

NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, April 9, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider presentation from the Arboretum Nursing Home and Rehabilitation Center of Winnie (Creative Solutions in Healthcare) and act on the enrollment in the Quality Incentive Payment Program for Year 8 (QIPP/8)
- 1.3 Discuss and consider update on Youth Project Show

2. FINANCIAL

- 2.1 Discuss and consider accepting cash count report from the Auditor's office for Commissioner, Precinct No. 3

3. ROAD & BRIDGE

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider request from Edwin and Susan Bailey for a fence replacement and relocation in the amount of \$11,600.00 due to construction along Kilgore Parkway
- 4.2 Discuss and consider accepting into record Chambers County Improvement District 3 land donations
- 4.3 Discuss and consider conveying 0.3629 acres of land to Chambers County Improvement District No. 3 out of and part of the R.A. West Survey, Abstract No. 314
- 4.4 Discuss and consider approving Eastport Logistics Greenbelt Plan-Trinity Business Park
- 4.5 Discuss and consider approving AmeriPort Bussiness Park (APBP) Northeast Greenbelt Screening as presented
- 4.6 Discuss and consider abandonment of Devillier Road from FM 1406 to FM 1663 in Winnie, Texas and setting a public hearing for the abandonment
- 4.7 Discuss and consider the procurement of Construction Administration, Inc. for professional services associated with the construction of the Sheriff's Office Storage Building and Road

& Bridge Warehouse, pursuant to Gov. Code 262.024(4) and 2254.002(2)(A)

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider Resolution posthumously dedicating the Pioneer Rancher award to William "Bill" Cade White for the 2024 Chambers County Youth Project Show Ranch Rodeo
- 5.2 Discuss and consider entering into sub-recipient agreement with H-GAC to fund household hazardous waste collection events via H-GAC Solid Waste Grant
- 5.3 Discuss and consider request for a public hearing on April 23, 2024 at 10:00 a.m. regarding the adoption of proposed guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County

6. PARKS & RECREATION

- 6.1 Discuss and consider soliciting RFP's (Request for Proposals) for the construction of a multi-use pavilion at McCollum Park

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider approving change order from Formative Structures, LLC to replace paving & curbs of existing south drive at the West Annex facility in the amount of \$50,470.05
- 7.2 Discuss and consider utilizing excess budget funds in the amount of \$89,966.00 from CO23 Maint-003 to cover updated BuyBoard proposals for Whites Park Community Building & Winnie Stowell Community Building new generators
- 7.3 Discuss and consider funding PBK engineering services for Chambers County – Courthouse below grade waterproofing in the amount of \$6,500.00

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider proposed revisions to the Emergency Services Guidelines
- 10.2 Discuss and consider approving Enforcement Procedures for Fire Code and Commercial Permitting

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and

considered separately.

19.1 Monthly reports

19.1.a March Monthly Report - JP1

19.1.b February Monthly Report - JP6

19.2 Claim Docket/Check Register

19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.8 Approve payment to Tyler Technologies in the amount of \$9,658.00 to purchase four (4) additional time clocks for Time & Attendance software-**Human Resources**

19.9 Approve East Texas Truck Center to do modifications to unit #188 in the amount of \$8,157.28-**Solid Waste**

19.10 Approve Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2023-August 2024)-**Treasurer**

19.11 Approve the purchase of nine (9) Raptor RP-1 Radar Systems from Kustom Signals, Inc. in the amount of \$19,488.06-**CCSO**

19.12 Approve entering into contract with the Texas General Land Office for Community Development Block Grant (CDBG) Mitigation program to fund drainage improvements on Work Street and Texas Avenue in Anahuac-**Economic Development**

19.13 Approve payment to Beauregard Parish for March 2024 Inmate Housing in the amount of \$34,860.00-**CCSO**

19.14 Approve payment to Stewart & Stevenson Services for Gradall repair on equipment #514 in the amount of \$12,990.93-**R&B**

19.15 Approve the purchase of two (2) BMW R1250 RT-P Motorcycles (traffic units) in the amount of \$57,535.66-**CCSO**

19.16 Approve Treasurer's Report - February 29, 2024-**Treasurer**

19.17 Approve the Second Amendment of the Master Agreement between Chambers County and San Jacinto Methodist Hospital for healthcare services extending the term for an additional 2 years (February 22, 2024-February 21, 2026)-**Human Resources**

19.18 Approve the purchase of an Optical Character Recognition (OCR) software package from Tyler Technologies for the District Clerk's office in the amount of \$10,935.00-**District Clerk**

19.19 Approve request for overtime pay for Extension Office employees working the Youth Project Show (April 22, 2024-April 28, 2024)-**Extension Office**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge