

On this the 27th day of December, A. D., 2023, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
 Commissioner, Pct. 4 Ryan Dagley
 Commissioner, Pct. 2 Mark Tice
 County Judge Jimmy Sylvia

With the following members absent, to-wit:
 Commissioner, Pct. 3 Thomas Hammond
 County Clerk Heather H. Hawthorne

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:40 a.m. into Open Session. Assistant County Attorney Dwayne Simpson offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

ROAD & BRIDGE

3.1 Discuss and consider acceptance of a transfer of Right of Way of a portion of Washington Avenue from the State of Texas to Chambers County, TX

23-12-1667 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 4 Dagley to approve the acceptance of a transfer of Right of Way of a portion of Washington Avenue from the State of Texas to Chambers County, TX. Comments by Engineer in Training Natalie Lopez and Judge Sylvia.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.1 Discuss and consider approving a Resolution determining the acquisition of property to be a public necessity and authorizing and approving the acquisition and payment of compensation for the land acquisition for the project Hazel Court Road Access Project in Chambers County, Texas

23-12-1655 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve a resolution determining the acquisition of

property to be a public necessity and authorizing and approving the acquisition and payment of compensation for the land acquisition for the project Hazel Court Road Access Project in Chambers County, Texas. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.2 Discuss and consider approving agreement with Centerpoint to install and maintain street lights along Kilgore Parkway

23-12-1685 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the agreement with Centerpoint to install and maintain streetlights along Kilgore Parkway. Comments by Engineer in Training Natalie Lopez, Dagley, Gore and Tice.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider approving Master Services Agreement and Task Order 1 with CobbFendley for Completion of Application for TWDB/FEMA FMA Program

23-12-1648 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 4 Dagley to approve Master Services Agreement and Task Order 1 with CobbFendley for Completion of Application for TWDB/FEMA FMA Program. Comments by Director of Economic Development and Grant Administration Samantha Humphrey, Dagley and Tice.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider approving contract with Public Management, Inc. and authorizing payment of up to \$12,000 for application development for TWDB/FEMA FMA Program

23-12-1650 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 4 Dagley to approve a contract with Public Management, Inc. and authorizing payment of up to \$12,000 for application development for TWDB/FEMA FMA Program. Comments by Director of Economic Development and Grant Administration Samantha Humphrey.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.3 Discuss and consider entering into Studio Production Authorization Agreement with Viewpoint with Dennis Quaid

23-12-1651 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to enter into Studio Production Authorization Agreement with Viewpoint with Dennis Quaid. Comments by Director of Economic Development and Grant Administration Samantha Humphrey and Judge Sylvia. Dagley voted nay.
Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.4 Discuss and consider voiding outstanding 2023 CCYPS award sponsorship balances and beginning 2024 CCYPS with zero balance due

Agenda Item pulled.

ECONOMIC DEVELOPMENT & TOURISM

5.5 Discuss and consider selecting Public Management, Inc. to provide administrative services for TWDB/FEMA Flood Mitigation Assistance Program

23-12-1689 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to select Public Management, Inc. to provide administrative services for TWDB/FEMA Flood Mitigation Assistance Program. Comments by Director of Economic Development and Grant Administration Samantha Humphrey.
Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.6 Discuss and consider selecting CobbFendley to provide architectural and engineering services for TWDB/FEMA Flood Mitigation Assistance Program

23-12-1690 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to select CobbFendley to provide architectural and engineering services for TWDB/FEMA Flood Mitigation Assistance Program. Comments by Director of Economic Development and Grant Administration Samantha Humphrey.
Passed; Insert.

LAW ENFORCEMENT

17.1 Approve TXDOT Selective Traffic Enforcement Program (STEP) grant acceptance and match

23-12-1687 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve TXDOT Selective Traffic Enforcement Program (STEP) grant acceptance and match. Comments by Sheriff Brian Hawthorne and Dagley.

Passed; Insert.

PERSONNEL

18.1 Discuss and consider Bilingual Stipend Agreement for County employees

Agenda items tabled.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a November monthly report-JP 1

23-12-1625 Motion made by Dagley and seconded by Tice to accept into the record the November monthly report-JP 1.

Passed; Insert.

CONSENT

19.1.b November monthly report-JP 6

23-12-1626 Motion made by Dagley and seconded by Tice to accept into the record the November monthly report-JP 6.

