

On this the 23rd day of January, A. D., 2024, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Judge Jimmy Sylvia

With the following members absent, to-wit:
County Clerk Heather H. Hawthorne

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:35 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

ROAD & BRIDGE

3.3 Discuss and consider the presentation of the award to Chambers County from ASHE (American Society of Highway Engineers) Houston Chapter for 2023 Outstanding Project of the Year-FM 1409 Roadway Extension Project

24-1-97 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to accept the award to Chambers County from ASHE (American Society of Highway Engineers) Houston Chapter for 2023 Outstanding Project of the Year-FM 1409 Roadway Extension Project. Blair Stocker of the American Society of Highway Engineers presented the award. Comments by Stocker, Judge Sylvia, Gore and Larry Marr of Dannenbaum Engineering.

Passed; Insert.

ADMINISTRATION

1.4 Discuss and consider approving the Agriculture and Hunting Lease between Chambers County and Blake and Brandy Turner, 421.959 acres located in the T & N O RR Company Survey, Abstract No. 245 and A. Middleton Survey, Section No. 88, Abstract No. 445, Chambers County, Texas

Agenda Item tabled.

ECONOMIC DEVELOPMENT & TOURISM**5.4 Discuss and consider Chambers County Logistics Terminal, LP Ch. 381 Economic Development Program Proposal**

24-1-88 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 4 Dagley to approve the Chambers County Logistics Terminal, LP Ch. 381 Economic Development Program Proposal. Comments by B.J. Simon, Economic Development Foundation, and Dagley.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.5 Discuss and consider Chambers County Logistics Terminal, LP Ch. 381 Economic Development Program Agreement**

24-1-89 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the Chambers County Logistics Terminal, LP Ch. 381 Economic Development Program Agreement. Comments by B.J.Simon, Economic Development Foundation, and Dagley.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.1 Discuss and consider authorizing time extension of SETH (Southeast Texas Housing Finance) Grant Recipients**

24-1-57 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to authorize time extension of SETH (Southeast Texas Housing Finance) Grant Recipients. Comments by Deputy Director of Economic Development and Grant Administration Robbie King and Judge Sylvia.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.2 Discuss and consider authorizing time extension for ARPA (American Rescue Plan Act) Small Business Grant Recipients**

24-1-59 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to authorize time extension for ARPA (American Rescue Plan Act) Small Business Grant Recipients. Comments by Deputy Director of Economic Development and Grant Management Robbie King.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.3 Discuss and consider authorizing the purchase of 2024 CCYPS Buckles from Trophy Gallery in the amount of \$12,375.00**

24-1-78 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to authorize the purchase of 2024 CCYPS Buckles from Trophy Gallery in the amount of \$12,375.00. Comments by Director of Economic Development and Grant Management Samantha Humphrey and Gore.

Passed; Insert.

ADMINISTRATION

1.2 Public hearing at 10:00 a.m. for consideration and possible approval and adoption of an ordinance regulating Junkyards, Automotive Wrecking and Salvage Yards in Accordance with Chapter 396 of the Texas Transportation Code

At 10:00 a.m. the Court recessed out of Regular Session and into a Public Hearing for consideration and possible approval and adoption of an ordinance regulating junkyards, automotive wrecking and salvage yards in accordance with Chapter 396 of the Texas Transportation Code. Citizen Sam Wallace Jr. suggested taking samples from Turtle Bayou periodically to determine if runoff from a nearby salvage yard was entering the waterway. At 10:14 a.m., Court recessed out of the Public Hearing and returned to Regular Session.

ADMINISTRATION

1.3 Discuss and consider adoption of an ordinance regulating Junkyards, Automotive Wrecking and Salvage Yards in Accordance with Chapter 396 of the Texas Transportation Code

24-1-61 Motion made by Commissioner, Pct. 1 Gore and seconded by Tice to adopt an ordinance regulating junkyards, automotive wrecking and salvage yards in accordance with Chapter 396 of the Texas Transportation Code, effective Jan. 23, 2024. Comments by Gore, Dagley, Judge Sylvia and Hammond. Hammond abstained.

Passed.

ADMINISTRATION

1.5 Discuss and consider approving Texas Parks and Wildlife Department County Boat Agent Agreement to allow the Tax Office to provide Boat Titling and Registration

24-1-91 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the Texas Parks and Wildlife Department County Boat Agent Agreement to allow the Tax Office to provide Boat Titling and Registration. Comments by County Tax Assessor-Collector Laurie Payton, Judge Sylvia, Hammond, Tice and Sheriff Brian Hawthorne.

Passed; Insert.

LAW ENFORCEMENT

17.1 Approve application for grant funding through Office of the Governor- State Homeland Security- Bullet Resistant Shield Grant Program FY25

24-1-80 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the application for grant funding through the Office of the Governor - State Homeland Security - Bullet Resistant Shield Grant Program FY25. Comments by Sheriff Brian Hawthorne.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.1 Discuss and consider approving the purchase of Jaws of Life for EMS District 2 from MES (Municipal Emergency Services) in the amount of \$19,404.50**

24-1-79 Motion made by Commissioner, Pct. 3 Hammond and seconded by Gore to approve the purchase of Jaws of Life for EMS District 2 from MES (Municipal Emergency Services) in the amount of \$19,404.50. Comments by Danny Burke of Emergency Services.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.2 Discuss and consider the purchase of EMS active shooter gear from Galls Parent Holdings, LLC in the amount of \$5499.88**

24-1-81 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the purchase of EMS active shooter gear from Galls Parent Holdings, LLC in the amount of \$5499.88. Comments by Danny Burke of Emergency Services.

Passed; Insert.

PARKS & RECREATION**6.1 Discuss and consider transferring CO funds from CO23-PARKS-022 for a new storage shed at Jim Silva Sports Complex**

24-1-69 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to use funds from CO-02 for a new storage shed at Jim Silva Sports Complex. Comments by Director of Parks & Recreation John Parrott, County Auditor Aaron Thomas and Gore.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.1 Discuss and Consider allowing Engineering to internally approve utility applications along Bailey Rd while working through County AFA (Advanced Funding Agreement) with TxDOT for Bailey Road bridge replacement**

24-1-77 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to allow Engineering to internally approve utility applications along Bailey Road while working through County AFA (Advanced Funding Agreement) with TxDOT for Bailey Road bridge replacement. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ROAD & BRIDGE

3.1 Discuss and consider MOU (Memorandum of Understanding) between Chambers County and Targa Resources regarding the abandonment of Warren Road and Pablo Road right of way and the distribution of proceeds to the affected tenants relocating within Chambers County

24-1-95 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the MOU (Memorandum of Understanding) between Chambers County and Targa Resources regarding the abandonment of Warren Road and Pablo Road right of way and the distribution of proceeds to the affected tenants relocating within Chambers County. Comments by Nathan Watkins, Dagley and Gore.

Passed; Insert.

ROAD & BRIDGE

3.2 Discuss and consider setting a public hearing for the abandonment of right-of-way for Warren Road and Pablo Road

24-1-92 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to set a public hearing at 10:00 a.m. on February 27, 2024, regarding the abandonment of right-of-way for Warren Road and Pablo Road.

Passed.

FINANCIAL

2.1 Discuss and consider project adjustments on Certificates of Obligation 2021 and 2023

24-1-42 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to adjust certain projects on Certificates of Obligation 2021 and 2023 to include moving the West Side Complex restrooms, soccer goals and playground from CO23 to CO21; reallocate funds from Project Hazel Court to Sheriff Office Equipment Facility, and Pct. 1 Arena upgrades; and reallocate funds from widening FM 565 from SH 99 to SH 146 to recycling facility, Pct. 4 Park Pavillion and Administration Buidling Design. Comments by County Attorney Aaron Thomas, Dagley, Tice, Gore, Judge Sylvia and Hammond.

Passed.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider the purchase of a modular building for relocation of the District Attorney's office due to Jail/Justice Center construction

Agenda Item tabled.

PERSONNEL

18.1 Discuss and consider proposed changes to the Chambers County Personnel Policy

24-1-96 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve proposed changes to the Chambers County Personnel Policy. Comments by Human Resources Director Lauren Van Deventer and Judge Sylvia.

