

On this the 23rd day of April, A. D., 2024, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Clerk Heather H. Hawthorne
County Judge Jimmy Sylvia

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:37 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

TxDot District Engineer Martin Gonzalez introduced Kevin Emerson to the court. Emerson was hired as the maintenance supervisor for the Beaumont District. Sheriff Brian Hawthorne discussed a possible safety turn around on Fisher Road to improve public safety.

ADMINISTRATION

1.2 Discuss and consider delinquent tax collection report submitted by Perdue, Brandon, Fielder, Collins & Mott, LLP

Otilia Gonzales with Perdue, Brandon, Fielder, Collins & Mott, LLP updated the Court on the delinquent tax collection report. No action was taken.

ADMINISTRATION

1.3 Discuss and consider presentation from Renee Isiahiliza, CCHW with UHP Health

Renee Isiahiliza with UHP Health discussed possibly partnering with the County to provide behavioral health services in Chambers County. No action was taken.

ROAD & BRIDGE

3.1 Public hearing at 10:00am regarding the installation of speed humps

along Redwood Drive in Country Meadows Subdivision per Transportation Code 251.152

At 10:01 a.m., the Court recessed out of Regular Session and entered into a public hearing regarding installing speed humps along Redwood Drive in Country Meadows Subdivision. There were no public comments. At 10:02 a.m., the Court recessed out of the public hearing and returned to Regular Session.

ROAD & BRIDGE**3.2 Discuss and consider installing speed humps along Redwood Drive in Country Meadows Subdivision**

24-4-443 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to install speed humps along Redwood Drive in Country Meadows Subdivision. Comments by Engineer in Training Natalie Lopez.

Passed.

ENGINEERING/PROJECT MANAGEMENT**4.1 Discuss and consider allocating \$250,000.00 from unallocated funds from CO23 to CO23-R&B-13 Pct. 4 Drianage Projects**

24-4-426 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to allocate \$250,000.00 of unallocated funds from CO23 to CO23-R&B-13 Pct. 4 Drianage Projects. Comments by Engineer in Training Natalie Lopez, Dagley and Hammond.

Passed.

ENGINEERING/PROJECT MANAGEMENT**4.2 Discuss and consider awarding RWJ drainage improvements bid to Tri-County Construction Company in the amount of \$478,386.73 and optional bid in the amount of \$44,592.48**

24-4-432 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to award RWJ drainage improvements bid to Tri-County Construction Company in the amount of \$478,386.73 and optional bid in the amount of \$44,592.48. Comments by Engineer in Training Natalie Lopez, County Purchasing Agent George Barrera and County Auditor Aaron Thomas.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.1 Discuss and consider authorizing execution of contract with Public Management, Inc. to provide grant administrative services related to the CDBG-MIT-funded Work Street Drainage Improvement project**

24-4-373 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to authorize execution of a contract with Public Management, Inc. to provide grant administrative services related to the CDBG-MIT-funded Work Street Drainage Improvement Project. Comments by Director of Economic Development and Grant Management Samantha Humphrey and Hammond.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider allocating additional funds to proposed Emergency Services Headquarters/Anahuac EMS Station/Emergency Operations Center Building

24-4-438 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to allocate additional funds to the proposed Emergency Services Headquarters/Anahuac EMS Station/Emergency Operations Center Building. Comments by Hammond, Judge Sylvia, Dagley

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.3 Public Hearing at 10:00 a.m. regarding the adoption of proposed guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County

At 10:49 a.m. the Court recessed out of Regular Session and entered into a public hearing regarding the adoption of proposed guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County. There were no public comments. At 10:53 a.m., the Court recessed out of the public hearing and returned to Regular Session.

ECONOMIC DEVELOPMENT & TOURISM

5.4 Discuss and consider Resolution adopting guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County

24-4-451 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve Resolution adopting guidelines and criteria governing Chapter 312 Tax Abatement Agreements by Chambers County. Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.5 Discuss and consider Chapter 381 Economic Development Program Policy

No action was taken.