Passed; Insert.

CONSENT

19.1.c November monthly report-JP 5

23-12-1630 Motion made by Dagley and seconded by Tice to accept into the record the November monthly report-JP 5.

Passed; Insert.

CONSENT

19.1.d November monthly report-JP 4

23-12-1634 Motion made by Dagley and seconded by Tice to accept into the record the November monthly report-JP 4.

Passed; Insert.

CONSENT

19.1.e Accept into the record monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-November 2023, 2023 Certificates of Obligation

Activity Report-November 2023, 2023 Capital Projects Activity Report-November 2023, and Legal Fees Report-November 2023

23-12-1662 Motion made by Dagley and seconded by Tice to accept into the record monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-November 2023, 2023 Certificates of Obligation Activity Report-November 2023, 2023 Capital Projects Activity Report-November 2023, and Legal Fees Report-November 2023.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

CONSENT

19.2.a Payroll Check Registers

23-12-1663 Motion made by Dagley and seconded by Tice to approve the Payroll Check Registers.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

23-11-1569 Motion made by Dagley and seconded by Tice to approve the travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

23-11-1570 Motion made by Dagley and seconded by Tice to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

23-11-1571 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to Approve job descriptions.

Passed; Insert.

CONSENT

19.6 Approve payroll changes

23-11-1572 Motion made by Commissioner, Pct. 4 Dagley and seconded by

Commissioner, Pct. 1 Gore to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

None submitted.

CONSENT

19.8 Approve utility application from Comcast for fiber optic installation in county right-of-way-R&B

23-12-1594 Motion made by Dagley and seconded by Tice to approve utility application from Comcast for fiber optic installation in county right-of-way-**R&B**.

Passed; Insert.

CONSENT

19.9 Approve Babin Estates Minor Plat-R&B

23-12-1595 Motion made by Dagley and seconded by Tice to approve Babin Estates Minor Plat-**R&B**.

Passed; Insert.

CONSENT

19.10 Approve Teel Estates Minor Plat-R&B

23-12-1596 Motion made by Dagley and seconded by Tice to approve Teel Estates Minor Plat-**R&B**.

Passed; Insert.

CONSENT

19.11 Approve the purchase of NextRequest Software for Public Information Request management in the amount of \$9,591.00-County Attorney

23-12-1628 Motion made by Dagley and seconded by Tice to approve the purchase of NextRequest Software for Public Information Request management in the amount of \$9,591.00-**County Attorney**.

Passed; Insert.

CONSENT

19.12 Approve payment to MalTech in the amount of \$18,416.61 for uplifting of CCSO vehicles-CCSO

23-12-1631 Motion made by Dagley and seconded by Tice to approve payment to MalTech in the amount of \$18,416.61 for uplifting of CCSO vehicles-**CCSO**.

Passed; Insert.

CONSENT

19.13 Approve payment to American Airboat in the amount of \$11,597.40 for airboat repairs-CCSO

23-12-1633 Motion made by Dagley and seconded by Tice to approve payment to American Airboat in the amount of \$11,597.40 for airboat repairs-**CCSO**.

Passed; Insert.

CONSENT

19.14 Approve application from Comcast for utility construction to install fiber optic utilities near Allen Circle-R&B

23-12-1635 Motion made by Dagley and seconded by Tice to approve application from Comcast for utility construction to install fiber optic utilities near Allen Circle-**R&B**.

Passed; Insert.

CONSENT

19.15 Approve Official Bond & Oath for George Barrera, Purchasing Agent; Aaron Thomas, Auditor; Celia Devillier, JP, Pct. 1; and David Hatfield, JP, Pct. 5-Purchasing

23-12-1636 Motion made by Dagley and seconded by Tice to approve Official Bond & Oath for George Barrera, Purchasing Agent; Aaron Thomas, Auditor; Celia Devillier, JP, Pct. 1; and David Hatfield, JP, Pct. 5-**Purchasing**.

Passed; Insert.

CONSENT

19.16 Approve 2024 IRS mileage rate of 67 cents-Human Resources

23-12-1637 Motion made by Dagley and seconded by Tice to approve 2024 IRS mileage rate of 67 cents-**Human Resources**.

Passed; Insert.

