

On this the 12th day of March, A. D., 2024, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Clerk Heather H. Hawthorne
County Judge Jimmy Sylvia

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:50 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

Regina Rutherford of Winnie gave a Citizen's Comment informing the Court that the Greater Golden Triangle Relay for Life will be April 27, 2024, at Ford Park in Beaumont from 2:00 p.m. until 10:00 p.m. The goal of the event, she said, was to raise \$100,000 for cancer research.

FINANCIAL

2.1 Discuss and consider payment in the amount of \$10,052.90 for Audit Findings (September 1, 2019-January 31, 2023-Comptroller of Public Accounts

24-3-339 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve payment in the amount of \$10,052.90 for Audit Findings (September 1, 2019-January 31, 2023-Comptroller of Public Accounts. Comments by Tax Assessor-Collector Laurie Payton and Judge Sylvia.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.1 Discuss and consider request from Country Meadows Subdivision for speed hump on Redwood Drive

No action was taken.

ENGINEERING/PROJECT MANAGEMENT

4.2 Discuss and consider setting a public hearing on April 23, 2024 to install speed humps along Redwood Drive for per Transportation Code 251.152

24-3-325 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to set a public hearing on April 23, 2024, regarding the installation of speed humps along Redwood Drive per Transportation Code 251.152.

Passed.

ENGINEERING/PROJECT MANAGEMENT

4.3 Discuss and consider IDV Kilgore LLC (IDV) Greenbelt Plan variance request

24-3-327 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve IDV Kilgore LLC (IDV) Greenbelt Plan variance request for reduced greenspace footage due to the location of an existing retention pond. Comments by Engineer in Training Natalie Lopez, Dagley, Judge Sylvia and Gore.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.4 Discuss and consider entering into an Interlocal Cooperation Agreement with Chambers County Independent District No. 3 for Needlepoint Road North Segment A

24-3-333 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to enter into an Interlocal Cooperation Agreement with Chambers County Independent District No. 3 for Needlepoint Road North Segment A. Comments by Engineer in Training Natalie Lopez, Judge Sylvia and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.5 Discuss and consider approving an agreement for Chambers County to purchase approximately +/- 16.64 acres of property on McCollum Park Road from Trinity-NFP VI LLC in connection with the expansion and improvements of an existing County park

24-3-337 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to approve an agreement for Chambers County to purchase approximately 16.64 acres of property on McCollum Park Road from Trinity-NFP VI LLC in connection with the expansion and improvements of an existing County park. Comments by Engineer in Training Natalie Lopez, Dagley, Hammond, outside

counsel Nathan Brandimart and Judge Sylvia.

Passed.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider establishing a \$10,000 budget line item to pay Economic Development staff and other county staff for overtime worked during the Chambers County Youth Project Show

24-3-313 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to establish a \$10,000 budget line item to pay Economic Development staff and other county staff for overtime worked during the Chambers County Youth Project Show. Comments by Director of Economic Development and Grant Management Samantha Humphrey.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider authorizing the Department of Economic Development staff and up to five county staff members to work overtime hours associated with the Chambers County Youth Project Show

24-3-316 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to authorize the Department of Economic Development staff and up to five county staff members to work overtime hours associated with the Chambers County Youth Project Show. Comments by Director of Economic Development and Grant Management Samantha Humphrey, Dagley, Assistant County Auditor Brooke Jacobson and Gore.

Passed; Insert.

PARKS & RECREATION

6.1 Discuss and Consider the MOU (Memorandum of Understanding) between Chambers County and Research, Applied Technology, Education, and Services (RATES), INC for the continued partnership and use of high frequency radars at McCollum Park and Robbins Parks at Smithpoint.

24-3-312 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the Memorandum of Understanding between Chambers County and Research, Applied Technology, Education, and Services (RATES), INC for the continued partnership and use of high frequency radars at McCollum Park and Robbins Parks at Smith Point. Comments by Mitch Scroggin of Research, Applied Technology, Education, and Services Inc., County Clerk Heather Hawthorne, Gore, Tice and Judge Sylvia.

Passed; Insert.

PARKS & RECREATION

6.2 Discuss and consider the temporary park use agreement with Double Bayou Civic Club for the Chester Humphrey Memorial Cook-Off to be held March 30-31, 2024

24-3-315 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the temporary park use agreement with Double Bayou Civic Club for the Chester Humphrey Memorial Cook-Off to be held March 30-31, 2024.

Comments by Parks Superintendent Kirk Sherman.

Passed; Insert.

PARKS & RECREATION

6.3 Discuss and consider approving Premier Outdoor Living and Construction, LLC for the construction of a metal pavilion at Don McCleod Sports Complex in the amount of \$46,000

24-3-317 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve Premier Outdoor Living and Construction, LLC for the construction of a metal pavilion at Don McCleod Sports Complex in the amount of \$46,000. Comments by Director of Parks & Recreation John Parrott.

Passed; Insert.

PARKS & RECREATION

6.4 Discuss and consider approval of overtime pay for the Parks and Recreation Department for the following events: Ranch Rodeo, Horse Show and YPS not exceed \$17,000

24-3-320 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve overtime pay for the Parks & Recreation Department for the following events: Ranch Rodeo, Horse Show and YPS not to exceed \$17,000.

Comments by Director of Parks & Recreation John Parrott and Gore.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider approving N&T Construction to build the Road & Bridge shop in the amount of \$1,999,998.00

24-3-332 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to reject all bids for the Road & Bridge shop. Comments by Project Manager Mike Lessley, Hammond, Gore, Dagley and Tice.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.1 Public hearing at 10:00am regarding Marsh Fest Mass Gathering Permit**

At 10:38 a.m., the Court recessed from Regular Session and entered into a Public Hearing regarding Marsh Fest Mass Gathering Permit. There were no public comments. Court returned to Regular Session at 10:38 a.m.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.2 Discuss and consider approving Marsh Fest 2024 Mass Gathering Permit Application**

24-2-276 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 4 Dagley to approve the Marsh Fest 2024 Mass Gathering Permit Application and waive the permit fee.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.3 Discuss and consider accepting building and property from Anahuac VFD**

Agenda Item tabled.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.4 Discuss and consider amendment to Commercial and Residential Development Fee Schedule**

24-3-293 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to approve amendment to the Commercial and Residential Development Fee Schedule. Comments by Emergency Services Coordinator Ryan Holzaepfel.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.5 Discuss and consider dispatch console upgrade from Motorola solutions in the amount of \$17,378.00**

24-3-335 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the dispatch console upgrade from Motorola solutions in the amount of \$17,378.00. Comments by Emergency Services Coordinator Ryan Holzaepfel.

Passed; Insert.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a February Monthly Report-JP 1

24-3-288 Motion made by Tice and seconded by Gore to accept the February Monthly Report-JP 1.

Passed; Insert.

CONSENT

19.1.b Monthly Auditor Reports: 2021 Certificates of Obligation Activity-Feb 2024, 2023 Certificates of Obligation Activity-Feb 2024, 2024 Capital Projects Activity-Feb 2024, Outside Inmate Housing Activity-December 2023 & January 2024

24-3-318 Motion made by Tice and seconded by Gore to accept the Monthly Auditor Reports: 2021 Certificates of Obligation Activity-Feb 2024, 2023 Certificates of Obligation Activity-Feb 2024, 2024 Capital Projects Activity-Feb 2024, Outside Inmate Housing Activity-December 2023 & January 2024.

Passed; Insert.

CONSENT

19.1.c February monthly report-JP 4

24-3-324 Motion made by Tice and seconded by Gore to accept the February monthly report-JP 4.

Passed; Insert.

CONSENT

19.1.d February monthly report-JP 2

24-3-295 Motion made by Tice and seconded by Gore to accept the February monthly report-JP 2.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-2-255 Motion made by Tice and seconded by Gore to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

24-3-331 Motion made by Tice and seconded by Gore to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

24-2-256 Motion made by Tice and seconded by Gore to approve the Travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-2-257 Motion made by Tice and seconded by Gore to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

None submitted.

CONSENT

19.6 Approve payroll changes

24-2-259 Motion made by Tice and seconded by Gore to approve payroll changes and to pull the payroll change form for David Humphrey.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a February 13, 2024

24-2-277 Motion made by Tice and seconded by Gore to approve the February 13, 2024, minutes

Passed; Insert.

CONSENT

19.7.b January 23, 2024

24-2-278 Motion made by Tice and seconded by Gore to approve the January 23, 2024, minutes.

Passed; Insert.

CONSENT

19.7.c October 24, 2023

24-2-279 Motion made by Tice and seconded by Gore to approve the October 24, 2023, minutes.

Passed; Insert.

CONSENT

19.7.d October 24, 2023 (Chambers County Local Government Corporation Meeting)

24-2-280 Motion made by Tice and seconded by Gore to approve the minutes from the October 24, 2023, Chambers County Local Government Corporation Meeting.

Passed; Insert.

CONSENT

19.7.e February 27, 2024

24-2-281 Motion made by Tice and seconded by Gore to approve the February 27, 2024, minutes.

Passed; Insert.

CONSENT

19.7.f November 14, 2023

24-2-282 Motion made by Tice and seconded by Gore to approve the November 14, 2023, minutes.

Passed; Insert.

CONSENT

19.8 Approve Treasurer's Report - January 31, 2024

24-2-283 Motion made by Tice and seconded by Gore to approve the Treasurer's Report - January 31, 2024.

Passed; Insert.

CONSENT

19.9 Approve application from Comcast for utility construction in the county right-of-way of Redwood Drive-R&B

24-3-285 Motion made by Tice and seconded by Gore to approve application from Comcast for utility construction in the county right-of-way of Redwood Drive-**R&B**.
Passed; Insert.

CONSENT

19.10 Accept 2024 (S.B. 22) Grant Agreement for the Rural Law Enforcement Salary Assistance Program-County Judge

24-3-286 Motion made by Tice and seconded by Gore to accept 2024 (S.B. 22) Grant Agreement for the Rural Law Enforcement Salary Assistance Program-**County Judge**.
Passed; Insert.

CONSENT

19.11 Approvae payment to Axon Enterprise, Inc. for taser service contract in the amount of \$17,498.75-CCSO

24-3-287 Motion made by Tice and seconded by Gore to approve payment to Axon Enterprise, Inc. for taser service contract in the amount of \$17,498.75-**CCSO**.
Passed; Insert.

CONSENT

19.12 Approve one-time payment agreement with MD Anderson Cancer Center for prisoner medical care-Indigent Health

24-3-289 Motion made by Tice and seconded by Gore to approve a one-time payment agreement with MD Anderson Cancer Center for prisoner medical care-**Indigent Health**.
Passed; Insert.

CONSENT

19.13 Approve payment to ClearGov Inc. for budget software in the amount of \$34,500.00-Auditor

24-3-291 Motion made by Tice and seconded by Gore to approve payment to ClearGov Inc. for budget software in the amount of \$34,500.00-**Auditor**.
Passed; Insert.

CONSENT

19.14 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2022 - August 2023) (September 2023 - August 2024)-Treasurer

24-3-292 Motion made by Tice and seconded by Gore to approve the Treasurer's

Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie.
(September 2022 - August 2023) (September 2023 - August 2024)-**Treasurer.**

Passed; Insert.

CONSENT

19.15 Approve payment to Beauregard Parish for February 2024 Inmate Housing in the amount of \$24,540.00-CCSO

24-3-294 Motion made by Tice and seconded by Gore to approve payment to Beauregard Parish for February 2024 Inmate Housing in the amount of \$24,540.00-**CCSO.**

Passed; Insert.

CONSENT

19.16 Approve going out for bids for RWJ Drainage improvements-R&B

24-3-307 Motion made by Tice and seconded by Gore to approve going out for bids for RWJ Drainage improvements-**R&B.**

Passed

CONSENT

19.17 Approve going out for bids for Plantation Roadway Repairs-R&B

24-3-308 Motion made by Tice and seconded by Gore to approve going out for bids for Plantation Roadway Repairs-**R&B.**

Passed

CONSENT

19.18 FY2025 Operation Lone Star Grant application - CCSO

24-3-310 Motion made by Tice and seconded by Gore to approve the FY2025 Operation Lone Star Grant application - **CCSO.**

Passed; Insert.

CONSENT

19.19 Port Security Grant drone purchase - CCSO

24-3-311 Motion made by Tice and seconded by Gore to approve the Port Security Grant drone purchase - **CCSO.**

Passed; Insert.

