

On this the 28th day of January, A. D., 2025, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Judge Jimmy Sylvia
County Clerk Heather H. Hawthorne

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:36 a.m. into Open Session. County Engineer Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

The court recognized long-time reporter Sue Hawthorne, who was retiring from The Progress. She started with the Progress in 1991. Mrs. Hawthorne thanked the court and said she had seen much growth and change in Chambers County in her 30 years of covering it.

FINANCIAL

2.1 Discuss and consider approving 2025 Chambers County Purchasing Policy with attached Local Government Code Ch. 262

25-1-84 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve the 2025 Chambers County Purchasing Policy with attached Local Government Code Ch. 262. Comments by County Purchasing Agent George Barrera.

Passed; Insert.

FINANCIAL

2.2 Discuss and consider approving vendor liability insurance requirements and standard vendor agreement

25-1-85 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve vendor liability insurance requirements and standard vendor

agreement. Comments by County Purchasing Agent George Barrera and Deputy Purchasing Agent Chris Daniels.

Passed; Insert.

FINANCIAL

2.3 Discuss and consider accepting Interlocal Agreement and Resolution for Chambers County to join the Purchasing Association of Cooperative Entities (PACE).

25-1-106 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to accept Interlocal Agreement and Resolution for Chambers County to join the Purchasing Association of Cooperative Entities (PACE). Comments by County Purchasing Agent George Barrera and Dagley.

Passed; Insert.

ROAD & BRIDGE

3.1 Discuss and consider subdivision regulations concerning detention and number of houses per single entrance

No action taken.

ENGINEERING/PROJECT MANAGEMENT

4.1 Discuss and consider approving a Memorandum of Understanding and Drainage Easement between Goose Creek ISD and Chambers County related to the donation of a Drainage Easement by Goose Creek ISD to Chambers County, and the County's agreement to make certain drainage improvements to accommodate and help improve the general drainage in the area, including for the Chambers Parkway, Chambers County Soccer Fields and the nearby Goose Creek ISD property

25-1-88 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve a Memorandum of Understanding and Drainage Easement between Goose Creek ISD and Chambers County related to the donation of a Drainage Easement by Goose Creek ISD to Chambers County, and the County's agreement to make certain drainage improvements to accommodate and help improve the general drainage in the area, including for the Chambers Parkway, Chambers County Soccer Fields and the nearby Goose Creek ISD property. Comments by Engineering Director Zachary Vogler, Dagley, outside counsel Nathan Brandimart, Judge Syliva and County Engineer Robert Hall.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider proclaiming February 12, 2025 as Chambers County

Day at the Capitol

25-1-77 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to proclaim February 12, 2025, as Chambers County Day at the Capitol. Comments by County Clerk Heather Hawthorne.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.2 Discuss and consider amendment to Targa Downstream, LLC Frac. 10 Economic Development Agreement**

25-1-102 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the amendment to Targa Downstream, LLC Frac. 10 Economic Development Agreement. Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.3 Discuss and consider Targa Train 11, LLC Ch. 381 Economic Development Program Proposal**

25-1-103 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve the Targa Train 11, LLC Ch. 381 Economic Development Program Proposal. Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.4 Discuss and consider scheduling a public hearing on February 11, 2025, at 10:00 a.m. to establish Targa Reinvestment Zone #2**

25-1-104 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to schedule a public hearing on February 11, 2025, at 10:00 a.m. to establish Targa Reinvestment Zone #2. Comments by B.J. Simon, Economic Development Foundation.

Passed.

ECONOMIC DEVELOPMENT & TOURISM**5.5 Discuss and consider renaming the SBR Cedar Port 2 Owner L.P. 2022 Reinvestment Zone**

25-1-105 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to rename the SBR Cedar Port 2 Owner L.P. 2022

Reinvestment Zone. Comments by B.J. Simon, Economic Development Foundation.
Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.6 Discuss and consider request to move \$500,000 out of the CO2 project to put a pickleball court in Winnie and to purchase R&B equipment

No action taken.