CONSENT

19.17 Accept into record the re-appointment of the Chambers County Auditor, Aaron Thomas and the re-appointment of the Chambers County Purchasing agent, George Barrera-Human Resources

23-12-1638 Motion made by Dagley and seconded by Tice to accept into record the re-appointment of the Chambers County Auditor, Aaron Thomas and the re-appointment

of the Chambers County Purchasing agent, George Barrera-**Human Resources**.
Passed; Insert.

CONSENT

19.18 Accept all bids for 2024 Mosquito Control, Contractual Aerial Services, Contract Pilot Services and Insecticides - Mosq. Control

23-12-1629 Motion made by Dagley and seconded by Tice to accept all bids for 2024 Mosquito Control, Contractual Aerial Services, Contract Pilot Services and Insecticides - **Mosq. Control**.

Passed; Insert.

CONSENT

19.19 Accept all 2024 Aviation fuel bids- Mosq. Control

23-12-1639 Motion made by Dagley and seconded by Tice to accept all 2024 Aviation fuel bids- **Mosq. Control**.

Passed; Insert.

CONSENT

19.20 Approve payment to Kraftsman Playground in the amount of \$7,958.05 for the purchase of park amenities for Old-River (New Pavilion)-Parks

23-12-1641 Motion made by Dagley and seconded by Tice to approve payment to Kraftsman Playground in the amount of \$7,958.05 for the purchase of park amenities for Old-River (New Pavilion)-**Parks**.

Passed; Insert.

CONSENT

19.21 Approve payment to Kraftsman Playground in the amount of \$7,958.05 for park amenities at Speights Loop (New Pavilion)-Parks

23-12-1642 Motion made by Dagley and seconded by Tice to approve payment to Kraftsman Playground in the amount of \$7,958.05 for park amenities at Speights Loop (New Pavilion)-**Parks**.

Passed; Insert.

CONSENT

19.22 Approve payment to Tippet Construction in the amount of \$23,700.75 to replace the roof and install concrete pad at Gregory Park-Parks

23-12-1643 Motion made by Dagley and seconded by Tice to approve payment to Tippet Construction in the amount of \$23,700.75 to replace the roof and install

concrete pad at Gregory Park-**Parks**.

Passed; Insert.

CONSENT

19.23 Approve payment to Rexel in the amount of \$29,896.01 for lights at the practice soccer fields at McCleod Sports Complex-Parks

23-12-1644 Motion made by Dagley and seconded by Tice to approve payment to Rexel in the amount of \$29,896.01 for lights at the practice soccer fields at McCleod Sports Complex-**Parks**.

Passed; Insert.

CONSENT

19.24 Approve payment to Musco Sports Lighting in the amount of \$9,930.00 for control link system for soccer field lights at Westside Complex-Parks

23-12-1645 Motion made by Dagley and seconded by Tice to approve payment to Musco Sports Lighting in the amount of \$9,930.00 for control link system for soccer field lights at Westside Complex-**Parks**

Passed; Insert.

CONSENT

19.25 Approve payment to Sorrells Tree Service in the amount of \$7,500.00 for tree removal, trash removal, and disc golf tree removal at White's Park-Parks

23-12-1646 Motion made by Dagley and seconded by Tice to approve payment to Sorrells Tree Service in the amount of \$7,500.00 for tree removal, trash removal, and disc golf tree removal at White's Park-**Parks**.

Passed; Insert.

CONSENT

19.26 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)-Treasurer

23-12-1652 Motion made by Dagley and seconded by Tice to accept into the record the Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)-**Treasurer**.

Passed; Insert.

CONSENT**19.27 Approve payment to Texas Materials Group in the amount of \$37,151.51 for road materials-Solid Waste**

23-12-1654 Motion made by Dagley and seconded by Tice to approve payment to Texas Materials Group in the amount of \$37,151.51 for road materials-**Solid Waste** .

Passed; Insert.

CONSENT**19.28 Approve updated Road & Bridge/Engineering Organizational chart-Human Resources**

23-12-1656 Motion made by Dagley and seconded by Tice to approve updated Road & Bridge/Engineering Organizational chart-**Human Resources**.

Passed; Insert.

CONSENT**19.29 Accept all bids for diesel, gasoline and oil for 2024-R&B**

23-12-1657 Motion made by Dagley and seconded by Tice to accept all bids for diesel, gasoline and oil for 2024-**R&B**.

Passed; Insert.