CONSENT

19.20 Accept quote from HKR Ranches, LLC Quote for District Attorney and

Extension Office utilities, decks, awnings, steps, handicap ramp and handrails for new facilities-Building Maintenance

24-3-319 Motion made by Tice and seconded by Gore to accept quote from HKR Ranches, LLC Quote for District Attorney and Extension Office utilities, decks, awnings, steps, handicap ramp and handrails for new facilities-**Building Maintenance**

Passed; Insert.

CONSENT

19.21 Approve application for utility construction to install fiber optic cable in the county right-of-way on various road in Mont Belvieu-R&B

24-3-321 Motion made by Tice and seconded by Gore to approve application for utility construction to install fiber optic cable in the county right-of-way on various road in Mont Belvieu-**R&B**.

Passed; Insert.

CONSENT

19.22 SB 224 FY2024 license plate reader grant application - CCSO

24-3-322 Motion made by Tice and seconded by Gore to approve the SB 224 FY2024 license plate reader grant application - **CCSO**.

Passed; Insert.

CONSENT

19.23 Approve payment to Autodesk, Inc. for Civil 3D License annual subscription renewal in the amount of \$7,920.00-Engineering

24-3-323 Motion made by Tice and seconded by Gore to approve payment to Autodesk, Inc. for Civil 3D License annual subscription renewal in the amount of \$7,920.00-**Engineering**.

Passed; Insert.

CONSENT

19.24 Approve payment to Function 4, LLC for the purchase of Konica Minolta printer for elections in the amount of \$9,814.00-County Clerk

24-3-326 Motion made by Tice and seconded by Gore to approve payment to Function 4, LLC for the purchase of Konica Minolta printer for elections in the amount of \$9,814.00-**County Clerk**.

Passed; Insert.

CONSENT

19.25 Approve the Park at Kilgore Plat-R&B

24-3-328 Motion made by Tice and seconded by Gore to approve the Park at Kilgore Plat-**R&B**.

Passed; Insert.

CONSENT

19.26 Accept into record project update prepared by Department of Economic Development and Grant Management-Eco Development

24-3-329 Motion made by Tice and seconded by Gore to accept into record project update prepared by Department of Economic Development and Grant Management-**Eco Development**

Passed; Insert.

CONSENT

19.27 Approve execution of Texas Materials Group, Inc. for provision of construction and associated services for the Oak Street Bridge Replacement Project, funded in combination by TDA Community Development Block Grant and American Rescue Plan Act funds-Eco Development

24-3-330 Motion made by Tice and seconded by Gore to approve execution of Texas Materials Group, Inc. for provision of construction and associated services for the Oak Street Bridge Replacement Project, funded in combination by TDA Community Development Block Grant and American Rescue Plan Act funds-**Eco Development**

Passed; Insert.

CONSENT

19.28 Approve Agreement with Centerpoint to install and maintain streetlights along Kilgore Parkway-R&B

24-3-334 Motion made by Tice and seconded by Gore to approve agreement with Centerpoint to install and maintain streetlights along Kilgore Parkway-**R&B**.

Passed; Insert.

CONSENT

19.29 Approve request to appoint Brandon Bess as a Reserve Deputy Constable for Pct. 5-Constable

24-3-336 Motion made by Tice and seconded by Gore to approve request to appoint Brandon Bess as a Reserve Deputy Constable for Pct. 5-**Constable**

Passed; Insert.

CONSENT

19.30 Approve payment to Texas Association of Counties for Worker's Compensation contribution in the amount of \$65,900.50-Human Resources

24-3-338 Motion made by Tice and seconded by Gore to approve payment to Texas Association of Counties for Worker's Compensation contribution in the amount of \$65,900.50-**Human Resources**.

Passed; Insert.

At 10:46 a.m. Court adjourned out of Regular Session and entered into Executive Session. At 2:55 p.m. Court returned from Executive Session and entered into Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

There being no further business, Court adjourned at 2:56 p.m.

ATTEST:



Heather H. Hawthorne
Heather H. Hawthorne, County Clerk

APPROVED:

DocuSigned by:

Jimmy Sylvia
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County Judge, Jimmy Sylvia