PARKS & RECREATION

6.1 Discuss and consider approving an addition to White's Park Arena in the amount of \$598,000 paid to LED Partners for Billboard and Complete Audio Package

Agenda item pulled.

PARKS & RECREATION

6.2 Discuss and consider approving to going for RFP (Request for Proposal) for six (6) new Pickleball Courts at Winnie-Stowell Park

Agenda item pulled.

PARKS & RECREATION

6.3 Discuss and consider approving SEL to obtain a soil report for the area where the new Winnie Pickleball Courts will be built

Agenda item pulled.

PARKS & RECREATION

6.4 Discuss and consider approving the trade-in of a 2009 John Deere 5055E Tractor for a John Deere Gator TE (Model Year 2025) at a discounted price

25-1-111 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to approve the trade-in of a 2009 John Deere 5055E Tractor for a John Deere Gator TE (Model Year 2025) at a discounted price. Comments by Director of Parks and Recreation John Parrott.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider approving Change Order #10 for West Annex No. 2 in the amount of \$27,157.86 for additional General Conditions (30-days = \$14,145.00) and requested I.T. upgrade to Genetec system (\$13,012.86)

25-1-90 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve Change Order #10 for West Annex No. 2 in the amount of

\$27,157.86 for additional General Conditions (30-days = \$14,145.00) and requested I.T. upgrade to Genetec system (\$13,012.86). Comments by Director of Building Maintenance and Construction Mike Gafford and Judge Sylvia.

Passed; Insert.

COMMUNICATIONS/TECHNOLOGY

11.1 Discuss and consider approving procurement of services to develop information technology construction specifications from Howell Design Group in the amount of \$11,200.00

25-1-97 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve procurement of services to develop information technology construction specifications from Howell Design Group in the amount of \$11,200.00. Comments by Information Technology Director Derek Parish and Hammond.

Passed; Insert.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a JP4 December monthly report

25-1-82 Motion made by Tice and seconded by Hammond to accept the JP4 December 2024 monthly report.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-12-1400 Motion made by Hammond and seconded by Tice to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

25-1-106 Motion made by Tice and seconded by Hammond to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

24-12-1401 Motion made by Tice and seconded by Hammond to approve the Travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-12-1402 Motion made by Tice and seconded by Hammond to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

None submitted.

CONSENT

19.6 Approve payroll changes

24-12-1404 Motion made by Tice and seconded by Hammond to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a July 9, 2024

25-1-78 Motion made by Tice and seconded by Hammond to approve the July 9, 2024, Commissioners' Court minutes.

Passed; Insert.

CONSENT

19.7.b January 2, 2025

25-1-92 Motion made by Tice and seconded by Hammond to approve the January 2, 2025, Special Called Commissioners' Court meeting minutes.

Passed; Insert.

CONSENT

19.8 Approve purchase of Chambers County Youth Project Show Buckles

(Awards) in the amount of \$12,177 from Trophy Gallery-Eco. Development

25-1-76 Motion made by Tice and seconded by Hammond to approve purchase of Chambers County Youth Project Show Buckles (Awards) in the amount of \$12,177 from Trophy Gallery-**Eco. Development.**

Passed; Insert.

CONSENT**19.9 Approve payment to BAM Services for grinding of existing flooring surface and replacement of epoxy flooring, paint and flake, two coats sealer applications at Whites Park Community Building in the amount of \$40,228.00-Building Maintenance**

25-1-79 Motion made by Tice and seconded by Hammond to approve payment to BAM Services for grinding of existing flooring surface and replacement of epoxy flooring, paint and flake, two coats sealer applications at Whites Park Community Building in the amount of \$40,228.00-**Building Maintenance.**

Passed; Insert.

CONSENT**19.10 Accept agreement with W Golf Design to provide Improvement Plan services for the Chambers County Golf Course in the amount of \$27,000-Purchasing**

25-1-83 Motion made by Tice and seconded by Hammond to accept agreement with W Golf Design to provide Improvement Plan services for the Chambers County Golf Course in the amount of \$27,000-**Purchasing.**

Passed; Insert.

