

**NOTICE OF OPEN MEETING  
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, August 13, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at [chamberscountytexas.gov/cclive](http://chamberscountytexas.gov/cclive)

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

**REGULAR MEETING AGENDA**

**1. ADMINISTRATION**

- 1.1 Citizen's comments
- 1.2 Discuss and consider Proclamation declaring the week of August 4-10, 2024 to be "Health Center Week" in Chambers County
- 1.3 Discuss and consider Resolution Urging the USPS Consult Counties on Service Changes and Processing Center Consolidation adopted by NACo
- 1.4 Discuss and consider Imposition of Optional Fees (Texas Department of Motor Vehicles)- Calendar Year 2025
- 1.5 Discuss and consider Texas Association of Counties Health and Employee Benefits Pool (TAC HEBP) renewal FY2025

**2. FINANCIAL**

- 2.1 Public hearing at 10:00 am to discuss 2025 budget
- 2.2 Discuss and consider the 2024 Chambers County Youth Project Show, Ranch Rodeo and Scholarship Fund Audit Report

**3. ROAD & BRIDGE**

- 3.1 Discuss and consider approving payment to Klesco Pipeline Services Co. in the amount of \$6,100.00 to clear/remove trees for county drainage off of Live Oak Lane in Old River
- 3.2 Discuss and consider drainage projects throughout the county

**4. ENGINEERING/PROJECT MANAGEMENT**

- 4.1 Discuss and consider adopting Chambers County Subdivisions and Land Development Regulations
- 4.2 Discuss and consider authorizing Chambers Surveying & Mapping to survey Daisy Lane right of way in the amount of \$9,592.00

- 4.3 Discuss and consider variance request from Lakes of Anahuac Subdivision regarding subdivision regulations D106.1 Two separate and approved fire apparatus access roads and D106.3 Remoteness
- 4.4 Discuss and consider approving Change Order No. 9 to Texas Materials Gulf Coast in the amount of \$43,201.30 for Kilgore Parkway additional signal arm
- 4.5 Discuss and consider using Teague, Nall and Perkins, Inc. to provide right-of-way acquisition services for Chambers County to establish public parking for Yale Devillier Sports Complex
- 4.6 Discuss and consider variance request from Eric Johnson and Troy Bernhardt to continue work on developing a parking lot for permitted food vendors on existing impervious area while working towards permitting compliance in Sellers Addition

## **5. ECONOMIC DEVELOPMENT & TOURISM**

- 5.1 Discuss and consider authorizing the closure of Frost Road, Knearem Road, Oak Road and the portion of Oliver Road above the hill at Fort Anahuac Park from September 5-15, 2024 for Texas Gatorfest
- 5.2 Discuss and consider authorizing the closure of the boat ramps at Fort Anahuac Park from September 12-15, 2024 for Texas Gatorfest
- 5.3 Discuss and consider authorizing Texas Gatorfest to utilize Airport Road as overflow parking during their event in case of inclement weather
- 5.4 Discuss and consider request from Trinity Valley Exposition for a donation in the amount of \$50,000 to support their mission
- 5.5 Discuss and consider using American Rescue Plan Act funds to purchase body armor for District Attorney investigators in the amount of \$5,122.84
- 5.6 Public hearing at 10:00 a.m. regarding renewal of Chambers County Logistics Terminal Reinvestment Zone #1
- 5.7 Discuss and consider Order renewing the Chambers County Logistics Terminal Reinvestment Zone #1
- 5.8 Discuss and consider Chambers County Logistics Terminal, LP Phase 7 (Bldg. 12) Ch. 381 Economic Development Program Agreement

## **6. PARKS & RECREATION**

## **7. MAINTENANCE & BUILDINGS**

- 7.1 Discuss and consider approving Sheriff's Office Storage Building project contingency request in the amount of \$8,070.00 to add protective galvanized pipe bollards at all drive-thru overhead door openings

## **8. SOLID WASTE**

## **9. ENVIRONMENTAL PROTECTION**

## **10. SAFETY/EMERGENCY MANAGEMENT/EMS**

- 10.1 Public hearing at 10:00 am regarding Mass Gathering Permit for Gatorfest 2024
- 10.2 Discuss and consider approving Mass Gathering Permit for Gatorfest 2024
- 10.3 Discuss and consider Safety Incentive Program

10.4 Discuss and consider revision to Court Order regulating commercial and residential permitting

10.5 Discuss and consider acceptance of proposals and approval of contracts for certain disaster-related services

**11. COMMUNICATIONS/TECHNOLOGY**

**12. GOLF COURSE**

**13. AIRPORTS**

**14. HEALTH & WELFARE**

14.1 Discuss and consider proceeding with hiring an Architect for the renovation of the Emergency Services/PHEPR Warehouse, to be funded out of the Vaccination Capacity Program (Contract No. HHS 001019500008)

