

On this the 28th day of November, A. D., 2023, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Clerk Heather H. Hawthorne
County Judge Jimmy Sylvia

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:42 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

ADMINISTRATION

1.2 Discuss and accepting the 2023 Chambers County Sexual Assault Response Team Biennial Report

23-11-1544 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to accept the 2023 Chambers County Sexual Assault Response Team Biennial Report. Comments by District Attorney Cheryl Lieck Henry and Judge Sylvia.

Passed; Insert.

PERSONNEL

18.1 Discuss and consider approving the hiring of Lindsey Scott as a Special Prosecutor for a Capital Murder Case in the amount of \$25,000.00

23-11-1520 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve the hiring of Lindsey Scott as a Special Prosecutor for a Capital Murder Case in the amount of \$25,000.00.

Passed; Insert.

ADMINISTRATION

1.3 Discuss and consider approving payment of HO+K's Additional Service Request Invoice of \$199,000 for design work not included in current contract with HO+K for architectural design work for Chambers County Jail and Justice Center

23-11-1548 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve payment of HO+K's additional service request invoice of \$199,000 for design work not included in current contract with HO+K for architectural design work for Chambers County Jail and Justice Center. Comments by Assistant County Attorney Dwayne Simpson, Judge Sylvia and Dagley.

Passed; Insert.

ADMINISTRATION

1.6 Discuss and consider appointments to the Transportation Policy Council (TPC) and the Transportation Advisory Committee (TAC)-January-December 2024

23-11-1551 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve appointments to the Transportation Policy Council (TPC) and the Transportation Advisory Committee (TAC)-January-December 2024 as follows: Commissioner Dagley, primary voting member and Commissioner Hammond, alternate to the TPC; Cory Taylor primary voting member and Natalie Lopez alternate to the TAC. Comments by Judge Sylvia.

23-11-1551 Amended motion made by Commissioner, Pct. 2 Tice and amended second by Commissioner, Pct. 1 Gore to approve appointments to the Transportation Policy Council (TPC) and the Transportation Advisory Committee (TAC)-January-December 2024 as follows: Commissioner Dagley, primary voting member and Commissioner Hammond, alternate to the TPC; Natalie Lopez, primary voting member and Cory Taylor as alternate to the TAC. Comments by Dagley

Passed; Insert.

ADMINISTRATION

1.4 Discuss and consider approving Tax Collection report from Perdue, Brandon, Fielder, Collins & Mott, LLP

23-11-1549 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to accept the Tax Collection report from Perdue, Brandon, Fielder, Collins & Mott, LLP. Comments by Otilia Gonzales of Perdue, Brandon, Fielder, Collins & Mott, LLP.

Passed; Insert.

ADMINISTRATION

1.7 Discuss and consider approval of the 2023 Certified Tax Roll Summary pursuant to Property Tax Code, Section 26.09, Calculation of Tax

23-11-1554 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the 2023 Certified Tax Roll Summary pursuant to Property Tax Code, Section 26.09, Calculation of Tax. Comments by County Tax Assessor-Collector Laurie Payton and County Clerk Heather Hawthorne.

Passed; Insert.

ROAD & BRIDGE

3.1 Discuss and consider the partial abandonment of Poncho Street in Oak Island

No action was taken.

ROAD & BRIDGE

3.2 Discuss and consider setting a public hearing for the partial abandonment of Poncho Street in Oak Island

23-11-1519 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to set a public hearing for the partial abandonment of Poncho Street in Oak Island for 10:30 a.m. on January 9, 2024.

Passed.

ROAD & BRIDGE

3.4 Discuss and consider approving Teague Nall and Perkins, Inc. Fourth Amendment to Chambers Parkway scope of right-of-way services in the amount of \$12,750.00

23-11-1541 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 4 Dagley to approve Teague Nall and Perkins, Inc. Fourth Amendment to Chambers Parkway scope of right-of-way services in the amount of \$12,750.00. Comments by Engineer in Training Natalie Lopez.

Passed.

ROAD & BRIDGE

3.5 Discuss and consider entering into an Interlocal Agreement with Houston-Galveston Area Council for Chambers County Thoroughfare Plan Study

23-11-1543 Motion made by Commissioner, Pct. 4 Dagley and seconded by

Commissioner, Pct. 3 Hammond to enter into an Interlocal Agreement with Houston-Galveston Area Council for Chambers County Thoroughfare Plan Study. Comments by Engineer in Training Natalie Lopez, Dagley and County Engineer Robert Hall.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider naming the walking trail at Gregory Park in honor of Jesse Evans

23-11-1525 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to name the walking trail at Gregory Park in honor of Jesse Evans. Comments by Director of Economic Development and Grant Management Samantha Humphrey, Gore and Jesse Evans.