CONSENT**19.11 Approve Treasurer's Report - December 31, 2024-Treasurer**

25-1-87 Motion made by Tice and seconded by Hammond to approve Treasurer's Report - December 31, 2024-**Treasurer.**

Passed; Insert.

CONSENT**19.12 Approve official Bond for Tax Assessor-Collector-Tax Office**

25-1-89 Motion made by Tice and seconded by Hammond to approve official Bond for Tax Assessor-Collector-**Tax Office.**

Passed; Insert.

CONSENT

19.13 Approve payment to Data Vox in the amount of \$11,692.21 for Camera System at Justice of the Peace, Pct. 5 office-JP 5

25-1-93 Motion made by Tice and seconded by Hammond to approve payment to Data Vox in the amount of \$11,692.21 for Camera System at Justice of the Peace, Pct. 5 office-**JP 5**.

Passed; Insert.

CONSENT

19.14 Approve re-appointment of Guy R. Jackson to the Gulf Coast Workforce Board-Co. Judge

25-1-94 Motion made by Tice and seconded by Hammond to approve re-appointment of Guy R. Jackson to the Gulf Coast Workforce Board-**Co. Judge**.

Passed; Insert.

CONSENT

19.15 Approve new logo for Chambers County Veteran Services-Co. Judge

25-1-95 Motion made by Tice and seconded by Hammond to approve new logo for Chambers County Veteran Services-**Co. Judge**.

Passed; Insert.

CONSENT

19.16 Approve Memorandum of Understanding between Chambers County and Lee College regarding tuition rates for CDL Program-Human Resources

25-1-96 Motion made by Tice and seconded by Hammond to approve Memorandum of Understanding between Chambers County and Lee College regarding tuition rates for CDL Program-**Human Resources**.

Passed; Insert.

CONSENT

19.17 Approve the purchase of a 2026 Kenworth T380 Sand Truck from Performance Truck in the amount of \$183,498.87-R&B

25-1-99 Motion made by Tice and seconded by Hammond to approve the purchase of a 2026 Kenworth T380 Sand Truck from Performance Truck in the amount of \$183,498.87-**R&B**.

Passed; Insert.

CONSENT

19.18 Approve subscription of Action1 Patch Management Solution in the amount of \$6,000.50-Technology

25-1-100 Motion made by Tice and seconded by Hammond to approve subscription of Action1 Patch Management Solution in the amount of \$6,000.50-**Technology.**

Passed; Insert.

CONSENT

19.19 Approve payment to AH Chambers County Development, LLC in the amount of \$6,391,873.67 for the Chambers County Justice Center-Co. Judge

25-1-101 Motion made by Tice and seconded by Hammond to approve payment to AH Chambers County Development, LLC in the amount of \$6,391,873.67 for the Chambers County Justice Center-**Co. Judge.**

Passed; Insert.

CONSENT

19.20 Approve the purchase of crushed concrete/road materials for parking lot at Little Eagle Park in the amount of \$12,760 paid to Texas Materials-Parks

25-1-108 Motion made by Tice and seconded by Hammond to approve the purchase of crushed concrete/road materials for parking lot at Little Eagle Park in the amount of \$12,760 paid to Texas Materials-**Parks.**

Passed; Insert.

CONSENT

19.21 Approve payment to BAM Services for epoxy coating application to the Winnie Arena hospitality in the amount of \$12,096.00-Building Maintenance

Agenda item pulled.

At 10:18 a.m. the Court recessed from Regular Session and entered into Executive Session. At 11:26 a.m. the Court returned from Executive Session and entered into Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

With no further business, Court adjourned at 11:26 a.m.

ATTEST:



Heather H. Hawthorne

Heather H. Hawthorne, County Clerk

APPROVED:

Signed by:

Jimmy Sylvia

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County Judge, Jimmy Sylvia