Passed; Insert.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a December Monthly Report-JP 1

24-1-35 Motion made by Tice and seconded by Dagley to accept the December Monthly Report-JP 1.

Passed; Insert.

CONSENT

19.1.b December Monthly Report- JP 5

24-1-40 Motion made by Tice and seconded by Dagley to accept the December Monthly Report. JP 5.

Passed; Insert.

CONSENT

19.1.c December Monthly Report - JP 6

24-1-50 Motion made by Tice and seconded by Dagley to accept the December Monthly Report. - JP 6.

Passed; Insert.

CONSENT

19.1.d December Monthly Report-JP 4

24-1-52 Motion made by Tice and seconded by Dagley to accept the December Monthly Report-JP 4.

Passed; Insert.

CONSENT

19.1.e Jimmy Sylvia re-appointment to County Judges Education Advisory Committee

24-1-85 Motion made by Tice and seconded by Dagley to reappoint Jimmy Sylvia to the County Judges' Education Advisory Committee.

Passed; Insert.

CONSENT

19.1.f 2024-2025 Appraisal District Board of Directors

24-1-86 Motion made by Tice and seconded by Dagley to approve the 2024-2025 Appraisal District Board of Directors.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-1-5 Motion made by Tice and seconded by Dagley to accept the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

24-1-84 Motion made by Tice and seconded by Dagley to accept the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

24-1-6 Motion made by Tice and seconded by Dagley to accept the travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-1-7 Motion made by Tice and seconded by Dagley to accept the Budget amendments/transfers.

Passed.

CONSENT

19.5 Approve job descriptions

24-1-8 Motion made by Tice and seconded by Dagley to approve job descriptions.

Passed.

CONSENT

19.6 Approve payroll changes

24-1-9 Motion made by Tice and seconded by Dagley to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

None submitted.

CONSENT

19.8 Approve application from Trinity Bay Conservation District for Utility Construction in the south right-of-way of Bailey Road-R&B

24-1-41 Motion made by Tice and seconded by Dagley to approve application from Trinity Bay Conservation District for Utility Construction in the south right-of-way of Bailey Road-**R&B**.

Passed; Insert.

CONSENT

19.9 Approve payment to Power DMS in the amount of \$14,173.29 for 2024 yearly subscription-CCSO

24-1-43 Motion made by Tice and seconded by Dagley to approve payment to Power DMS in the amount of \$14,173.29 for 2024 yearly subscription-**CCSO**.

Passed; Insert.

CONSENT

19.10 Approve payment to Mal Technologies Fleet in the amount of \$15,509.30 for up fitting-CCSO

24-1-44 Motion made by Tice and seconded by Dagley to approve payment to Mal Technologies Fleet in the amount of \$15,509.30 for up fitting-**CCSO**.

Passed; Insert.

CONSENT

19.11 Approve payment to Integrity Steel Works in the amount of \$8,112.24 for jail door repair & maintenance-CCSO

24-1-45 Motion made by Tice and seconded by Dagley to approve payment to Integrity Steel Works in the amount of \$8,112.24 for jail door repair & maintenance. **CCSO**

Passed; Insert.

CONSENT

19.12 Approve payment to Cop Stop in the amount of \$32,386.27 FY 23 Bullet Resistant Shield Grant Purchase-CCSO

24-1-46 Motion made by Tice and seconded by Dagley to approve payment to Cop Stop in the amount of \$32,386.27 FY 23 Bullet Resistant Shield Grant Purchase. **CCSO**

Passed; Insert.

CONSENT

19.13 Approve payment to Covenant Tactical in the amount \$43,532.00 for FY2022 Port Security Grant-CCSO

24-1-49 Motion made by Tice and seconded by Dagley to approve payment to Covenant Tactical in the amount \$43,532.00 for FY2022 Port Security Grant. **CCSO**

Passed; Insert.

