

On this 12th day of November, A. D., 2024, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Judge Jimmy Sylvia
County Clerk Heather H. Hawthorne

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:37 a.m. into Open Session. Assistant County Attorney Dwayne Simpson offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

Judge Sylvia read a Citizen's Comment by Linda Murphy, who asked the Court's permission to install an LED message board at the city and county building at 4818 FM 565 North Old River-Winfree. Paul Lock of CenterPoint Energy gave a Citizen's Comment on Agenda Item 10, discuss and consider accepting a donation of a 125w trailer-mounted generator from CenterPoint Energy. Lock said the generator would be delivered by June 1, 2025. Dawn Moses and Travis Eiland submitted forms to make a Citizen's Comment but did not appear. County Clerk Heather Hawthorne also gave a Citizen's Comment regarding the Nov. 5, 2024, Presidential Election. She praised the County offices for working together to achieve a smooth election. She told the Court that roughly 20,000 people voted during early voting, with a total of roughly 25,000 voters.

SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider accepting donation of 125kw trailer mounted generator from CenterPoint Energy

24-11-1209 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to accept a donation of 125kw trailer mounted generator from CenterPoint Energy. Comments by Emergency Services Coordinator Ryan Holzaepfel.

Passed; Insert.

ADMINISTRATION

1.2 Discuss and consider approving Delinquent Tax, Fine and Fee report presented by Perdue, Brandon, Fielder, Collins and Mott, LLP

24-11-1265 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to accept the Delinquent Tax, Fine and Fee report presented by Perdue, Brandon, Fielder, Collins and Mott, LLP. Comments by Otilia Gonzales of Perdue, Brandon, Fielder, Collins & Mott LLP.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.1 Discuss and consider Change Order No. 10 from Texas Materials Gulf Coast in the amount of \$31,400.00 for a Crash Cushion along Kilgore Parkway

24-11-1250 Motion made by Commissioner, Pct.4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve Change Order No. 10 from Texas Materials Gulf Coast in the amount of \$31,400.00 for a Crash Cushion along Kilgore Parkway. Comments by Engineer in Training Zachary Vogler.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.2 Discuss and consider approving a Master Services Agreement with Johnson, Mirmiran, & Thompson, Inc. for inspection services on Needlepoint Road in the amount of \$254,690.56

24-11-1256 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve a Master Services Agreement with Johnson, Mirmiran, & Thompson, Inc. for inspection services on Needlepoint Road in the amount of \$254,690.56. Comments by Engineer in Training Zachary Vogler.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.3 Discuss and consider accepting an Easement from Goose Creek ISD for the extension of the Kilgore Drainage System

24-11-1262 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct.3 Hammond to accept an Easement from Goose Creek ISD for the extension of the Kilgore Drainage System. Comments by Engineer in Training Zachary Vogler and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.4 Discuss and consider purchasing 5 tracts off of Gordon Speers Chambers Parkway between the limits of Highway 146 and the Costal Water Authority Canal in the amount of \$665,809.71 for Gordon Speer Chambers Parkway Roadway extension**

24-11-1263 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to purchase 5 tracts off of Gordon Speers Chambers Parkway between the limits of Highway 146 and the Costal Water Authority Canal in the amount of \$665,809.71 for Gordon Speer Chambers Parkway Roadway extension. Comments by Engineer in Training Zachary Vogler.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.1 Discuss and consider adopting Resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the community development fund**

24-11-1269 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to adopt a Resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the community development fund.

Passed; Insert.

PARKS & RECREATION**6.1 Discuss and consider approving the purchase of decorative stone for the Ft. Anahauc Fort Outline, in the amount of \$9,650.00 from Chase's Yard Care and Landscaping**

24-11-1270 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the purchase of decorative stone for the Ft. Anahuac Fort Outline, in the amount of \$9,650.00 from Chase's Yard Care and Landscaping. Comments by Director of Parks & Recreation John Parrott and County Auditor Aaron Thomas.

Passed; Insert.

MAINTENANCE & BUILDINGS**7.1 Discuss and consider approved funding for Courthouse exterior moisture intrusion treatments to be contracted through Liqua-Tech, Inc. in the amount of \$91,927.00**

24-11-1252 Motion made by Commissioner, Pct. 3 Hammond and seconded by

Commissioner, Pct. 1 Gore to approve funding for Courthouse exterior moisture intrusion treatments to be contracted through Liqua-Tech, Inc. in the amount of \$91,927.00. Comments by Project Manager Mike Gafford and County Clerk Heather Hawthorne.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider going out for bids to demo Pine Island Building subject to formal bidding process

24-11-1255 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to go out for bids to demo Pine Island Building subject to a formal bidding process. Comments by Project Manager Mike Gafford, Hammond, County Clerk Heather Hawthorne, Carolyn Jureczki of Purchasing, Tice and County Auditor Aaron Thomas.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.3 Discuss and consider Bradley House Renovations (608 Miller St.) and additional options moving forward

No action was taken.

ENVIRONMENTAL PROTECTION

9.1 Discuss and consider approval for a change of occupancy permit from residential use to commercial use (Justin's Barbershop- 15524 Old Irish Farm Road)

24-10-1202 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve a change of occupancy permit from residential use to commercial use (Justin's Barbershop- 15524 Old Irish Farm Road). Comments by Director of Environmental Health Darla Branch and Hammond.

Passed; Insert.

CONSENT

19.25 Approve going out for an RFP (Request for proposal) for the installation of turf to the infields, at Jim Silva Sports Complex in Anahuac and Don McCleod Sports Complex in Cove-Parks

24-11-1205 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve going out for an RFP (Request for proposal) for the installation of turf to the infields, at Jim Silva Sports Complex in Anahuac and Don McCleod Sports Complex in Cove-Parks. Comments by Director of Parks & Recreation John Parrot, Tice, Gore, County Clerk Heather Hawthorne, Hammond and Dagley.

Hammond voted nay.

Passed.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a 2024 Third Quarter 2024-Investments report

24-10-1166 Motion made by Tice and seconded by Hammond to accept the 2024 Third Quarter 2024-Investments report.

Passed; Insert.

CONSENT

19.1.b 2024 Quarter 3 Solid Waste Permit Report

24-10-1166 Motion made by Tice and seconded by Hammond to accept the 2024 Quarter 3 Solid Waste Permit Report.

Passed.

CONSENT

19.1.c 2024 Quarter 3 Environmental Health Permit Report

24-10-1167 Motion made by Tice and seconded by Hammond to accept the 2024 Quarter 3 Environmental Health Permit Report.

Passed; Insert.

CONSENT

19.1.d 2024 Quarter 3 Building & Ballpark Rental Report

24-10-1168 Motion made by Tice and seconded by Hammond to accept the 2024 Quarter 3 Building & Ballpark Rental Report.

Passed; Insert.

CONSENT

19.1.e October Reports-JP 2

24-11-1208 Motion made by Tice and seconded by Hammond to accept the October Reports-JP 2.

Passed; Insert.

CONSENT

19.1.f District Clerk Monthly Reports

24-11-1245 Motion made by Tice and seconded by Hammond to accept the District Clerk Monthly Reports.

Passed; Insert.

CONSENT

19.1.g JP1 October2024 Monthly Report

24-11-1248 Motion made by Tice and seconded by Hammond to accept the JP1 October2024 Monthly Report.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-10-1146 Motion made by Tice and seconded by Hammond to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Registers

24-11-1260 Motion made by Tice and seconded by Hammond to approve the Payroll Check Registers.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. Expenditures

24-10-1147 Motion made by Tice and seconded by Hammond to approve the Travel reimbursements and misc. Expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-10-1148 Motion made by Tice and seconded by Hammond to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

24-10-1149 Motion made by Tice and seconded by Hammond to approve job descriptions.

Passed; Insert.

CONSENT

19.6 Approve payroll changes

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a June 25, 2024, Commissioners' Court minutes

24-11-1207 Motion made by Tice and seconded by Hammond to approve the June 25, 2024, Commissioners' Court minutes.

Passed; Insert.

CONSENT

19.8 Approve payment to Hydrex for Groundwater Monitoring in the amount of \$5,639.25-Solid Waste

24-10-1172 Motion made by Tice and seconded by Hammond to approve payment to Hydrex for Groundwater Monitoring in the amount of \$5,639.25-**Solid Waste**.

Passed; Insert.

CONSENT

19.9 Accept the awarded ONEOK Emergency Responder Grant of \$5,000.00-Emergency Management

24-10-1175 Motion made by Tice and seconded by Hammond to accept the awarded ONEOK Emergency Responder Grant of \$5,000.00-**Emergency Management**.

Passed; Insert.