Passed.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider issuing Competitive Sealed Bids for the TDA CDBG Oak Street Bridge Project

23-11-1526 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to consider issuing Competitive Sealed Bids for the TDA CDBG Oak Street Bridge Project. Comments by Director of Economic Development and Grant Management Samantha Humphrey.

Passed.

PARKS & RECREATION

6.1 Discuss and consider moving \$75,000 from CO23-PARKS--002 to create a new project for soccer field lighting at Don McCleod Sports Complex

23-11-1532 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to move \$75,000 from CO21-WEST SIDE COMPLEX to create a new project for soccer field lighting at Don McCleod Sports Complex. Comments by Director of Parks & Recreation John Parrott; Dagley and Judge Sylvia.

Passed.

PARKS & RECREATION

6.2 Discuss and consider paving the driveway/kayak launch from Cowboy Asphalt in the amount of \$9,485.00 at McCollum Park

23-11-1533 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to pave the driveway/kayak launch from Cowboy

Asphalt in the amount of \$9,485.00 at McCollum Park. Comments by Director of Parks & Recreation John Parrott and Parks Superintendent Kirk Sherman.

Passed; Insert.

PARKS & RECREATION

6.3 Discuss and consider working with Houston Ship Channel T.R.E.E.S Program to plant trees in various parks and other areas of Chambers County

23-11-1539 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to work with Houston Ship Channel T.R.E.E.S Program to plant trees in various parks and other areas of Chambers County. Comments by Director of Parks & Recreation John Parrott, Hammond, County Clerk Heather Hawthorne and Project Manager Mike Lessley.

Passed; Insert.

PARKS & RECREATION

6.4 Discuss and consider transferring CO (Certificate of Obligation) money (\$34,000) from CO23-PARKS-011 for a new project for Disc Golf Course at Whites Park

23-11-1540 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to transfer CO (Certificate of Obligation) money (\$34,000) from CO23-PARKS-011 for a new project for Disc Golf Course at Whites Park. Comments by Director of Parks & Recreation John Parrott, Judge Sylvia, Gore, County Purchasing Agent George Barrera.

23-11-1540 Amended motion made by Commissioner, Pct. 1 Gore and amended second by Commissioner, Pct. 3 Hammond to transfer CO (Certificate of Obligation) money (\$34,000) from CO21 for a new project for Disc Golf Course at Whites Park.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider hiring Auric Engineers to provide water and sewer drawings for the new restrooms at Little Eagle Park

Agenda Item tabled.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider update on the Justice Center project

Nathan Watkins of Americus gave an update on the Justice Center Project. He told the

Court that the temporary restraining order that had been filed regarding the Chambers Home had been lifted. He said the jail would encumber 30 feet of property on the Chambers homesite, which was the main hold up.

SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider MOU (Memorandum of Understanding) with TDEM for participation in Texas Emergency Management Assistance Teams

23-11-1522 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the MOU (Memorandum of Understanding) with TDEM for participation in Texas Emergency Management Assistance Teams. Comments by Emergency Services Coordinator Ryan Holzaepfel, Judge Sylvia and Hammond.

Passed; Insert.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a October monthly report, Justice of the Peace, Pct. 2

23-11-1500 Motion made by Tice and seconded by Gore to accept the October monthly report, Justice of the Peace, Pct. 2.

Passed; Insert.

CONSENT

19.1.b October monthly report, Justice of the Peace, Pct. 6

23-11-1514 Motion made by Tice and seconded by Gore to accept the October monthly report, Justice of the Peace, Pct. 6.

Passed; Insert.

CONSENT

19.1.c County Clerk's Office - October 2023

23-11-1515 Motion made by Tice and seconded by Gore to accept the County Clerk's monthly report for October 2023.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

23-10-1425 Motion made by Tice and seconded by Gore to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Registers

23-11-1534 Motion made by Tice and seconded by Gore to approve the Payroll Check Registers.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

23-10-1426 Motion made by Tice and seconded by Gore to approve the Travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

23-10-1427 Motion made by Tice and seconded by Gore to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

None submitted.

CONSENT

19.6 Approve payroll changes

23-10-1429 Motion made by Tice and seconded by Gore to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

None submitted.

CONSENT

19.8 Approve storm sewer application from Pulte Homes, LLC for utility construction parallel to 1420 Maley Rd.-R&B

23-11-1517 Motion made by Tice and seconded by Gore to approve storm sewer application from Pulte Homes, LLC for utility construction parallel to 1420 Maley Rd.- **R&B.**

Passed; Insert.

CONSENT

19.9 Approve NRA (National Rifle Association) grant submission-CCSO

23-11-1521 Motion made by Tice and seconded by Gore to approve NRA (National Rifle Association) grant submission. **CCSO**

Passed; Insert.

CONSENT

19.10 Accept into the record the Interlocal agreement between Anahuac ISD and Chambers County Sheriff's Office regarding a School Resource Officer-CCSO

23-11-1523 Motion made by Tice and seconded by Gore to accept into the record the Interlocal agreement between Anahuac ISD and Chambers County Sheriff's Office regarding a School Resource Officer. **CCSO**

Passed; Insert.