ECONOMIC DEVELOPMENT & TOURISM

5.6 Discuss and consider Order adopting Chapter 381 Economic Development Program Policy

24-4-453 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to approve the order adopting Chapter 381 Economic Development Program Policy.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.7 Discuss and consider Order renaming Coneflower Storage Project, LLC 2022 Reinvestment Zone

24-4-454 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve Order renaming Coneflower Storage Project, LLC 2022 Reinvestment Zone. Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.8 Discuss and consider 2024 contract with Baytown/West Chambers County Economic Development Foundation

24-4-455 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 to approve the 2024 contract with Baytown/West Chambers County Economic Development Foundation. Comments by B.J. Simon, Economic Development Foundation, and Hammond.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider hiring Construction Administration, Inc. for CMAR (Construction Manager at Risk) for the McCullom Park pavillion

24-4-443 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to hire Construction Administration, Inc. for CMAR (Construction Manager at Risk) for the McCullom Park Pavilion. Comments by Dagley and County Purchasing Agent George Barrera.

Passed.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider allocating \$100,000 from unallocated funds from CO23 TO CO23-SO-003 Sheriff's Office Equipment facility

24-4-444 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to allocate \$100,000.00 from unallocated funds from CO23 TO CO23-SO-003 Sheriff's Office Equipment Facility. Comments by Hammond.
Passed; Insert.

MAINTENANCE & BUILDINGS

7.3 Discuss and consider accepting the guaranteed maximum price bid from Construction Administration, Inc. via the CMAR (Construction Manager at Risk) process

24-4-446 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to accept the guaranteed maximum price bid from Construction Administration, Inc. via the CMAR (Construction Manager at Risk) process. Comments by Hammond, County Purchasing Agent George Barrera and Dagley.
Passed.

ENVIRONMENTAL PROTECTION

9.1 Discuss and consider commercial building permit approval for a tiny home to be located at 626 FM 1406, Winnie, TX 77665

24-4-440 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve a commercial building permit for a tiny home to be located at 626 FM 1406, Winnie, TX 77665. Comments by Environmental Health and Permitting Director Darla Branch, Hammond and Gore.
Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider authorizing the solicitation of proposals for Disaster Services

24-4-413 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to authorize the solicitation of proposals for Disaster Services.
Passed.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a March monthly report-JP 2

24-4-301 Motion made by Tice and seconded by Gore to accept the March monthly report-JP 2.

Passed; Insert.

CONSENT**19.1.b March monthly Report-JP5**

24-4-408 Motion made by Tice and seconded by Gore to accept the March monthly Report-JP5.

Passed; Insert.

CONSENT**19.1.c 2024 Solid Waste Permit Report-Q1**

24-4-421 Motion made by Tice and seconded by Gore to accept the 2024 Solid Waste Permit Report-Q1.

Passed; Insert.

CONSENT**19.1.d 2024 Building and Baseball Field Rental Report-Q1**

24-4-422 Motion made by Tice and seconded by Gore to accept the 2024 Building and Baseball Field Rental Report-Q1.

Passed; Insert.

CONSENT**19.1.e Monthly Auditor Reports: 2024 Capital Projects Activity Report-March 2024, 2021 Certificates of Obligation Activity Report-March 2024, 2023 Certificates of Obligation Activity Report-March 2024, and Outside Inmate Housing Report-March 2024**

24-4-429 Motion made by Tice and seconded by Gore to accep the Monthly Auditor Reports: 2024 Capital Projects Activity Report-March 2024, 2021 Certificates of Obligation Activity Report-March 2024, 2023 Certificates of Obligation Activity Report-March 2024, and Outside Inmate Housing Report-March 2024.

Passed; Insert.

CONSENT**19.1.f 2024 Environmental Health Permit Report-Q1**

24-4-435 Motion made by Tice and seconded by Gore to accept the 2024 Environmental Health Permit Report-Q1.

Passed; Insert.

CONSENT

19.1.g Cash Count Report - Commissioner, Pct. 1

24-4-423 Motion made by Tice and seconded by Gore to accept the Cash Count Report - Commissioner, Pct. 1.

