

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, March 11, 2025** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at chamberscountytexas.gov/cclive

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider presentation of Bronze Level award from TxDMV to the Chambers County Tax Office
- 1.3 Discuss and consider Proclamation declaring March as Red Cross Month

2. FINANCIAL

- 2.1 Discuss and Consider the 2023-2024 Sheriff's Office Imprest Fund Audit Report

3. ROAD & BRIDGE

- 3.1 Discuss and consider accepting Southwinds Section 4 roadways into county maintenance

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Discuss and consider setting a public hearing on April 22, 2025 at 10:00 a.m. to discuss Chambers County's Throughfare Plan
- 4.2 Discuss and consider presentation on the Chambers County Thoroughfare Plan by Kimley-Horn
- 4.3 Discuss and consider change order #11 from Texas Materials DBA Gulf Coast for Kilgore Parkway in the amount of \$31,400.00 for additional safety items

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider Variance Request Application for CDBG-DR Mit Mod-funded North Anahuac Drainage project
- 5.2 Discuss and consider approving selection of Architecture and Engineering and Grant Management contractors related to Hazard Mitigation Grant Program (DR-4798)
- 5.3 Discuss and consider reallocating \$10,378.20 in unused ARPA Small Business Grant Funds to purchase in-car radar and camera systems for Chambers County Constable, Precinct 5
- 5.4 Discuss and consider reallocating \$39,581.19 in unused ARPA Small Business Grant Funds

to purchase 27 ballistics vests and carriers for CCSO

6. PARKS & RECREATION

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider new Anahuac Library to include the addition of designated exhibit space, office and private restroom for County Historical Committee
- 7.2 Discuss and consider hiring BKP Design Group for architectural & engineering for Mosquito Control office expansion to also include emergency generator installation
- 7.3 Discuss and consider annual preventative maintenance contract for County Kohler-manufactured emergency generators with Coastal Power Products in the amount of \$25,150.00

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider partnering with the Texas General Land Office, Texas Parks and Wildlife Dept. Chambers County Sheriff's Office to offer county residents the opportunity to dispose of inoperable and derelict vessels through the "Vessel Turn-In Program."
- 10.2 Discuss and consider engaging BRW Architects for volunteer fire station designs

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

- 19.1.a Accept NFPA 470 Hazmat Incident Commander Certificate for Jeffery Choate.
- 19.1.b Accept TCFP Instructor III - Master Certificate for Ryan Holzaepfel.
- 19.1.c JP1-February monthly report

19.2 Claim Docket/Check Register

- 19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

- 19.5 Approve job descriptions
- 19.6 Approve payroll changes
- 19.7 Approve Commissioners Court minutes
- 19.8 Accept into record the Chambers County Juvenile Probation Department Annual Financial & Compliance Report for the year ended August 31, 2024-**Auditor**
- 19.9 Approve the amended contract between Chambers County and Jeffery S Ward & Associates for the GLO Hazard Mitigation Plan-**Eco. Development**
- 19.10 Approve agreement with Abbott Rapid Dx North America, LLC and Chambers County Employee Health and Wellness Center for laboratory equipment and supplies-**Health Services**
- 19.11 Approve the repair of EMS-Station 3 (Old River-Winfree) in the amount of \$11,396.88-**Emergency Services**
- 19.12 Approve execution of Contract Amendment for CDBG-DR-funded Mayhaw Bayou Drainage Improvement Project to reflect Court approval to fund additional \$23,500 for USACE permitting-**Eco. Development**
- 19.13 Accept into record Department/Project Update developed by the Department of Economic Development and Grant Management-**Eco. Development**
- 19.14 Approve payment to Flock Group for safety cameras at three Collection Stations in the amount of \$9,000.00-**Solid Waste**
- 19.15 Approve reallocating \$100,000 from project code CO23-Maint-013 Admin Building to CO23-Maint-005 West Annex #2-**Auditor**
- 19.16 Approve the purchase of new EMS Uniform Pants in the amount of \$5,254.70-**Emergency Services**
- 19.17 Accept Memorandum of Understanding between CCSO and Anahuac ISD-**CCSO**
- 19.18 Approve Hanke Estates Minor Plat-**R&B**
- 19.19 Approve Professional Services Agreement between County Clerk's Office and Permittum to purchase birth certificates online-**County Clerk**
- 19.20 Accept fully executed SH 99 Grand Parkway MVWA Amendment-**R&B**
- 19.21 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2023 - August 2024) (September 2024 - August 2025)
- 19.22 Treasurers' Report - January 31, 2025-**Treasurer**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**

A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge