

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, April 23, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at www.co.chambers.tx.us

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider delinquent tax collection report submitted by Perdue, Brandon, Fielder, Collins & Mott, LLP
- 1.3 Discuss and consider presentation from Renee Isiahiliza, CCHW with UHP Health

2. FINANCIAL

3. ROAD & BRIDGE

- 3.1 Public hearing at 10:00am regarding the installation of speed humps along Redwood Drive in Country Meadows Subdivision per Transportation Code 251.152
- 3.2 Discuss and consider installing speed humps along Redwood Drive in Country Meadows Subdivision

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider allocating \$250,000.00 from unallocated funds from CO23 to CO23-R&B-13 Pct. 4 Drainage Projects
- 4.2 Discuss and consider awarding RWJ drainage improvements bid to Tri-County Construction Company in the amount of \$478,386.73 and optional bid in the amount of \$44,592.48

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider authorizing execution of contract with Public Management, Inc. to provide grant administrative services related to the CDBG-MIT-funded Work Street Drainage Improvement project
- 5.2 Discuss and consider allocating additional funds to proposed Emergency Services Headquarters/Anahuac EMS Station/Emergency Operations Center Building
- 5.3 Public Hearing at 10:00 a.m. regarding the adoption of proposed guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County

- 5.4 Discuss and consider Resolution adopting guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County
- 5.5 Discuss and consider Chapter 381 Economic Development Program Policy
- 5.6 Discuss and consider Order adopting Chapter 381 Economic Development Program Policy
- 5.7 Discuss and consider Order renaming Coneflower Storage Project, LLC 2022 Reinvestment Zone
- 5.8 Discuss and consider 2024 contract with Baytown/West Chambers County Economic Development Foundation

6. PARKS & RECREATION

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider hiring Construction Administration, Inc. for CMAR (Construction Manager at Risk) for the McCullom Park pavillion
- 7.2 Discuss and consider allocating \$100,000 from unallocated funds from CO23 TO CO23-SO-003 Sheriff's Office Equipment facility
- 7.3 Discuss and consider accepting the guaranteed maximum price bid from Construction Administration, Inc. via the CMAR (Construction Manager at Risk) process

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

- 9.1 Discuss and consider commercial building permit approval for a tiny home to be located at 626 FM 1406, Winnie, TX 77665

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider authorizing the solicitation of proposals for Disaster Services

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a March monthly report-JP 2

19.1.b March monthly Report-JP5

- 19.1.c 2024 Solid Waste Permit Report-Q1
- 19.1.d 2024 Building and Baseball Field Rental Report-Q1
- 19.1.e Monthly Auditor Reports: 2024 Capital Projects Activity Report-March 2024, 2021 Certificates of Obligation Activity Report-March 2024, 2023 Certificates of Obligation Activity Report-March 2024, and Outside Inmate Housing Report-March 2024
- 19.1.f 2024 Environmental Health Permit Report-Q1
- 19.1.g Cash Count Report - Commissioner, Pct. 1
- 19.1.h Cash Count Report - Parks & Recreation
- 19.2 Claim Docket/Check Register
 - 19.2.a Payroll Check Register
- 19.3 Travel reimbursements and misc. expenditures
- 19.4 Budget amendments/transfers
- 19.5 Approve job descriptions
- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
 - 19.7.a November 28, 2023
 - 19.7.b March 12, 2024
 - 19.7.c March 26, 2024
- 19.8 March monthly report-JP 4
- 19.9 Approve Babin Estates Minor replat-**R&B**
- 19.10 Accept the Hazard Grant FY25 (HHS001311200030) between the Texas Department of State Health Services and Chambers County Public Health-**Public Health**
- 19.11 Accept the CRI FY25 (contract# HHS001311300013) between the Texas Department of State Health Services (DSHS) and Chambers County Public Health to reflect contract dates of 7/1/2024 to 6/30/2025; in the amount of \$38,375.00-**Public Health**
- 19.12 Accept the Amendment No. 3 of the Vaccination Capacity Program Round 3 & 4 (Contract #HHS001019500008) between Texas Department of State Health Services and Chambers County Public Health-**Public Health**
- 19.13 Approve payment to Civic Plus for CivicClerk Annual Maintenance for Agenda Management in the amount of \$15,567.300-**Technology**
- 19.14 Approve payment to Sequel Data Systems for annual renewal of managed security operation services in the amount of \$91,000.00-**Technology**
- 19.15 Approve proposal from Infinity Connections for District Attorney Modular Building Structured Cabling in the amount of \$7,123.50-**Technology**
- 19.16 Accept Amendment No. 4 of the Health Disparities Grant (HHS001057600010) between Texas Department of State Health Services and Chambers County Public Health-**Public Health**
- 19.17 Approve golf cart rentals from Richland Equipment in the amount of \$6,700.00 for use at Chambers County Ranch Rodeo and Youth Project Show-**Eco. Development**