Passed; Insert.

CONSENT

19.1.h Cash Count Report - Parks & Recreation

24-4-424 Motion made by Tice and seconded by Gore to accept the Cash Count Report - Parks & Recreation.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-3-391 Motion made by Tice and seconded by Gore to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

24-4-445 Motion made by Tice and seconded by Gore to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

24-3-392 Motion made by Tice and seconded by Gore to approve the Travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-3-393 Motion made by Tice and seconded by Gore to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

24-3-394 Motion made by Tice and seconded by Gore to approve job descriptions.
Passed; Insert.

CONSENT

19.6 Approve payroll changes

24-3-395 Motion made by Tice and seconded by Gore to approve payroll changes.
Comments by Hammond, Dagley, Judge Sylvia, Assistant District Attorney Eric Carcerano, District Attorney Cheryl Lieck Henry, Human Resource Director Lauren VanDeventer, County Auditor Aaron Thomas and County Attorney Ashley Cain Land.
Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a November 28, 2023

24-4-405 Motion made by Tice and seconded by Gore to approve the November 28, 2023, Commissioners' Court minutes.
Passed; Insert.

CONSENT

19.7.b March 12, 2024

24-4-406 Motion made by Tice and seconded by Gore to approve the March 12, 2024, minutes.
Passed; Insert.

CONSENT

19.7.c March 26, 2024

24-4-407 Motion made by Tice and seconded by Gore to approve the March 26, 2024, minutes.
Passed; Insert.

CONSENT

19.8 March monthly report-JP 4

24-4-299 Motion made by Tice and seconded by Gore to accept the March monthly report-JP 4.

Passed; Insert.

CONSENT

19.9 Approve Babin Estates Minor replat-R&B

24-4-404 Motion made by Tice and seconded by Gore to approve Babin Estates Minor replat-**R&B**.

Passed; Insert.

CONSENT

19.10 Accept the Hazard Grant FY25 (HHS001311200030) between the Texas Department of State Health Services and Chambers County Public Health-Public Health

24-4-409 Motion made by Tice and seconded by Gore to accept the Hazard Grant FY25 (HHS001311200030) between the Texas Department of State Health Services and Chambers County Public Health-**Public Health**.

Passed; Insert.

CONSENT

19.11 Accept the CRI FY25 (contract# HHS001311300013) between the Texas Department of State Health Services (DSHS) and Chambers County Public Health to reflect contract dates of 7/1/2024 to 6/30/2025; in the amount of \$38,375.00-Public Health

24-4-410 Motion made by Tice and seconded by Gore to accept the CRI FY25 (contract# HHS001311300013) between the Texas Department of State Health Services (DSHS) and Chambers County Public Health to reflect contract dates of 7/1/2024 to 6/30/2025; in the amount of \$38,375.00-**Public Health**.

Passed; Insert.

CONSENT

19.12 Accept the Amendment No. 3 of the Vaccination Capacity Program Round 3 & 4 (Contract #HHS001019500008) between Texas Department of State Health Services and Chambers County Public Health-Public Health

24-4-411 Motion made by Tice and seconded by Gore to accept Amendment No. 3 of the Vaccination Capacity Program Round 3 & 4 (Contract #HHS001019500008) between Texas Department of State Health Services and Chambers County Public Health-**Public Health**.

Passed; Insert.

CONSENT

19.13 Approve payment to Civic Plus for CivicClerk Annual Maintenance for

Agenda Management in the amount of \$15,567.300-Technology

24-4-412 Motion made by Tice and seconded by Gore to approve payment to Civic Plus for CivicClerk Annual Maintenance for Agenda Management in the amount of \$15,567.300-**Technology**.

Passed; Insert.

CONSENT**19.14 Approve payment to Sequel Data Systems for annual renewal of managed security operation services in the amount of \$91,000.00-Technology**

24-4-414 Motion made by Tice and seconded by Gore to approve payment to Sequel Data Systems for annual renewal of managed security operation services in the amount of \$91,000.00-**Technology**.

Pas; Insert.

