

On this the 9th day of April, A. D., 2024, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Clerk Heather H. Hawthorne
County Judge Jimmy Sylvia

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:35 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

ADMINISTRATION

1.3 Discuss and consider update on Youth Project Show

Director of Economic Development and Grant Management Samantha Humphrey gave an update on the Youth Project Show. She reminded the Court that the Ranch Rodeo was set to begin the coming weekend, with YPS scheduled for April 24-26, 2024. No action taken.

FINANCIAL

2.1 Discuss and consider accepting cash count report from the Auditor's office for Commissioner, Precinct No. 3

24-4-297 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to accept the cash count report from the Auditor's office for Commissioner, Precinct No. 3. Comments by County Auditor Aaron Thomas.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.1 Discuss and consider request from Edwin and Susan Bailey for a fence replacement and relocation in the amount of \$11,600.00 due to construction

along Kilgore Parkway

24-4-145 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to issue the check to Edwin and Susan Bailey directly for a fence replacement and relocation in the amount of \$11,600.00 due to construction along Kilgore Parkway. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.2 Discuss and consider accepting into record Chambers County Improvement District 3 land donations**

24-4-240 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to accept into the record Chambers County Improvement District 3 land donations. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.3 Discuss and consider conveying 0.3629 acres of land to Chambers County Improvement District No. 3 out of and part of the R.A. West Survey, Abstract No. 314**

24-4-296 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to convey 0.3629 acres of land to Chambers County Improvement District No. 3 out of and part of the R.A. West Survey, Abstract No. 314. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.4 Discuss and consider approving Eastport Logistics Greenbelt Plan-Trinity Business Park**

24-4-162 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve Eastport Logistics Greenbelt Plan-Trinity Business Park. Comments by Engineer in Training Natalie Lopez and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.5 Discuss and consider approving AmeriPort Business Park (APBP) Northeast Greenbelt Screening as presented**

24-4-297 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve AmeriPort Business Park (APBP) Northeast Greenbelt Screening

as presented. Comments by Engineer in Training Natalie Lopez.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.6 Discuss and consider abandonment of Devillier Road from FM 1406 to FM 1663 in Winnie, Texas and setting a public hearing for the abandonment

24-4-298 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to set a public hearing on May 14, 2024, at 10:00 a.m. to discuss and consider the abandonment of Devillier Road from FM 1406 to FM 1663 in Winnie, Texas. Comments by Floodplain Administrator Brad Wilber and County Engineer Robert Hall.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.7 Discuss and consider the procurement of Construction Administration, Inc. for professional services associated with the construction of the Sheriff's Office Storage Building and Road & Bridge Warehouse, pursuant to Gov. Code 262.024(4) and 2254.002(2)(A)

24-4-303 Motion made by Commissioner, Pct 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to approve the procurement of Construction Administration, Inc. for professional services associated with the construction of the Sheriff's Office Storage Building and Road & Bridge Warehouse, pursuant to Gov. Code 262.024(4) and 2254.002(2)(A). Comments by County Purchasing Agent George Barrera.

Passed.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider Resolution posthumously dedicating the Pioneer Rancher award to William "Bill" Cade White for the 2024 Chambers County Youth Project Show Ranch Rodeo

24-3-401 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the Resolution posthumously dedicating the Pioneer Rancher award to William "Bill" Cade White for the 2024 Chambers County Youth Project Show Ranch Rodeo. Comments by Director of Economic Development and Grant Administration Samantha Humphrey. Let the record reflect that Commissioner Dagley stepped out of the courtroom prior to the vote.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider entering into sub-recipient agreement with H-GAC to fund household hazardous waste collection events via H-GAC Solid Waste Grant

24-4-145 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to enter into sub-recipient agreement with H-GAC to fund household hazardous waste collection events via H-GAC Solid Waste Grant. Comments by Director of Economic Development and Grant Administration Samantha Humphrey. Let the record reflect, that Commissioner Dagley returned to the courtroom prior to the vote.

Passed; Insert.

ADMINISTRATION

1.2 Discuss and consider presentation from the Arboretum Nursing Home and Rehabilitation Center of Winnie (Creative Solutions in Healthcare) and act on the enrollment in the Quality Incentive Payment Program for Year 8 (QIPP/8)

24-4-47 Motion made by Commissioner, Pct 1 Gore and seconded by Commissioner, Pct. 2 Tice to consider presentation from the Arboretum Nursing Home and Rehabilitation Center of Winnie (Creative Solutions in Healthcare) and approve enrollment in the Quality Incentive Payment Program for Year 8 (QIPP/8). Comments by County Treasurer Nikki Whittington, Gore, Judge Sylvia and Tice.