- 19.18 Approve the purchase of canopies, tablecloths, banners, and flags from Caravan Canopy with funds from the Hazard Grant (HHS001311200030) in the amount of \$9,400.00-**Public Health**
- 19.19 Accept into record certificate of construction closeout for CDBG-DR Hankamer Wastewater Treatment Plant-**Eco. Development**
- 19.20 Accept into record bi-monthly project update prepared by Department of Economic Development and Grant Management-**Eco. Development**
- 19.21 Approve Resolution dedicating 2024 Chambers County Youth Project Show Auction in honor of Ralph Wilson (requested by CCYPS Livestock Committee)-**Eco. Development**
- 19.22 Approve Resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant MIT MOD Program-**Eco. Development**
- 19.23 Approve Davis Estates Minor Plat South Main Addition-**R&B**
- 19.24 Approve Resolution adopting a procurement policy in relation to federal grants for the Community Block Grant Program MIT MOD Project-**Eco. Development**
- 19.25 Approve the installation of restroom partition doors at Fort Anahuac Park, Hugo Point and White Park Restrooms from HKR Ranches, LLC. in the amount of \$28,500.00-**Building Maintenance**
- 19.26 Approve the renewal of Annual Genset PM Contracts with Cummins in the amount of \$3,778.51, Waukesha Pearce in the amount of \$6,692.00 and Mustang Cat in the amount of \$2,531.55-**Building Maintenance**
- 19.27 Discuss and consider transferring \$8,410.00 from CO23-Maint-001 Goss Library Sunscreen/Fence budget into a new CO project account for new flooring for Goss Library Conference Room-**Building Maintenance**
- 19.28 Discuss and consider approval of additional funding in amount of \$5,000.00 to Science Engineering for continued soils & materials test at new West Annex No. 2 project-**Building Maintenance**
- 19.29 Approval the uplifting of Jail Inmate Van from Dana Safety Supply, Inc. in the amount of \$12,217.10-**CCSO**
- 19.30 Approve utility application from Quiddity for effluent pipe under Kilgore Pkwy-**R&B**
- 19.31 Accept as presented the 2024 Collaborative Procedures Agreement between Chambers County Public Health and the Department of State Health Services and Texas Infertility Prevention Project (TIPP) partners (Cardea)-**Public Health**
- 19.32 Approve utilizing excess budget funds in the amount of \$8,410.00 from CO23-Maint-001 to cover the cost of installing new flooring in Goss Library Conference Room-**Building Maintenance**
- 19.33 Approve application for utility construction from Comcast to install fiber optic cable on Allen Circle-**R&B**
- 19.34 Application for utility construction from Comast to install fiber optic cable along Fisher Road-**R&B**
- 19.35 Approve proposal for District Attorney Modular Building Access Control and Camera

Licensing from Preferred Technologies in the amount of \$19,363.47-**Technology**

19.36 Approve payment to Texas Association of Counties-Unemployment Fund Reserve in the amount of \$28,650.05-**Human Resources**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a stylized 'J' followed by a series of loops and a horizontal stroke extending to the right.

Jimmy Sylvia, County Judge