.1 Discuss and consider request from Barbers Hill ISD (\$332,175.93); Anahuac ISD (\$66,297.60); East Chambers ISD (\$67,200.49) and Goose Creek ISD (\$88,826.75) for Permanent School Fund withdrawals
- 2.2 Discuss and consider 2021-2022 Sheriff's Office Commissary Audit

3. ROAD & BRIDGE

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider Task Order 3 Amendment in the amount of \$140,000 to Johnson, Mirmiran & Thompson, Inc. for Kilgore Parkway Inspection and Testing Services
- 4.2 Discuss and consider rescinding the motion from December 12, 2023, to accept a 0.75 acre tract situated in the R. A. Porter Survey Abstract Number 205, Chambers County, Texas
- 4.3 Discuss and consider re-setting public hearing for the partial abandonment of Warren Road and Pablo Road

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider budgeting \$427,000 from ARPA for additional funding for the Oak Street Bridge project
- 5.2 Discuss and consider approving construction bid from Texas Materials Group for the Oak Street Bridge project for \$776,395.00

5.3 Discuss and consider TGSCP 6363 LLC Economic Development Program Agreement

6. PARKS & RECREATION

7. MAINTENANCE & BUILDINGS

7.1 Discuss and consider approving the lease of a modular building for relocation of the District Attorney's Office due to construction of the Justice Center

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider application for Mass Gathering Permit for Marsh Fest to be held April 5-6, 2024

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

14.1 Discuss and consider request for distribution of Incentive Bonus for Chambers County WIC employees

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a Audit report-Quarter 4 2023 Building & Ball Park Rentals

19.2 Claim Docket/Check Register

19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.7.a Commissioners' Court minutes from May 23, 2023

19.7.b Commissioners' Court minutes from Dec. 27, 2023

19.7.c Commissioners' Court minutes from Jan. 9, 2024

- 19.8 Approve payment to Freshworks Inc. in the amount of \$14,112.00 for FreshService IT service management annual renewal-**Technology**
- 19.9 Approve payment to Beauregard Parish for January 2024 Inmate Housing in the amount of \$32,820.00-**CCSO**
- 19.10 Approve election equipment rental and service rates for 2024-**County Clerk**
- 19.11 Approve payment to Hydrex for Tier II NMOC Reporting - Air & Emissions in the amount of \$5,565.00-**Solid Waste**
- 19.12 Accept into record the Chambers County Community Supervision & Corrections Department Independent Audit Report for the year ended August 31, 2023-**Auditor**
- 19.13 Approve renewal of Adobe Subscriptions in the amount of \$31,745.06-**Technology**
- 19.14 Approve Legends Bay Commercial Minor Plat-**R&B**
- 19.15 Approve Distribution Drive Minor Plat-**R&B**
- 19.16 Approve application from Comcast for fiber optic utility on Country Squire Blvd-**R&B**
- 19.17 Approve payment to Premier Outdoor Living and Construction, LLC. for the construction of a shade awning over the concession stand at Yale Devillier Sports Complex in the amount of \$5,200.00-**Parks**
- 19.18 Approve Park Use Agreement with Marsh Fest for April 5 - 6, 2024-**Economic Development**
- 19.19 Accept into record bi-monthly departmental update developed by Department of Economic Development and Grant Management-**Economic Development**
- 19.20 Approve work authorization allowing Huitt-Zollars, Inc. to perform engineering services associated with the proposed Extension Office at White Park - partially ARPA funded-**Economic Development**
- 19.21 Approve payment to Mustang Cat for service/repairs to Equipment #662 in the amount of \$5,767.20-**Solid Waste**
- 19.22 Approve lease agreement between Chambers County and SAK Investment LLC for land situated in the William Bloodgood Augmentation, Abstract 5-**Engineering**
- 19.23 Accept into record the Chambers County Juvenile Probation Department Annual Financial & Compliance Report for the year ended August 31, 2023-**Auditor**
- 19.24 Accept into record the GFOA Certificate of Achievement for Excellence in Financial Reporting For the Fiscal Year Ended December 31, 2022-**Auditor**
- 19.25 Discuss and consider reallocating \$21,870.00 from CO23--PARKS--002 Parks Baseball Field Upgrades to CO23--PARKS--026 Relocate Musco Lights-**Parks**
- 19.26 Approve the purchase of new light poles and lights for Anahuac and Winnie fields from Musco in the amount of \$156,870.00-**Parks**
- 19.27 Approve payment to R.A.Weaver Electric, Inc. to install six poles and lights at Westside Practice Soccer Complex in the amount of \$19,212.00-**Parks**
- 19.28 Approve corrected version of the Interlocal Agreement for Law Enforcement Services between Chambers County, Texas and Chambers County Improvement District No. 2-**County Judge**

- 19.29 Approve the purchase of Sand Truck from Performance Truck in the amount of \$183,562.62-**R&B**
- 19.30 Approve reallocating \$13,608.69 from CO23-R&B-002 Dump Truck, \$7,192.05 from CO23-R&B-001 & \$4,330.16 from CO23-R&B-008 Sweeper Cab/Air, totaling \$25,130.90 into CO23-R&B-014 Sand Truck-**R&B**
- 19.31 Approve payment to Maverick International, LTD. for the purchase of pipe to add-on at the Winnie Park Arena in the amount of \$8,070.30-**Parks**
- 19.32 Approve accepting Managed Services Agreement from MCCI for Laserfiche Annual Maintenance-**County Clerk**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a stylized 'J' and 'S' followed by a horizontal line.

Jimmy Sylvia, County Judge