CONSENT

19.10 Approve list of outstanding checks (October 2022 - September 2023)-Treasurer

24-10-1199 Motion made by Tice and seconded by Hammond to approve list of outstanding checks (October 2022 - September 2023)-**Treasurer**.

Passed; Insert.

CONSENT

19.11 Accept into record department update provided by Department of Economic Development and Grant Management-Eco Development

24-10-1200 Motion made by Tice and seconded by Hammond to accept into record department update provided by the Department of Economic Development and Grant Management-**Eco Development.**

Passed; Insert.

CONSENT**19.12 Approve issuing RFP (Request for Proposals) and RFQ (Request for Qualifications) for Administrative and Architectural/Engineering Services, respectively, to assist in project application and management of Texas Department of Agriculture-funded Texas Community Development Block Grant (TxCDBG) Community Development Fund (CDV) Program-Economic Development**

24-10-1201 Motion made by Tice and seconded by Hammond to approve issuing RFP (Request for Proposals) and RFQ (Request for Qualifications) for Administrative and Architectural/Engineering Services, respectively, to assist in project application and management of Texas Department of Agriculture-funded Texas Community Development Block Grant (TxCDBG) Community Development Fund (CDV) Program-**Economic Development.**

Passed; Insert.

CONSENT**19.13 Approve issuing RFP (Request for Proposal) and RFQ (Request for Qualifications) for Administrative and Architecture/Engineering Services for development of application and project administration for Texas General Land Office Disaster Recovery Reallocation Program (DRRP)- Economic Development**

24-10-1203 Motion made by Tice and seconded by Hammond to approve issuing RFP (Request for Proposal) and RFQ (Request for Qualifications) for Administrative and Architecture/Engineering Services for development of application and project administration for Texas General Land Office Disaster Recovery Reallocation Program (DRRP)- **Economic Development.**

Passed; Insert.

CONSENT**19.14 Approve issuing RFP and RFQ for Administrative and Architectural/Engineering Services, respectively, to assist in project application and management for U.S. Department of Transportation Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program-Economic Development**

24-10-1204 Motion made by Tice and seconded by Hammond to approve issuing RFP and RFQ for Administrative and Architectural/Engineering Services, respectively, to assist in project application and management for U.S. Department of Transportation Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program-**Economic Development.**

Passed; Insert.

CONSENT

19.15 Approve annual payment to Jaguar Software in the amount of \$6,450-Tax Office

24-11-1206 Motion made by Tice and seconded by Hammond to approve annual payment to Jaguar Software in the amount of \$6,450-**Tax Office.**

Passed; Insert.

CONSENT

19.16 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2023 - August 2024) (September 2024 - August 2025)-Treasurer

24-11-1246 Motion made by Tice and seconded by Hammond to approve the Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2023 - August 2024) (September 2024 - August 2025)-**Treasurer.**

Passed; Insert.

CONSENT

19.17 Approve Independent Contractor Agreement between Chambers County and Robert L. Hall, Jr., PE, RPLS for consulting services (January 1, 2025 through March 31, 2025)-County Judge

24-11-1249 Motion made by Tice and seconded by Hammond to approve the Independent Contractor Agreement between Chambers County and Robert L. Hall, Jr., PE, RPLS for consulting services (January 1, 2025, through March 31, 2025)-**County Judge.**

Passed; Insert.

CONSENT

19.18 Accept FY25 Operation Lone Star grant-CCSO

24-11-1251 Motion made by Tice and seconded by Hammond to accept FY25 Operation Lone Star grant-**CCSO.**

Passed; Insert.

CONSENT

19.19 Approve Jimenez Estates Minor Plat-R&B

24-11-1253 Motion made by Tice and seconded by Hammond to approve Jimenez Estates Minor Plat-**R&B**.

Passed; Insert.

CONSENT

19.20 Approve C.C. Waterworks Minor Plat-R&B

24-11-1254 Motion made by Tice and seconded by Hammond to approve C.C. Waterworks Minor Plat-**R&B**.

Passed; Insert.

CONSENT

19.21 Approve payment to AH Chambers County Development, LLC for Requisition 2024-005CCJC in the amount of \$4,877,436.51 for the Chambers County Justice Center-County Judge

24-11-1261 Motion made by Tice and seconded by Hammond to approve payment to AH Chambers County Development, LLC for Requisition 2024-005CCJC in the amount of \$4,877,436.51 for the Chambers County Justice Center-**County Judge**.

Passed; Insert.

CONSENT

19.22 Approve the 2024 Certified Tax Roll Summary Resolution-Tax Office

24-11-1266 Motion made by Tice and seconded by Hammond to approve the 2024 Certified Tax Roll Summary Resolution-**Tax Office**.

Passed; Insert.

CONSENT

19.23 Approve request from City Old River Winfree to install a digital sign at their cost-Commissioner, Pct. 3

24-11-1268 Motion made by Tice and seconded by Hammond to approve request from the City of Old River-Winfree to install a digital sign at their cost-**Commissioner, Pct. 3**.

Passed

CONSENT

19.24 Accept monthly CCJC project update-County Judge

24-11-1264 Motion made by Tice and seconded by Hammond to accept monthly CCJC project update-**County Judge**.

Passed; Insert.

CONSENT

19.26 Approve going out for an RFP (Request for Proposal) for a new soccer complex, lights, concession and restroom at Cook Park in Winnie-Parks

24-10-1198 Motion made by Tice and seconded by Hammond to approve going out for an RFP (Request for Proposal) for a new soccer complex, lights, concession and restroom on East Chambers ISD property in Winnie-**Parks**.

Passed.

CONSENT

19.27 Approve going out for an RFP (Request for Proposal) for the construction of four Pickleball Courts at Winnie Stowell Park-Parks

24-10-1174 Motion made by Tice and seconded by Hammond to approve going out for an RFP (Request for Proposal) for the construction of four Pickleball Courts at Winnie Stowell Park-**Parks**.

Passed

CONSENT

19.28 Approve adding the pavilion at McCollum Park to the Chambers County Facilities Rental List-Parks

24-10-1170 Motion made by Tice and seconded by Hammond to approve adding the pavilion at McCollum Park to the Chambers County Facilities Rental List-**Parks**.

Passed.

CONSENT

19.29 Approve a Temporary Park Use Agreement for the Anahuac Elementary School PTO Fall Festival on November 16, 2024 at Ft. Anahuac Park-Parks

24-10-1171 Motion made by Tice and seconded by Hammond to approve a Temporary Park Use Agreement for the Anahuac Elementary School PTO Fall Festival on November 16, 2024, at Ft. Anahuac Park-**Parks**.

Passed; Insert.

CONSENT

19.30 Approve going out for an RFP (Request for Proposal) for the construction of a 30 x 40 pavilion at Beach City Park-Parks

24-11-1271 Motion made by Tice and seconded by Hammond to approve going out for

an RFP (Request for Proposal) for the construction of a 30 x 40 pavilion at Beach City Park-**Parks**.

Passed.

CONSENT

19.31 Approve to go out for RFP (Request for Proposals) for new walking trail at Beach City Park-Parks

24-11-1272 Motion made by Tice and seconded by Hammond to approve going out for RFP (Request for Proposals) for new walking trail at Beach City Park-**Parks**.

Passed.

CONSENT

19.32 Approve to go out for an RFP (Request for Proposal) to add four Pickleball Courts at Beach City Park-Parks

24-11-1273 Motion made by Tice and seconded by Hammond to approve going out for an RFP (Request for Proposal) to add four Pickleball Courts at Beach City Park-**Parks**.

Passed; Insert.

CONSENT

19.33 Approve to go out for an RFP (Request for Proposal) to add a Restroom at Beach City Park-Parks

24-11-1274 Motion made by Tice and seconded by Hammond to approve going out for an RFP (Request for Proposal) to add a Restroom at Beach City Park-**Parks**.

Passed.

At 10:29 a.m., the Court recessed out of Regular Session and entered into Executive Session. At 11:19 a.m. the Court returned from Executive Session and entered into Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

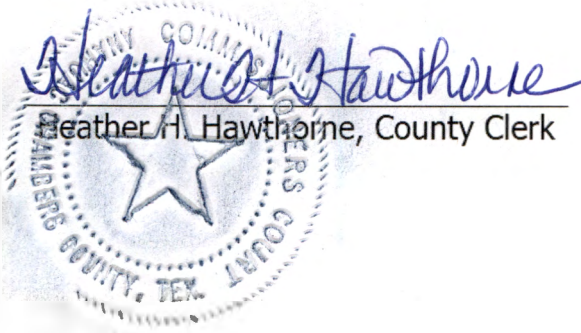
EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

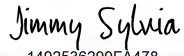
There being no further business, Court adjourned at 11:19 a.m.

ATTEST:


Heather H. Hawthorne, County Clerk

APPROVED:

Signed by:



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County Judge, Jimmy Sylvia

