

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, January 14, 2025** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at chamberscountytexas.gov/cclive

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments

2. FINANCIAL

- 2.1 Discuss and consider approving the 2025 Chambers County Financial Policies: 2025 Financial Management Policy, 2025 Investment Policy, and the 2025 Fraud Waste and Abuse Policy

3. ROAD & BRIDGE

- 3.1 Discuss and consider approving amendment to the Market Valuation Waiver Agreement for SH 99 (Grand Parkway)
- 3.2 Discuss and consider approving the relocation of LL Nelson Road to the new Right Of Way (Smith Point, TX)
- 3.3 Discuss and consider setting a public hearing for Tuesday, February 25, 2025 at 10:00 a.m. for the abandonment of right-of-way for Warren Road and Pablo Road

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider approving Country Meadows Subdivisions security camera placement within Redwood Drive right-of-way
- 4.2 Discuss and consider variance request from Wonderful Bees Development for drainage requirements and permitting process
- 4.3 Discuss and consider approving Tri-County to clear out a drainage pathway from FM 2354 to Trinity Bay in the amount of \$59,110.00
- 4.4 Discuss and consider approving all Architect/Engineering firms that were submitted for our RFQ solicitation to create a pool of vendors for countywide projects
- 4.5 Discuss and consider purchasing two (2) tracts off of FM 3180 for project Hazel Court right-of-way

- 4.6 Discuss and consider approving a proposed Development Agreement between Southeast 54, LLC and Chambers County concerning right-of-way acquisition and cost sharing for roadway and drainage related to the Chambers County Parkway project

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider approving Change Order #1 for the Oak Street Bridge project
- 5.2 Discuss and consider approving Chambers Survey & Mapping to provide a topographic survey for the area designated for the Old River Boat Ramp
- 5.3 Discuss and consider approving a Bill of Sale from Chambers County to Trinity Bay Conservation District in connection with previously made improvements using grant funds at the Trinity Bay Conservation District wastewater treatment facility as set forth in a MOU and Funding Agreement entered into by the Chambers County and Trinity Bay Conservation District
- 5.4 Discuss and consider using ARPA funds to pay additional \$23,500.00 to cover unexpected USACE permitting costs associated with Texas General Land Office CDBG-DR funded Mayhaw Bayou Improvements

6. PARKS & RECREATION

- 6.1 Discuss and consider changing the Arena riding membership fees for both the Sonnier and White's Park arena

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider additional funding for Mark Huddleston Building renovations in the amount of \$4,622.22 to install upper door transaction windows
- 7.2 Discuss and consider procuring the professional services of BKP to design and engineer the Sheriffs office training facility, to include a training building and Gun range
- 7.3 Discuss and consider approving Manning's Solutions for Business to provide FFE (Fixtures, Furniture & Equipment) coordination at the new Chambers County Justice Center at a fixed project fee in the amount of \$25,000.00 to be funded out of contingency account
- 7.4 Discuss and consider approving Change Order in the amount of \$5,173.22 to Square CCR for additional U/G utilities piping footages (labor & materials) associated with three new restrooms at Don McLeod Park, Little Eagle Park and Carver Park
- 7.5 Discuss and consider approving Change Order #4 reallocating funds specifically into contingencies in the amount of \$19,411.04 to cover additional project-associated costs
- 7.6 Discuss and consider approving Change Order Number #7 for West Annex No. 2 in amount of \$10,292.50
- 7.7 Discuss and consider approving Change Order #8 for costs associated with additional elevator inspection at the West Annex #2 in the amount of \$4,600.00
- 7.8 Discuss and consider approval of Change Order #9 for West Annex #2 in the amount of \$4,875.75 for PCO 22 additional pipe bollards materials and installation at drive-thru canopy for column protection, PCO 26 for additional roofing modifications and revisions to satisfy Wind Storm Engineer inspections
- 7.9 Discuss and consider approving procurement of Aggieland Construction for the Emergency Services Warehouse Expansion under the Job Order Contracting (JOC) method, as an

approved cooperative purchasing vendor through Choice Partners

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider updates to Chambers County Fire Code and adoption of IFC (International Fire Code), 2021

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a Jail Compliance Review

19.1.b JP6-November monthly report

19.1.c JP2-December monthly report

19.1.d JP1-December monthly report

19.1.e Monthly Auditor Reports-December 2024: 2021 Certificates of Obligation Activity Report-December 2024, 2023 Certificates of Obligation Activity Report-December 2024, 2024 Certificates of Obligation Activity Report-December 2024, and 2024 Capital Projects Activity Report-December 2024

