

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, March 12, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments

2. FINANCIAL

- 2.1 Discuss and consider payment in the amount of \$10,052.90 for Audit Findings (September 1, 2019-January 31, 2023-Comptroller of Public Accounts

3. ROAD & BRIDGE

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider request from Country Meadows Subdivision for speed hump on Redwood Drive
- 4.2 Discuss and consider setting a public hearing on April 23, 2024 to install speed humps along Redwood Drive for per Transportation Code 251.152
- 4.3 Discuss and consider IDV Kilgore LLC (IDV) Greenbelt Plan variance request
- 4.4 Discuss and consider entering into an Interlocal Cooperation Agreement with Chambers County Independent District No. 3 for Needlepoint Road North Segment A
- 4.5 Discuss and consider approving an agreement for Chambers County to purchase approximately +/- 16.64 acres of property on McCollum Park Road from Trinity-NFP VI LLC in connection with the expansion and improvements of an existing County park

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider establishing a \$10,000 budget line item to pay Economic Development staff and other county staff for overtime worked during the Chambers County Youth Project Show
- 5.2 Discuss and consider authorizing the Department of Economic Development staff and up to five county staff members to work overtime hours associated with the Chambers County Youth Project Show

6. PARKS & RECREATION

- 6.1 Discuss and Consider the MOU (Memorandum of Understanding) between Chambers County and Research, Applied Technology, Education, and Services (RATES), INC for the continued partnership and use of high frequency radars at McCollum Park and Robbins Parks at Smithpoint.
- 6.2 Discuss and consider the temporary park use agreement with Double Bayou Civic Club for the Chester Humphrey Memorial Cook-Off to be held March 30-31, 2024
- 6.3 Discuss and consider approving Premier Outdoor Living and Construction, LLC for the construction of a metal pavilion at Don McCleod Sports Complex in the amount of \$46,000
- 6.4 Discuss and consider approval of overtime pay for the Parks and Recreation Department for the following events: Ranch Rodeo, Horse Show and YPS not exceed \$17,000

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider approving N&T Construction to build the Road & Bridge shop in the amount of \$1,999,998.00

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Public hearing at 10:00am regarding Marsh Fest Mass Gathering Permit
- 10.2 Discuss and consider approving Marsh Fest 2024 Mass Gathering Permit Application
- 10.3 Discuss and consider accepting building and property from Anahuac VFD
- 10.4 Discuss and consider amendment to Commercial and Residential Development Fee Schedule
- 10.5 Discuss and consider dispatch console upgrade from Motorola solutions in the amount of \$17,378.00

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a February Monthly Report-JP 1

- 19.1.b Monthly Auditor Reports: 2021 Certificates of Obligation Activity-Feb 2024, 2023 Certificates of Obligation Activity-Feb 2024, 2024 Capital Projects Activity-Feb 2024, Outside Inmate Housing Activity-December 2023 & January 2024
- 19.1.c February monthly report-JP 4
- 19.1.d February monthly report-JP 2
- 19.2 Claim Docket/Check Register
 - 19.2.a Payroll Check Register
- 19.3 Travel reimbursements and misc. expenditures
- 19.4 Budget amendments/transfers
- 19.5 Approve job descriptions
- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
 - 19.7.a February 13, 2024
 - 19.7.b January 23, 2024
 - 19.7.c October 24, 2023
 - 19.7.d October 24, 2023 (Chambers County Local Government Corporation Meeting)
 - 19.7.e February 27, 2024
 - 19.7.f November 14, 2023
- 19.8 Approve Treasurer's Report - January 31, 2024
- 19.9 Approve application from Comcast for utility construction in the county right-of-way of Redwood Drive-**R&B**
- 19.10 Accept 2024 (S.B. 22) Grant Agreement for the Rural Law Enforcement Salary Assistance Program-**County Judge**
- 19.11 Approve payment to Axon Enterprise, Inc. for taser service contract in the amount of \$17,498.75-**CCSO**
- 19.12 Approve one-time payment agreement with MD Anderson Cancer Center for prisoner medical care-**Indigent Health**
- 19.13 Approve payment to ClearGov Inc. for budget software in the amount of \$34,500.00-**Auditor**
- 19.14 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)-**Treasurer**
- 19.15 Approve payment to Beauregard Parish for February 2024 Inmate Housing in the amount of \$24,540.00-**CCSO**
- 19.16 Approve going out for bids for RWJ Drainage improvements-**R&B**
- 19.17 Approve going out for bids for Plantation Roadway Repairs-**R&B**
- 19.18 FY2025 Operation Lone Star Grant application - **CCSO**
- 19.19 Port Security Grant drone purchase - **CCSO**

- 19.20 Accept quote from HKR Ranches, LLC Quote for District Attorney and Extension Office utilities, decks, awnings, steps, handicap ramp and handrails for new facilities-**Building Maintenance**
- 19.21 Approve application for utility construction to install fiber optic cable in the county right-of-way on various road in Mont Belvieu-**R&B**
- 19.22 SB 224 FY2024 license plate reader grant application - **CCSO**
- 19.23 Approve payment to Autodesk, Inc. for Civil 3D License annual subscription renewal in the amount of \$7,920.00-**Engineering**
- 19.24 Approve payment to Function 4, LLC for the purchase of Konica Minolta printer for elections in the amount of \$9,814.00-**County Clerk**
- 19.25 Approve the Park at Kilgore Plat-**R&B**
- 19.26 Accept into record project update prepared by Department of Economic Development and Grant Management-**Eco Development**
- 19.27 Approve execution of Texas Materials Group, Inc. for provision of construction and associated services for the Oak Street Bridge Replacement Project, funded in combination by TDA Community Development Block Grant and American Rescue Plan Act funds-**Eco Development**
- 19.28 Approve Agreement with Centerpoint to install and maintain streetlights along Kilgore Parkway-**R&B**
- 19.29 Approve request to appoint Brandon Bess as a Reserve Deputy Constable for Pct. 5-**Constable**
- 19.30 Approve payment to Texas Association of Counties for Worker's Compensation contribution in the amount of \$65,900.50-**Human Resources**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**



Jimmy Sylvia, County Judge