

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, November 12, 2024** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at chamberscountytexas.gov/cclive

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider approving Delinquent Tax, Fine and Fee report presented by Perdue, Brandon, Fielder, Collins and Mott, LLP

2. FINANCIAL

3. ROAD & BRIDGE

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider Change Order No. 10 from Texas Materials Gulf Coast in the amount of \$31,400.00 for a Crash Cushion along Kilgore Parkway
- 4.2 Discuss and consider approving a Master Services Agreement with Johnson, Mirmiran, & Thompson, Inc. for inspection services on Needlepoint Road in the amount of \$254,690.56
- 4.3 Discuss and consider accepting an Easement from Goose Creek ISD for the extension of the Kilgore Drainage System
- 4.4 Discuss and consider purchasing 5 tracts off of Gordon Speers Chambers Parkway between the limits of Highway 146 and the Costal Water Authority Canal in the amount of \$665,809.71 for Gordon Speer Chambers Parkway Roadway extension

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider adopting Resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the community development fund

6. PARKS & RECREATION

- 6.1 Discuss and consider approving the purchase of decorative stone for the Ft. Anahuac Fort Outline, in the amount of \$9,650.00 from Chase's Yard Care and Landscaping

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider approved funding for Courthouse exterior moisture intrusion treatments to be contracted through Liqua-Tech, Inc. in the amount of \$91,927.00
- 7.2 Discuss and consider going out for bids to demo Pine Island Building subject to formal bidding process
- 7.3 Discuss and consider Bradley House Renovations (608 Miller St.) and additional options moving forward

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

- 9.1 Discuss and consider approval for a change of occupancy permit from residential use to commercial use (Justin's Barbershop- 15524 Old Irish Farm Road)

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider accepting donation of 125kw trailer mounted generator from CenterPoint Energy

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

- 19.1.a 2024 Third Quarter 2024-Investments report
- 19.1.b 2024 Quarter 3 Solid Waste Permit Report
- 19.1.c 2024 Quarter 3 Environmental Health Permit Report
- 19.1.d 2024 Quarter 3 Building & Ballpark Rental Report
- 19.1.e October Reports-JP 2
- 19.1.f District Clerk Monthly Reports
- 19.1.g JP1 October2024 Monthly Report

19.2 Claim Docket/Check Register

- 19.2.a Payroll Check Registers

19.3 Travel reimbursements and misc. Expenditures

19.4 Budget amendments/transfers

- 19.5 Approve job descriptions
- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
 - 19.7.a June 25, 2024, Commissioners' Court minutes
- 19.8 Approve payment to Hydrex for Groundwater Monitoring in the amount of \$5,639.25-**Solid Waste**
- 19.9 Accept the awarded ONEOK Emergency Responder Grant of \$5,000.00-**Emergency Management**
- 19.10 Approve list of outstanding checks (October 2022 - September 2023)-**Treasurer**
- 19.11 Accept into record department update provided by Department of Economic Development and Grant Management-**Eco Development**
- 19.12 Approve issuing RFP (Request for Proposals) and RFQ (Request for Qualifications) for Administrative and Architectural/Engineering Services, respectively, to assist in project application and management of Texas Department of Agriculture-funded Texas Community Development Block Grant (TxCDBG) Community Development Fund (CDV) Program-**Economic Development**
- 19.13 Approve issuing RFP (Request for Proposal) and RFQ (Request for Qualifications) for Administrative and Architecture/Engineering Services for development of application and project administration for Texas General Land Office Disaster Recovery Reallocation Program (DRRP)- **Economic Development**
- 19.14 Approve issuing RFP and RFQ for Administrative and Architectural/Engineering Services, respectively, to assist in project application and management for U.S. Department of Transportation Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program-**Economic Development**
- 19.15 Approve annual payment to Jaguar Software in the amount of \$6,450-**Tax Office**
- 19.16 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2023 - August 2024) (September 2024 - August 2025)-**Treasurer**
- 19.17 Approve Independent Contractor Agreement between Chambers County and Robert L. Hall, Jr., PE, RPLS for consulting services (January 1, 2025 through March 31, 2025)-**County Judge**
- 19.18 Accept FY25 Operation Lone Star grant-**CCSO**
- 19.19 Approve Jimenez Estates Minor Plat-**R&B**
- 19.20 Approve C.C. Waterworks Minor Plat-**R&B**
- 19.21 Approve payment to AH Chambers County Development, LLC for Requisition 2024-005CCJC in the amount of \$4,877,436.51 for the Chambers County Justice Center-**County Judge**
- 19.22 Approve the 2024 Certified Tax Roll Summary Resolution-**Tax Office**
- 19.23 Approve request from City Old River Winfree to install a digital sign at their cost-**Commissioner, Pct. 3**

- 19.24 Accept monthly CCJC project update-**County Judge**
- 19.25 Approve going out for an RFP (Request for proposal) for the installation of turf to the infields, at Jim Silva Sports Complex in Anahuac and Don McCleod Sports Complex in Cove-**Parks**
- 19.26 Approve going out for an RFP (Request for Proposal) for a new soccer complex, lights, concession and restroom at Cook Park in Winnie-**Parks**
- 19.27 Approve going out for an RFP (Request for Proposal) for the construction of four Pickleball Courts at Winnie Stowell Park-**Parks**
- 19.28 Approve adding the pavilion at McCollum Park to the Chambers County Facilities Rental List-**Parks**
- 19.29 Approve a Temporary Park Use Agreement for the Anahuac Elementary School PTO Fall Festival on November 16, 2024 at Ft. Anahuac Park-**Parks**
- 19.30 Approve going out for an RFP (Request for Proposal) for the construction of a 30 x 40 pavilion at Beach City Park-**Parks**
- 19.31 Approve to go out for RFP (Request for Proposals) for new walking trail at Beach City Park-**Parks**
- 19.32 Approve to go out for an RFP (Request for Proposal) to add four Pickleball Courts at Beach City Park-**Parks**
- 19.33 Approve to go out for an RFP (Request for Proposal) to add a Restroom at Beach City Park-**Parks**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**



Jimmy Sylvia, County Judge