**15. MOSQUITO CONTROL**

**16. LIBRARY & HISTORICAL**

**17. LAW ENFORCEMENT**

17.1 Discuss and consider Jail budget 2024 amendment - inmate housing

17.2 Discuss and consider request from Anahuac ISD to add an additional School Resource Officer to the Primary campus

**18. PERSONNEL**

**19. CONSENT**

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a June monthly report-JP 6

19.1.b July monthly report-JP 4

19.1.c July monthly reports-JP 2

19.1.d Monthly Auditor Reports: 2024 Capital Projects Activity Report-July 2024, 2021 Certificates of Obligation Activity Report-July 2024, 2023 Certificates of Obligation Activity Report-July 2024, and 2024 Legal Fees-July 2024

19.1.e July monthly report-JP 1

19.1.f Laurie Payton-Certificate of Completion (Advanced Course-Leadership)

19.1.g Laurie Payton-Ethics for County Tax Assessor-Collectors

19.2 Claim Docket/Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

- 19.7 Approve Commissioners Court minutes
  - 19.7.a Regular Meeting-April 23, 2024
  - 19.7.b Special Called Meeting-July 12, 2024
  - 19.7.c Regular Meeting - May 28, 2024
- 19.8 Declare 2014 Ford Expedition as surplus property-**Emergency Mgmt**
- 19.9 Approve payment in the amount of \$5,260.94 to Hart Intercivic for invoice 095936, which covers the purchase of 20 boxes of thermal ballot stock necessary for in-person voting-**County Clerk**
- 19.10 Approve purchase of new batteries and pads for county-issued AED's in the amount of \$10,977.02 - **Emergency Services**
- 19.11 Approve the purchase of electrical equipment from Rexel for Winnie Park in the amount of \$19,513.33-**Building Maintenance**
- 19.12 Declare a 2009 Ford F150 from Mosquito Control as surplus property-**Mosq. Control**
- 19.13 Approve Ameriport Business Park Section One-**R&B**
- 19.14 Approve Ameriport Business Park Section Two-**R&B**
- 19.15 Approve November 5, 2024, Joint General Election Order-**County Clerk**
- 19.16 Accept as presented an agreement between Chambers County Public Health and The University of Texas Health Science Center at Houston to participate in the "All For Them" research project-**Health**
- 19.17 Approve deductive Change Order No. 1 from C.A.I. in the amount of \$2,500.00 as it pertains to unused contingency funding-**Building Maintenance**
- 19.18 Approve the replacement of HVAC unit for Beach City Community Building in the amount of \$9,785.10-**Building Maintenance**
- 19.19 Approve updated MOU currently in place with East Chambers ISD and Anahuac ISD for shelter and evacuation assistance during a disaster-**Emergency Mgmt.**
- 19.20 Approve purchase for WIC, and trading in the WIC 2019 Ford Escape towards this purchase-**WIC**
- 19.21 Accept into record project update report developed by Department of Economic Development-**Eco. Development**
- 19.22 Accept as presented the Revised Notice of Award between Health and Human Services Commission (HHSC) Women, Infants and Children (WIC) and Chambers County (Local Agency Contract #HHS000801500001)-**Health**
- 19.23 Approve payment to Mustang Cat in the amount of \$7,254.96 to replace NOX Sensors and DEF Connector on equipment #645-**Solid Waste**
- 19.24 Approve payment to Hydrex in the amount of \$6,741.25 for Air & Emissions Tier II Reporting-**Solid Waste**
- 19.25 Approve payment to TCEQ in the amount of \$5,545.43 for Permit FY24-Q3-**Solid Waste**
- 19.26 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2023 - August 2024) (September 2024 - August 2025)-**Treasurer**

19.27 Approve payment to Wendell's Transmission in the amount of \$9,068.24 for transmission replacement for the trash truck-**Parks**

19.28 Approve Verizon Connect upgrade fleet vehicle tracker-**CCSO**

19.29 Approve Acknowledgment and Agreement of Donation of Money for the construction and improvements to Needlepoint Road (North Segment A) and related drainage in Chambers County, Texas between Kilgore Business LLC and Chambers County-**Engineering**

19.30 Approve to transfer \$500,000 from CO23-Maint-013 Admin Building for Drainage-**Auditor**

19.31 Approve to use \$50,000 in excess CO23 funds to create a new project code - Airport Road Utilities-**Auditor**

## **20. EXECUTIVE SESSION**

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge