

NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, October 8, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at chamberscountytexas.gov/cclive

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider the Proclamation declaring the week of November 4-11, 2024 to support Operation Green Light in Chambers County
- 1.3 Discuss and consider adding the Chambers County Veterans Association as a charitable option for jury donations

2. FINANCIAL

3. ROAD & BRIDGE

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider awarding Needlepoint Road North Segments A&B and Chambers Parkway Canal Crossing to Carter Construction, LLC, in the amount of \$4,245,683.85
- 4.2 Discuss and consider authorizing Cobb, Fendley & Associates, Inc. to perform a Feasibility Study to determine whether the Community Building located off of Gordon Speer - Chambers Parkway can be served by Chambers County Municipal Utility District No. 1 in the amount of \$5,000.00
- 4.3 Discuss and consider authorizing Teague Nall and Perkins, Inc. to provide architectural and engineering design services for a New Community Center facility in West Chambers County located off of Gordon Speer - Chambers Parkway in the amount of \$360,000.00
- 4.4 Discuss and consider approving Order of the Commissioners Court Pursuant to Texas Transportation Code Section 254.008 for the Removal of Blockage from Private Ditches
- 4.5 Discuss and consider Resolution to memorialize FM 1405 as The Adrian Combs Memorial Highway and approve funding for signage
- 4.6 Discuss and consider approving Chambers County Subdivision Manual variance from M3 Ranger Builders, LLC on behalf of Catholic Charities of Southeast Texas for a project

located off of 909 Highway 124, Winnie TX, 77665 regarding the 50-foot setback line from street right of way as well as the 20-foot setback line from buildings on adjacent properties

- 4.7 Discuss and consider approving Chambers County Subdivision Manual variance request from M3 Ranger Builders, LLC on behalf of Catholic Charities of Southeast Texas for a project located off of 909 Highway 124, Winnie, TX, 77665 regarding the 20-foot maintenance berm as well as the 6-foot paved walking path around the detention pond

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider approving 2024 TxDOT RAMP Grant contracts for both Anahuac and Winnie Airports for FY25
- 5.2 Discuss and consider approving Application for Commercial Filming submitted by Carlos Arakelian on behalf of Kenneth Benitez, LLC for November 2024 shoot dates

6. PARKS & RECREATION

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider approving funding for Bradley House renovations to provide a new office location for the Chambers County Historic Commission. Funding not to exceed \$415,000.00 from CO-23

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

- 12.1 Discuss and consider awarding the contract to renovate the Chambers County Golf Course putting green with synthetic turf to Greenscapes Six in the amount of \$162,230.00, as well as approving the proposed payment schedule

13. AIRPORTS

14. HEALTH & WELFARE

- 14.1 Discuss and consider using up to \$100,000 of Health Service Tax Revenue funds to purchase a new Senior Citizen van

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

- 17.1 Discuss and consider hiring 2025 budgeted Jailers and School Resource Officer positions during the 2024 Fiscal Year
- 17.2 Discuss and consider approving Interlocal Agreement between Chambers County and Liberty County for the housing of female inmates

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by

a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.2 Claim Docket/Check Register

19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.7.a Sept. 10, 2024 - Regular Meeting

19.8 Approve payment for Tyler Technologies Incode Public Safety Annual Maintenance in the amount of \$46,309.84-**Technology**

19.9 Accept proposal for Mortician Services from Proctor's Mortuary-**Emergency Mgmt.**

19.10 Approve application for utility construction from Comcast to install fiber optic cable within the right-of-way of Needlepoint Road-**R&B**

19.11 Approve 2025-2026 Department Liaisons-**Human Resources**

19.12 Approve 2025 Chambers County Holidays-**Human Resources**

19.13 Approve 2025 Commissioners Court dates-**Human Resources**

19.14 Discuss and consider authorizing the transfer of 2016 Ford F-150 with VIN #1FTMF1CF9GKE18772 from Mosquito to Chambers County Surplus-**Mosquito Control**

19.15 Approve payment to Houston Products Processing (HPP) in the amount of \$10,621.52 for crushed concrete used to build roads at the landfill-**Solid Waste**

19.16 Approve Treasurer's Report - August 31, 2024

19.17 Approve the purchase of a security system from Xtreme Audio, LLC in the amount of \$7,179.00 for EMS Station No. 2-**EMS**

19.18 Approve updating the graphics on the Chambers County EMS Ambulances by Siddons-Martin Emergency Group in the amount of \$24,157.68-**EMS**

19.19 Adopt the 2025 Chambers County Resolution for the Indigent Defense Grant Program-**Co. Judge**

19.20 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2023 - August 2024) (September 2024 - August 2025)-**Treasurer**

19.21 Discuss and consider hiring trade specialist Liqua-Tech to provide waterproofing, concrete & masonry repairs, siloxane masonry sealer and caulking for the exterior building shell of the Mark Huddleston Building in the amount of \$9,600.00-**Building Maintenance**

19.22 Accept into record the FY2025 WIC Local Agency Notice of Award, LA Contract #HHS000801500001-**WIC**

19.23 Approve renewal of Patch Manager Plus Enterprise from Zoho Corporation in the amount

of \$5,062.50-**Technology**

- 19.24 Discuss and consider upgrading duty pistols through the Glock Project-**CCSO**
- 19.25 Approve to replace the diesel exhaust fluid (DEF) system on Tire/Mechanic Truck by Baytown Ford in the amount of \$6,826.30-**R&B**
- 19.26 Approve application for utility construction from Comcast to install fiber optic cable within the right-of-way of Lillard Lane, Goodyear Road, Woodoak Drive, Pine Tree Lane, Oak Forest Lane, Cedar Lane, County Line Road, and Hillside Drive-**R&B**
- 19.27 Approve the repair of Reclaimer by RB Everett in the amount of \$37,037.78-**R&B**
- 19.28 Approve the two (2) month rental of Reclaimer from RB Everett in the amount of \$31,000.00-**R&B**
- 19.29 Approve the purchase of four (4) Solar Stop signs for McCollum Park Road in the amount of \$6,395.40 from Treetop Products-**R&B**
- 19.30 Discuss and consider hiring BKP Architect for the design of the new Road & Bridge maintenance building-**Building Maintenance**
- 19.31 Discuss and consider release of remaining Sheriff's Office Storage Building contingency (\$1,500.00) to provide exterior downspout splash blocks and new walk door hardware to accommodate County keying requirements-**Building Maintenance**
- 19.32 Discuss and consider approving payment to Finalcover, LLC, in the amount of \$3,386.00 for the CaseGuard Studio Redaction Software for Public Information Requests-**County Attorney**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**



Jimmy Sylvia, County Judge