CONSENT

19.14 Approve annual payment to Utility Associates in the amount of \$100,287.65 for bodywarn and in car camera systems-CCSO

24-1-51 Motion made by Tice and seconded by Dagley to approve annual payment to Utility Associates in the amount of \$100,287.65 for bodywarn and in car camera systems. **CCSO**

Passed; Insert.

CONSENT

19.15 Approve the March 5, 2024, Joint Primary Democratic Party and Republican Party Election Services contracts-County Clerk

24-1-53 Motion made by Tice and seconded by Dagley to approve the March 5, 2024, Joint Primary Democratic Party and Republican Party Election Services contracts. **County Clerk.**

Passed; Insert.

CONSENT**19.16 Authorize use of ARPA funds to pay \$29,300 invoice from Pioneer Production Services for Viewpoint with Dennis Quaid documentary series-Economic Development**

24-1-54 Motion made by Tice and seconded by Dagley to authorize use of ARPA funds to pay a \$29,300 invoice from Pioneer Production Services for Viewpoint with Dennis Quaid documentary series. **Economic Development**

Passed.

CONSENT**19.17 Approve 2024 Interlocal agreements with incorporated cities within Chambers County (Food, Daycare and Floodplain)-Environmental Health**

24-1-58 Motion made by Tice and seconded by Dagley to approve 2024 Interlocal agreements with incorporated cities within Chambers County (Food, Daycare and Floodplain)-**Environmental Health**.

Passed; Insert.

CONSENT**19.18 Approve payment to AMG Printing in the amount of \$13,311.47, for printing and mailing 2023 voter renewal registration certificates-County Clerk**

24-1-62 Motion made by Tice and seconded by Dagley to approve payment to AMG Printing in the amount of \$13,311.47, for printing and mailing 2023 voter renewal registration certificates. **County Clerk**

Passed; Insert.

CONSENT**19.19 Approve 2024 voting software license and support renewal from Hart InterCivic in the amount of \$39,967.00-County Clerk**

24-1-63 Motion made by Tice and seconded by Dagley to approve 2024 voting software license and support renewal from Hart InterCivic in the amount of \$39,967.00. **County Clerk**

Passed; Insert.

CONSENT**19.20 Approve payment to HKR Ranches, LLC in the amount of \$19,380.00 to install restroom partition doors at Smith Point, Double Bayou, and Oak Island Restrooms-Building Maintenance**

24-1-64 Motion made by Tice and seconded by Dagley to approve payment to HKR

Ranches, LLC in the amount of \$19,380.00 to install restroom partition doors at Smith Point, Double Bayou, and Oak Island Restrooms. **Building Maintenance.**

Passed; Insert.

CONSENT

19.21 Approve payment to Altec Service Groups in the amount of \$27,235.96 for additional repairs needed for a bucket truck-Building Maintenance

24-1-65 Motion made by Tice and seconded by Dagley to approve payment to Altec Service Groups in the amount of \$27,235.96 for additional repairs needed for a bucket truck. **Building Maintenance**

Passed; Insert.

CONSENT

19.22 Approve new curbside voting equipment from Hart InterCivic in the amount of \$39,375.00 to comply with new voting system requirements outlined in Senate Bill 477-County Clerk

24-1-66 Motion made by Tice and seconded by Dagley to approve new curbside voting equipment from Hart InterCivic in the amount of \$39,375.00 to comply with new voting system requirements outlined in Senate Bill 477. **County Clerk.**

Passed; Insert.

CONSENT

19.23 Approve JMT (Johnson, Mirmiran & Thompson, Inc.) Task Order 6 in the amount of \$180,000.00 for General Engineering Consulting-Engineering

24-1-67 Motion made by Tice and seconded by Dagley to approve JMT (Johnson, Mirmiran & Thompson, Inc.) Task Order 6 in the amount of \$180,000.00 for General Engineering Consulting. **Engineering**

Passed; Insert.

CONSENT

19.24 Approve payment to Ergo Flex, Inc in the amount of \$10,594.35 for dispatch console repairs-Communications

24-1-68 Motion made by Tice and seconded by Dagley to approve payment to Ergo Flex, Inc in the amount of \$10,594.35 for dispatch console repairs. **Communications.**

Passed; Insert.