CONSENT

19.11 Approve application from Quiddity for utility construction for force main under Kilgore Parkway-R&B

23-11-1524 Motion made by Tice and seconded by Gore to approve application from Quiddity for utility construction for force main under Kilgore Parkway. **R&B**

Passed; Insert.

CONSENT

19.12 Approve Treasurer's Report - October 31, 2023-Treasurer

23-11-1535 Motion made by Tice and seconded by Gore to approve Treasurer's Report - October 31, 2023. **Treasurer**

Passed; Insert.

CONSENT

19.13 Approve the purchase of (3) 40 Yrd Open Top Roll-Offs and (1) 40 Yrd Compactor from Box Gang Manufacturing in the amount of \$35,590.00-Solid Waste

23-11-1537 Motion made by Tice and seconded by Gore to approve the purchase of (3) 40 Yrd Open Top Roll-Offs and (1) 40 Yrd Compactor from Box Gang Manufacturing

in the amount of \$35,590.00.**Solid Waste**

Passed; Insert.

CONSENT

19.14 Approve payment to Hart Intercivic for November 7, 2023 Joint Constitutional Amendment Election services cost in the amount of \$17,901.26.-County Clerk

23-11-1538 Motion made by Tice and seconded by Gore to approve payment to Hart Intercivic for November 7, 2023, Joint Constitutional Amendment Election services cost in the amount of \$17,901.26.-**County Clerk.**

Passed; Insert.

CONSENT

19.15 Approve Freese & Nichols Task authorization No. 5 for Professional Engineering Services for Expert Review and Expert Witness Services in relation to the Kilgore Regional Drainage Project-R&B

23-11-1542 Motion made by Tice and seconded by Gore to approve Freese & Nichols Task authorization No. 5 for Professional Engineering Services for Expert Review and Expert Witness Services in relation to the Kilgore Regional Drainage Project-**R&B.**

Passed; Insert.

CONSENT

19.16 Approve the purchase of a 6" pump from Sage Pump Services in the amount of \$38,604.65-Solid Waste

23-11-1536 Motion made by Tice and seconded by Gore to approve the purchase of a 6" pump from Sage Pump Services in the amount of \$38,604.65-**Solid Waste .**

Passed; Insert.

CONSENT

19.17 Approve the 2023 Phase II (Small) MS4 Annual Stormwater Report-Environmental Health

23-11-1516 Motion made by Tice and seconded by Gore to approve the 2023 Phase II (Small) MS4 Annual Stormwater Report-**Environmental Health.**

Passed; Insert.

CONSENT

19.18 Approve as presented budgeted Health Services Uniforms from Team Outfitters in the amount of \$7,771.00-Health

23-11-1528 Motion made by Tice and seconded by Gore to approve as presented

budgeted Health Services Uniforms from Team Outfitters in the amount of \$7,771.00-
Health.

Passed; Insert.

CONSENT

19.19 Approve replacing the generator at Road and Bridge – Loftin Buy Board Proposal 657-21 for \$139,721.00-Building Maintenance

23-11-1546 Motion made by Tice and seconded by Gore to approve replacing the generator at Road and Bridge – Loftin Buy Board Proposal 657-21 for \$139,721.00-
Building Maintenance.

Passed; Insert.

CONSENT

19.20 Approve payment to Tippet Construction \$18,950.00 for miscellaneous repairs and new flooring to the Offices at Road & Bridge after Asbestos Abatement-Building Maintenance

23-11-1547 Motion made by Tice and seconded by Gore to approve payment to Tippet Construction \$18,950.00 for miscellaneous repairs and new flooring to the Offices at Road & Bridge after Asbestos Abatement-**Building Maintenance.**

Passed; Insert.

At 10:43 a.m. the Court recessed out of Regular Session and entered into Executive Session. At 2:44 p.m., the Court returned from Executive Session and entered into Regular Session.

ADMINISTRATION

1.5 Discuss and consider resale offer submitted by Galu Organization, LLC in the amount of \$20,000.00, Parcel 33966, CV24214

23-11-1550 Motion made by Gore and seconded by Hammond to accept the resale offer submitted by Galu Organization, LLC in the amount of \$20,000.00, Parcel 33966, CV24214.

Passed; Insert.

ROAD & BRIDGE

3.3 Discuss and consider options for allowing homes to be permitted within unimproved rights-of-way (ROW) within the county

Agenda item tabled.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

EXECUTIVE SESSION

20.4 Discuss and consider re-structure of Engineering Department

No action taken.

There being no further business, Court adjourned at 2:46 p.m.

ATTEST:



Heather H. Hawthorne
Heather H. Hawthorne, County Clerk

APPROVED:

DocuSigned by:

Jimmy Sylvia

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County Judge, Jimmy Sylvia