Passed; Insert.

PARKS & RECREATION

6.1 Discuss and consider soliciting RFP's (Request for Proposals) for the construction of a multi-use pavilion at McCollum Park

24-4-290 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to solicit RFPs (Request for Proposals) for the construction of a multi-use pavilion at McCollum Park. Comments by Parks Superintendent Kirk Sherman, Dagley, Hammond and County Purchasing Agent George Barrera.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider approving change order from Formative Structures, LLC to replace paving & curbs of existing south drive at the West Annex facility in the amount of \$50,470.05

24-4-180 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve change order from Formative Structures, LLC to replace paving and curbs of existing south drive at the West Annex facility in the amount of \$50,470.05. Comments by Project Manager Mike Gafford, Judge Sylvia, County Auditor Aaron Thomas, Hammond and County Purchasing Agent George Barrera.

Passed; Insert.

MAINTENANCE & BUILDINGS**7.2 Discuss and consider utilizing excess budget funds in the amount of \$89,966.00 from CO23 Maint-003 to cover updated BuyBoard proposals for Whites Park Community Building & Winnie Stowell Community Building new generators**

24-4-181 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to utilize excess budget funds in the amount of \$89,966.00 from CO23 Maint-003 to cover updated BuyBoard proposals for Whites Park Community Building and the Winnie Stowell Community Building new generators. Comments by Project Manager Mike Gafford, Gore, Hammond and Judge Sylvia.

Passed; Insert.

MAINTENANCE & BUILDINGS**7.3 Discuss and consider funding PBK engineering services for Chambers County – Courthouse below grade waterproofing in the amount of \$6,500.00**

24-4-229 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to fund PBK engineering services for Chambers County Courthouse below grade waterproofing in the amount of \$6,500.00. Comments by Project Manager Mike Gafford and Gore.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.1 Discuss and consider proposed revisions to the Emergency Services Guidelines**

24-4-163 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 4 Dagley to approve proposed revisions to the Emergency Services Guidelines. Comments by Emergency Services Coordinator Ryan Holzaepfel, Gore, County Purchasing Agent George Barrera, and Judge Sylvia.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS**10.2 Discuss and consider approving Enforcement Procedures for Fire Code and Commercial Permitting**

24-4-230 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve Enforcement Procedures for Fire Code and

Commercial Permitting. Comments by Emergency Services Coordinator Ryan Holzaepfel, Hammond, Gore and Dagley.

Passed; Insert.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a March Monthly Report - JP1

24-4-56 Motion made by Dagley and seconded by Hammond to accept the March Monthly Report - JP1.

Passed; Insert.

CONSENT

19.1.b February Monthly Report - JP6

24-4-175 Motion made by Dagley and seconded by Hammond to accept the February Monthly Report - JP6.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-3-380 Motion made by Dagley and seconded by Hammond to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

24-4-300 Motion made by Dagley and seconded by Hammond to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

24-3-381 Motion made by Dagley and seconded by Hammond to approve the Travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-3-382 Motion made by Dagley and seconded by Hammond to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

None submitted.

CONSENT

19.6 Approve payroll changes

24-3-384 Motion made by Dagley and seconded by Hammond to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

None submitted.

CONSENT

19.8 Approve payment to Tyler Technologies in the amount of \$9,658.00 to purchase four (4) additional time clocks for Time & Attendance software-Human Resources

24-3-402 Motion made by Dagley and seconded by Hammond to approve payment to Tyler Technologies in the amount of \$9,658.00 to purchase four (4) additional time clocks for Time & Attendance software-**Human Resources.**

Passed; Insert.

CONSENT

19.9 Approve East Texas Truck Center to do modifications to unit #188 in the amount of \$8,157.28-Solid Waste

24-4-30 Motion made by Dagley and seconded by Hammond to approve East Texas Truck Center to do modifications to unit #188 in the amount of \$8,157.28-**Solid Waste.**

Passed; Insert.

CONSENT**19.10 Approve Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2023-August 2024)-Treasurer**

24-4-55 Motion made by Dagley and seconded by Hammond to approve Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2023-August 2024)-**Treasurer**.

Passed; Insert.

CONSENT**19.11 Approve the purchase of nine (9) Raptor RP-1 Radar Systems from Kustom Signals, Inc. in the amount of \$19,488.06-CCSO**

24-4-76 Motion made by Dagley and seconded by Hammond to approve the purchase of nine (9) Raptor RP-1 Radar Systems from Kustom Signals, Inc. in the amount of \$19,488.06-**CCSO**.

Passed; Insert.

CONSENT**19.12 Approve entering into contract with the Texas General Land Office for Community Development Block Grant (CDBG) Mitigation program to fund drainage improvements on Work Street and Texas Avenue in Anahuac-Economic Development**

24-4-231 Motion made by Dagley and seconded by Hammond to approve entering into contract with the Texas General Land Office for Community Development Block Grant (CDBG) Mitigation program to fund drainage improvements on Work Street and Texas Avenue in Anahuac-**Economic Development**.

Passed; Insert.

CONSENT**19.13 Approve payment to Beauregard Parish for March 2024 Inmate Housing in the amount of \$34,860.00-CCSO**

24-4-298 Motion made by Dagley and seconded by Hammond to approve payment to Beauregard Parish for March 2024 Inmate Housing in the amount of \$34,860.00-**CCSO**

Passed; Insert.

CONSENT**19.14 Approve payment to Stewart & Stevenson Services for Gradall repair on equipment #514 in the amount of \$12,990.93-R&B**

24-4-302 Motion made by Dagley and seconded by Hammond to approve payment to Stewart & Stevenson Services for Gradall repair on equipment #514 in the amount of \$12,990.93-**R&B**.

Passed; Insert.

CONSENT

19.15 Approve the purchase of two (2) BMW R1250 RT-P Motorcycles (traffic units) in the amount of \$57,535.66-CCSO

24-4-304 Motion made by Dagley and seconded by Hammond to approve the purchase of two (2) BMW R1250 RT-P Motorcycles (traffic units) in the amount of \$57,535.66-**CCSO**.

Passed; Insert.

CONSENT

19.16 Approve Treasurer's Report - February 29, 2024-Treasurer

24-4-305 Motion made by Dagley and seconded by Hammond to approve Treasurer's Report - February 29, 2024-**Treasurer**.

Passed; Insert.

CONSENT

19.17 Approve the Second Amendment of the Master Agreement between Chambers County and San Jacinto Methodist Hospital fore healthcare services extending the term for an additional 2 years (February 22, 2024-February 21, 2026-Human Resources

24-4-306 Motion made by Dagley and seconded by Hammond to approve the Second Amendment of the Master Agreement between Chambers County and San Jacinto Methodist Hospital fore healthcare services extending the term for an additional 2 years (February 22, 2024-February 21, 2026-**Human Resources**.

Passed; Insert.

CONSENT

19.18 Approve the purchase of an Optical Character Recognition (OCR) software package from Tyler Technologies for the District Clerk's office in the amount of \$10,935.00-District Clerk

24-3-400 Motion made by Dagley and seconded by Hammond to approve the purchase of an Optical Character Recognition (OCR) software package from Tyler Technologies for the District Clerk's office in the amount of \$10,935.00-**District Clerk**.

Passed; Insert.

CONSENT

19.19 Approve request for overtime pay for Extension Office employees working the Youth Project Show (April 22, 2024-April 28, 2024)-Extension Office

24-4-403 Motion made by Dagley and seconded by Hammond to approve request for overtime pay for Extension Office employees working the Youth Project Show (April 22, 2024-April 28, 2024)-**Extension Office**

Passed; Insert.

At 10:24 a.m. the Court recessed out of Regular Session and entered into Executive Session. At 12:09 p.m. the Court returned from Executive Session and entered into Regular Session.

ECONOMIC DEVELOPMENT & TOURISM

5.3 Discuss and consider request for a public hearing on April 23, 2024 at 10:00 a.m. regarding the adoption of proposed guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County

24-4-376 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to set a public hearing on April 23, 2024, at 10:00 a.m. regarding the adoption of proposed guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County.

Passed.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action.

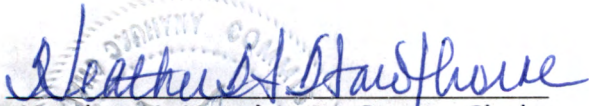
EXECUTIVE SESSION

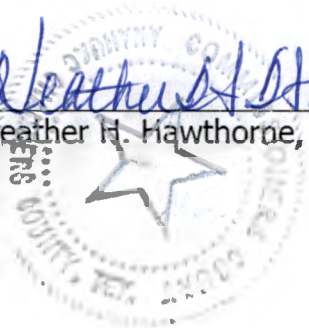
20.3 Discuss and consider FMLA extension request-Executive Session

No action.

There being no further business, Court adjourned at 12:10 p.m.

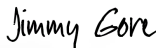
ATTEST:


Heather H. Hawthorne, County Clerk



APPROVED:

DocuSigned by:



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County Judge, Jimmy Sylvia