CONSENT

19.25 Discuss and consider adding shade structure and concrete to an

existing concession stand for storage at Don McCleod Sports Complex from Premiere Outdoor Living in the amount of \$20,850.00-Parks

24-1-70 Motion made by Tice and seconded by Dagley to add shade structure and concrete to an existing concession stand for storage at Don McCleod Sports Complex from Premiere Outdoor Living in the amount of \$20,850.00. **Parks**

Passed; Insert.

CONSENT

19.26 Approve payment to the Texas Commission on Environmental Quality for FY 24 1st Quarter Permit in the amount of \$5,582.36-Solid Waste

24-1-71 Motion made by Tice and seconded by Dagley to approve payment to the Texas Commission on Environmental Quality for FY 24 1st Quarter Permit in the amount of \$5,582.36. **Solid Waste**

Passed; Insert.

CONSENT

19.27 Approve payment to Rexel, USA Inc. in the amount of \$5,395.71 for materials needed at the soccer fields (Westside Complex)-Parks

24-1-72 Motion made by Tice and seconded by Dagley to approve payment to Rexel, USA Inc. in the amount of \$5,395.71 for materials needed at the soccer fields (Westside Complex). **Parks**

Passed; Insert.

CONSENT

19.28 Approve payment to Flock Safety in the amount of \$7,500.00 to install cameras at Collection Stations-Solid Waste

24-1-73 Motion made by Tice and seconded by Dagley to approve payment to Flock Safety in the amount of \$7,500.00 to renew cameras at Collection Stations. **Solid Waste**

Passed; Insert.

CONSENT

19.29 Accept into record amendment to existing Tyler Technology Agreement for Executime-Technology

24-1-75 Motion made by Tice and seconded by Dagley to accept into record an amendment to the existing Tyler Technology Agreement for Executime. **Technology**

Passed; Insert.

CONSENT

19.30 Approve the increase for passport photos from \$10.00 to \$15.00-District Clerk

24-1-82 Motion made by Tice and seconded by Dagley to approve the increase for passport photos from \$10.00 to \$15.00. **District Clerk**

Passed.

CONSENT

19.31 Approve Treasurer's Report - December 31, 2023

24-1-83 Motion made by Tice and seconded by Dagley to approve Treasurer's Report - December 31, 2023.

Passed; Insert.

CONSENT

19.32 Approve payment to Texas Association of Counties in the amount of \$58,839.00 for 2023-4th Quarter Workers' Compensation Coverage and payment in the amount of \$65,900.50 for 2024-1st Quarter Worker's Compensation Coverage-HR

24-1-87 Motion made by Tice and seconded by Dagley to approve payment to Texas Association of Counties in the amount of \$58,839.00 for 2023-4th Quarter Workers' Compensation Coverage and payment in the amount of \$65,900.50 for 2024-1st Quarter Worker's Compensation Coverage. **HR**

Passed; Insert.

CONSENT

19.33 Approve the purchase of golf carts from Club Car, LLC in the amount of \$329,834.00-Golf Course

24-1-93 Motion made by Tice and seconded by Dagley to approve the purchase of golf carts from Club Car, LLC in the amount of \$329,834.00. **Golf Course**

Passed; Insert.

CONSENT

19.34 Approve the purchase of 60" zero-turn mower from Gulf Coast L&L, LLC for the amount of \$14,194.00-Golf

24-1-94 Motion made by Tice and seconded by Dagley to approve the purchase of 60" zero-turn mower from Gulf Coast L&L, LLC for the amount of \$14,194.00. **Golf**

Passed; Insert.

At 11:09 a.m. the Court entered into Executive Session. At 1:13 p.m., the Court returned to Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action.

EXECUTIVE SESSION

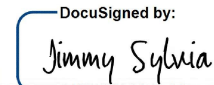
20.3 Discuss and consider FMLA extension request-Executive Session

No action.

There being no further business, Court adjourned at 1:14 p.m.

 **ATTEST:**

Heather H. Hawthorne, County Clerk

APPROVED:
DocuSigned by:

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County Judge, Jimmy Sylvia