CONSENT**19.30 Accept all bids for 2024 road construction material-R&B**

23-12-1658 Motion made by Dagley and seconded by Tice to accept all bids for 2024 road construction material-**R&B**.

Passed; Insert.

CONSENT**19.31 Accept all bids for 2024 Culverts-R&B**

23-12-1659 Motion made by Dagley and seconded by Tice to accept all bids for 2024 Culverts-**R&B**.

Passed; Insert.

CONSENT**19.32 Accept all bids for mechanic truck w/ crane & compressor-R&B**

23-12-1660 Motion made by Dagley and seconded by Tice to accept all bids for mechanic truck w/ crane & compressor-**R&B**.

Passed; Insert.

CONSENT

19.33 Approve payment to HKR Ranches, LLC in the amount of \$17,680.00 to install security glass and doors for the Pct. 5 Offices-Building Maintenance

23-12-1661 Motion made by Dagley and seconded by Tice to approve payment to HKR Ranches, LLC in the amount of \$17,680.00 to install security glass and doors for the Pct. 5 Offices-**Building Maintenance**.

Passed; Insert.

CONSENT

19.34 Approve payment to Datavox, Inc. in the amount of \$42,981.22 for security access control/cameras (Anahuac) - Tax Office

23-12-1664 Motion made by Dagley and seconded by Tice to approve payment to Datavox, Inc. in the amount of \$42,981.22 for security access control/cameras (Anahuac) - **Tax Office**.

Passed; Insert.

CONSENT

19.35 Approve adding GPS tracking to 64 additional county vehicles-Technology

23-12-1665 Motion made by Dagley and seconded by Tice to approve adding GPS tracking to 64 additional county vehicles-**Technology**.

Passed; Insert.

CONSENT

19.36 Accept into record the purchase of Mobile AV Solution from FordAV using Certificate of Obligation funds-Technology

23-12-1666 Motion made by Dagley and seconded by Tice to accept into the record the purchase of Mobile AV Solution from FordAV using Certificate of Obligation funds-**Technology**.

Passed; Insert.

CONSENT

19.37 Approve the Interlocal Agreement between Chambers County and the Regional Public Defender Office Local Government Corporation for Capital Cases, FY2024/25-Co. Judge

23-12-1668 Motion made by Dagley and seconded by Tice to approve the Interlocal Agreement between Chambers County and the Regional Public Defender Office Local Government Corporation for Capital Cases, FY2024/25-**Co. Judge**.

Passed; Insert.

CONSENT**19.38 Approve the Archeology Antiquities permit application form for survey of Chambers Parkway-R&B**

23-12-1670 Motion made by Dagley and seconded by Tice to approve the Archeology Antiquities permit application form for survey of Chambers Parkway-**R&B**.

Passed; Insert.

CONSENT**19.39 Approve FY2024 Victim Information and Notification Everyday (VINE) Service Renewal Agreement-Co. Judge**

23-12-1671 Motion made by Dagley and seconded by Tice to approve FY2024 Victim Information and Notification Everyday (VINE) Service Renewal Agreement-**Co. Judge**.

Passed; Insert.

CONSENT**19.40 Approve the purchase of two (2) SCBA's (self-contained breathing apparatus) for Women's Temporary Jail in the amount of \$14,881.18-Emerg. Mgmt.**

23-12-1672 Motion made by Dagley and seconded by Tice to approve the purchase of two (2) SCBA's (self-contained breathing apparatus) for Women's Temporary Jail in the amount of \$14,881.18-**Emerg. Mgmt.**

Passed; Insert.

CONSENT**19.41 Approve Tax overpayment refunds (Sec.31.11)-Tax Office**

23-12-1684 Motion made by Dagley and seconded by Tice to approve Tax overpayment refunds (Sec.31.11)-**Tax Office** .

Passed; Insert.

CONSENT**19.42 Approve amended 2024 Chambers County holidays-Human Resources**

23-12-1688 Motion made by Dagley and seconded by Tice to approve the amended 2024 Chambers County holidays-Human Resources

Passed; Insert.

At 10:32 a.m., the Court adjourned out of Regular Session and entered into Executive Session. At 12:01 p .m., Court returned from Executive Session and entered into

Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

There being no further business, Court adjourned at 12:02 p.m.

ATTEST:

APPROVED:

Heather H. Hawthorne, County Clerk

County Judge, Jimmy Sylvia