CONSENT**19.15 Approve proposal from Infinity Connections for District Attorney Modular Building Structured Cabling in the amount of \$7,123.50-Technology**

24-4-415 Motion made by Tice and seconded by Gore to approve a proposal from Infinity Connections for District Attorney Modular Building Structured Cabling in the amount of \$7,123.50-**Technology**.

Passed; Insert.

CONSENT**19.16 Accept Amendment No. 4 of the Health Disparities Grant (HHS001057600010) between Texas Department of State Health Services and Chambers County Public Health-Public Health**

24-4-415 Motion made by Tice and seconded by Gore to accept Amendment No. 4 of the Health Disparities Grant (HHS001057600010) between Texas Department of State Health Services and Chambers County Public Health-**Public Health**.

Passed; Insert.

CONSENT**19.17 Approve golf cart rentals from Richland Equipment in the amount of \$6,700.00 for use at Chambers County Ranch Rodeo and Youth Project Show-Eco. Development**

24-4-416 Motion made by Tice and seconded by Gore to approve golf cart rentals from Richland Equipment in the amount of \$6,700.00 for use at Chambers County Ranch Rodeo and Youth Project Show-**Eco. Development** .

Passed; Insert.

CONSENT

19.18 Approve the purchase of canopies, tablecloths, banners, and flags from Caravan Canopy with funds from the Hazard Grant (HHS001311200030) in the amount of \$9,400.00-Public Health

24-4-417 Motion made by Tice and seconded by Gore to approve the purchase of canopies, tablecloths, banners, and flags from Caravan Canopy with funds from the Hazard Grant (HHS001311200030) in the amount of \$9,400.00-**Public Health**.

Passed; Insert.

CONSENT

19.19 Accept into record certificate of construction closeout for CDBG-DR Hankamer Wastewater Treatment Plant-Eco. Development

24-4-418 Motion made by Tice and seconded by Gore to accept into record certificate of construction closeout for CDBG-DR Hankamer Wastewater Treatment Plant-**Eco. Development** .

Passed; Insert.

CONSENT

19.20 Accept into record bi-monthly project update prepared by Department of Economic Development and Grant Management-Eco. Development

24-4-419 Motion made by Tice and seconded by Gore to accept into record bi-monthly project update prepared by Department of Economic Development and Grant Management-**Eco. Development**.

Passed; Insert.

CONSENT

19.21 Approve Resolution dedicating 2024 Chambers County Youth Project Show Auction in honor of Ralph Wilson (requested by CCYPS Livestock Committee)-Eco. Development

24-4-420 Motion made by Tice and seconded by Gore to approve Resolution dedicating 2024 Chambers County Youth Project Show Auction in honor of Ralph Wilson (requested by CCYPS Livestock Committee)-**Eco. Development** .

Passed; Insert.

CONSENT

19.22 Approve Resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant MIT MOD Program-Eco. Development

24-4-425 Motion made by Tice and seconded by Gore to approve Resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant MIT MOD Program-**Eco. Development.**

Passed; Insert.

CONSENT

19.23 Approve Davis Estates Minor Plat South Main Addition-R&B

24-4-426 Motion made by Tice and seconded by Gore to approve Davis Estates Minor Plat South Main Addition-**R&B.**

Passed; Insert.

CONSENT

19.24 Approve Resolution adopting a procurement policy in relation to federal grants for the Community Block Grant Program MIT MOD Project-Eco. Development

24-4-427 Motion made by Tice and seconded by Gore to approve Resolution adopting a procurement policy in relation to federal grants for the Community Block Grant Program MIT MOD Project-**Eco. Development .**

Passed; Insert.

CONSENT

19.25 Approve the installation of restroom partition doors at Fort Anahuac Park, Hugo Point and White Park Restrooms from HKR Ranches, LLC. in the amount of \$28,500.00-Building Maintenance

24-4-428 Motion made by Tice and seconded by Gore to approve the installation of restroom partition doors at Fort Anahuac Park, Hugo Point and White Park Restrooms from HKR Ranches, LLC. in the amount of \$28,500.00-**Building Maintenance .**

Passed; Insert.

CONSENT

19.26 Approve the renewal of Annual Genset PM Contracts with Cummins in the amount of \$3,778.51, Waukesha Pearce in the amount of \$6,692.00 and Mustang Cat in the amount of \$2,531.55-Building Maintenance

24-4-429 Motion made by Tice and seconded by Gore to approve the renewal of Annual Genset PM Contracts with Cummins in the amount of \$3,778.51, Waukesha Pearce in the amount of \$6,692.00 and Mustang Cat in the amount of \$2,531.55-**Building Maintenance ..**

Passed; Insert.

CONSENT

19.27 Discuss and consider transferring \$8,410.00 from CO23-Maint-001 Goss Library Sunscreen/Fence budget into a new CO project account for new flooring for Goss Library Conference Room-Building Maintenance

24-4-430 Motion made by Tice and seconded by Gore to transfer \$8,410.00 from CO23-Maint-001 Goss Library Sunscreen/Fence budget into a new CO project account for new flooring for Goss Library Conference Room-**Building Maintenance** .

Passed.

CONSENT

19.28 Discuss and consider approval of additional funding in amount of \$5,000.00 to Science Engineering for continued soils & materials test at new West Annex No. 2 project-Building Maintenance

24-4-431 Motion made by Tice and seconded by Gore to approve additional funding in amount of \$5,000.00 to Science Engineering for continued soils & materials test at new West Annex No. 2 project-**Building Maintenance**.

Passed; Insert.

CONSENT

19.29 Approval the uplifting of Jail Inmate Van from Dana Safety Supply, Inc. in the amount of \$12,217.10-CCSO

24-4-432 Motion made by Tice and seconded by Gore to approve the uplifting of Jail Inmate Van from Dana Safety Supply, Inc. in the amount of \$12,217.10-**CCSO**.

Passed; Insert.

CONSENT

19.30 Approve utility application from Quiddity for effluent pipe under Kilgore Pkwy-R&B

Agenda Item tabled.

CONSENT

19.31 Accept as presented the 2024 Collaborative Procedures Agreement between Chambers County Public Health and the Department of State Health Services and Texas Infertility Prevention Project (TIPP) partners (Cardea)-Public Health

24-4-433 Motion made by Tice and seconded by Gore to accept as presented the 2024 Collaborative Procedures Agreement between Chambers County Public Health and the Department of State Health Services and Texas Infertility Prevention Project (TIPP) partners (Cardea)-**Public Health**.

Passed; Insert.

CONSENT

19.32 Approve utilizing excess budget funds in the amount of \$8,410.00 from CO23-Maint-001 to cover the cost of installing new flooring in Goss Library Conference Room-Building Maintenance

24-4-434 Motion made by Tice and seconded by Gore to approve utilizing excess budget funds in the amount of \$8,410.00 from CO23-Maint-001 to cover the cost of installing new flooring in Goss Library Conference Room-**Building Maintenance**.

Passed.

CONSENT

19.33 Approve application for utility construction from Comcast to install fiber optic cable on Allen Circle-R&B

Item was tabled.

CONSENT

19.34 Application for utility construction from Comcast to install fiber optic cable along Fisher Road-R&B

Agenda Item tabled.

CONSENT

19.35 Approve proposal for District Attorney Modular Building Access Control and Camera Licensing from Preferred Technologies in the amount of \$19,363.47-Technology

CONSENT

19.36 Approve payment to Texas Association of Counties-Unemployment Fund Reserve in the amount of \$28,650.05-Human Resources

24-4-456 Motion made by Tice and seconded by Gore to approve payment to Texas Association of Counties-Unemployment Fund Reserve in the amount of \$28,650.05-**Human Resources**

Passed; Insert.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action.

There being no further action, Court adjourned at 11:34 a.m.

ATTEST:



Heather H. Hawthorne
Heather H. Hawthorne, County Clerk

APPROVED:

DocuSigned by:

Jimmy Sylvia

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County Judge, Jimmy Sylvia