19.1.f JP5-December monthly report

19.2 Claim Docket/Check Register

19.2.a Payroll Check Registers

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.7.a December 23, 2024

19.7.b December 10, 2024

- 19.8 Accept into record the GFOA (Government Finance Officers Association) Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year ending December 31, 2023-**Auditor**
- 19.9 Accept grant funds from OXY in the amount of \$20,000.00 for the purchase of a Lucas CPR device from Stryker Medical-**EMS**
- 19.10 Approve purchase of Polaris Ranger from Gene's Powersports in the amount of \$25,056.23-**EMS**
- 19.11 Approve AED annual Maintenance Agreement with AED123, LLC in the amount of \$35,948.00-**EMS**
- 19.12 Approve Safety Incentive Program-Jackpot for 2025-**Safety**
- 19.13 Approve purchase of PPE (Personal Protective Equipment) for Emergency Services/Safety in the amount of \$14,184.00-**Safety**
- 19.14 Approve sending a currently employed Advanced EMT through Paramedic Program in the amount of \$7,775.00-**EMS**
- 19.15 Accept 2024 Racial Profiling Report for Fire Marshal's Office-**Emergency Mgmt.**
- 19.16 Approve the Chambers County Safety Boot Program-**Safety**
- 19.17 Approve renewal of Dronesense Software in the amount of \$6,300.00-**EMS**
- 19.18 Approve payment to Harris County in the amount of \$70,779.28 for annual radio maintenance renewal-**EMS**
- 19.19 Approve payment to Motorola in the amount of \$10,032.00 for annual maintenance use and storage for Fire Marshal body cameras, in vehicle cameras and software-**EMS**
- 19.20 Approve payment to Vertiv in the amount of \$25,326.00 for changing UPS batteries and preventative maintenance checkup for Beach City and Mont Belvieu Radio Towers-**EMS**
- 19.21 Approve CCJC monthly project update - December 2024-**Co. Judge**
- 19.22 Approve Treasurer's Report - November 30, 2024-**Treasurer**
- 19.23 Accept 2025 (S.B. 22) Grant Agreement for the Rural Law Enforcement Salary Assistance Program-**Co. Judge**
- 19.24 Approve payment to Power DMS 2025 yearly subscription in the amount of \$15,111.14-**CCSO**
- 19.25 Approve payment to Utility Associates for 2025 Yearly contract in the amount of \$100,287.65-**CCSO**
- 19.26 Approve submitting application to Texas Division of Emergency Management (TDEM) managed Hazard Mitigation Grant Program (Disaster 4798) for Double Bayou Watershed Drainage Improvements-**Eco. Development**
- 19.27 Authorize Department of Economic Development to work with Purchasing Department to begin procurement of Engineering and Professional services for application development through project completion for TDEM-managed HMGP (DR-4798)-**Eco. Development**
- 19.28 Approve payment to Hydrex for groundwater monitoring in the amount of \$9,727.50-**Solid Waste**

- 19.29 Approve Services Agreement between Chambers County and Tri-County Construction Company for construction of Landfill Road and Drainage Construction (ARPA Funded)-**Eco. Development**
- 19.30 Approve purchase of new radios for Sheriff's Office and Emergency Services from Motorola in the amount of \$125,921.27-**Communications**
- 19.31 Accept 1PointFive Grant Funds in the amount of \$20,000 for Law Enforcement Special Response Team Equipment -**CCSO**
- 19.32 Approve payment to HPP Corp in the amount of \$18,306.08 for crushed concrete at the landfill-**Solid Waste**
- 19.33 Approve payment to Texas Material in the amount of \$20,303.36 for bull rock that will be used at the landfill-**Solid Waste**
- 19.34 Approve payment to Maaco Collision Repair for a 2023 Dodge RAM 1500 in the amount of \$6,615.41-**EMS**
- 19.35 Approve the purchase of two (2) Lucas Devices from Stryker Sales in the amount of \$49,930.28-**EMS**
- 19.36 Approve payment to Beauregard Parish for December 2024 inmate housing in the amount of \$25,020.00-**CCSO**
- 19.37 Approve payment to Integrity Steel Works for 2024 Jail Doors Contract # 20220804-AR-3 in the amount of \$8,112.24-**CCSO**
- 19.38 Approve payment to Leadsonline, LLC for 2025 yearly renewal in the amount of \$9,457.00-**CCSO**
- 19.39 Approve payment to Versaterm Public Safety for 2025 yearly maintenance in the amount of \$5,060.48-**CCSO**
- 19.40 Approve payment to Total Response for 2025 yearly services in the amount of \$4,628.55-**CCSO**
- 19.41 Approve payment to Axon Enterprise for 2025 yearly services in the amount of \$22,254.64-**CCSO**
- 19.42 Approve payment to Axon Enterprise for 2025 yearly maintenance in the amount of \$17,498.75-**CCSO**
- 19.43 Approve payment to Axon Enterprise for 2025 yearly services in the amount of \$24,149.94-**CCSO**
- 19.44 Approve 2025 Statewide Automated Victim Notification Service (SAVNS) Contract-**Co. Judge**
- 19.45 Approve contract between Chambers County and eClinicalWorks, LLC for an Electronic Medical Records (EMR) and Practice Management (PM) systems for the Chambers County Employee Health and Wellness Center-**Health**
- 19.46 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie. (September 2023 - August 2024) (September 2024 - August 2025)-**Treasurer**
- 19.47 Approve renewal of Freshworks, Freshservice IT Service Management Solution in the amount of \$14,630.00-**Technology**

19.48 Approve Director Appointment to the Board of Directors of the Cedar Bayou Navigation District (January 1, 2025-December 31, 2029)-**Co. Judge**

19.49 Approve payment to DataVox to install Access Control at Mark Huddleston Community Building in the amount of \$10,800.93-**Technology**

19.50 Approve renewal of Hexnode Mobile Device Management Solution in the amount of \$7,024.64-**Technology**

19.51 Approve Chambers County Child Welfare Board roster for 2025-**Co. Judge**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

20.1 Discuss and consider personnel issues-**Executive Session**

20.2 Discuss and consider the sale/purchase of real property-**Executive Session**

20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge