

**NOTICE OF OPEN MEETING
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday, April 22, 2025** at **9:30 AM** in the County Courtroom, Anahuac, Texas, at which time the following Regular Meeting Agenda items (listed below) will be discussed, considered, passed, or adopted, to wit:

Public viewing of the meeting is available through the Chambers County website homepage at chamberscountytexas.gov/cclive

Public participation shall be available through timely submission of the public participation form available on the County's website. Citizens who seek to participate must submit their form no later than 3:00 p.m. the day prior to the meeting, and mark whether they wish their public comment to be read under "Citizen's Comments" at the beginning of Court, or at the time of an applicable agenda item.

REGULAR MEETING AGENDA

1. ADMINISTRATION

- 1.1 Citizen's comments
- 1.2 Discuss and consider Delinquent Tax Collection Report submitted by Perdue, Brandon, Fielder, Collins & Mott LLP
- 1.3 Discuss and consider selecting the 2025 Salary Grievance Committee

2. FINANCIAL

- 2.1 Discuss and consider approving a depository contract with a local bank based on sealed bids submitted to Chambers County

3. ROAD & BRIDGE

4. ENGINEERING/PROJECT MANAGEMENT

- 4.1 Public Hearing at 10:00 a.m. to discuss and consider the adoption of the Chambers County Thoroughfare Plan
- 4.2 Discuss and consider adopting the Chambers County Thoroughfare Plan
- 4.3 Discuss and consider setting administrative costs associated with road abandonment procedures
- 4.4 Discuss and consider approving \$108,590.00 to TxDOT for material costs related to a drainage project on FM 3180
- 4.5 Discuss and consider accepting Raintree Section 4 roadways and drainage into county maintenance
- 4.6 Discuss and consider accepting Winfree Oaks sections 1-4 into county maintenance
- 4.7 Discuss the number of homes in a subdivision with one entrance
- 4.8 Discuss and consider setting a public hearing for May 27, 2025 at 10:00 a.m. regarding the number of homes per single entrance allowed
- 4.9 Discuss and consider approving Order of the Commissioners Court Pursuant to Texas Transportation Code Section 254.008 for the removal of blockages from private ditches

5. ECONOMIC DEVELOPMENT & TOURISM

- 5.1 Discuss and consider Orsted Project Wharf Chapter 312 Tax Abatement Application
- 5.2 Discuss and consider 2025 contract with Baytown/West Chambers County Economic Development Foundation (EDF)

6. PARKS & RECREATION

- 6.1 Discuss and consider approving Quality Courts and Outdoors for 3 three windscreen replacements at Don McCleod Sports Complex in the amount of \$13,050.00
- 6.2 Discuss and consider approving GameTime for the purchase and installation of new bleachers at Yale Devillier Sports Complex (Field 5) in the amount of \$38,836.64
- 6.3 Discuss and consider approving HKR Ranches, LLC for the construction of the Restrooms at Cedar Hill Park in the amount of \$19,003.00
- 6.4 Discuss and consider approving Kraftsman for the replacement of a slide at Ft. Anahuac Park playground in the amount of \$12,119.79
- 6.5 Discuss and consider purchasing holding pens and alleyways behind the bucking shoots at Winnie Arena from Preifert in the amount of \$55,538.12

7. MAINTENANCE & BUILDINGS

- 7.1 Discuss and consider selecting Kirksey Architecture for engineering and architectural services for the new East Annex project based on RFQ (Request for Qualifications) submission and selection committee review
- 7.2 Discuss and consider approving going out for RFP (Request for Proposal) to hire a CMAR (Construction Manager at Risk) for both Legion Hall and Winnie Annex
- 7.3 Discuss and consider approving Arnold Construction proposal for new Beach City restroom in the amount of \$114,900.00
- 7.4 Discuss and consider awarding interior upgrades for original West Annex' District Clerk office (\$16,940.00) & Constable office (\$14,760.00) to Arnold Construction totaling \$31,700.00
- 7.5 Discuss and consider allowing Purchasing to go out for RFP (Request for Proposals) for CMAR (Construction Manager at Risk) for new Whites Park show barn
- 7.6 Discuss and consider allowing Purchasing to go out for RFP (Request for Proposals) for CMAR (Construction Manager at Risk) on new Sheriff's Office Training Facility

8. SOLID WASTE

9. ENVIRONMENTAL PROTECTION

10. SAFETY/EMERGENCY MANAGEMENT/EMS

- 10.1 Discuss and consider approving AED installations at the Sport Complex, Arenas, and Community Buildings

11. COMMUNICATIONS/TECHNOLOGY

12. GOLF COURSE

13. AIRPORTS

14. HEALTH & WELFARE

15. MOSQUITO CONTROL

16. LIBRARY & HISTORICAL

17. LAW ENFORCEMENT

17.1 Discuss and consider approving 2026 TxDOT grant applications and match approvals

17.2 Discuss and consider proclaiming May 4-10, 2025 as 2025 National Correctional Officers and Employees Week

18. PERSONNEL

19. CONSENT

All consent agenda items listed are considered routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless requested by a court member, in which event the item will be removed from the consent agenda and considered separately.

19.1 Monthly reports

19.1.a JP6-February monthly report

19.1.b JP1-March monthly report

19.1.c JP2-March monthly report

19.1.d Quarterly Statistical Report - Library

19.1.e JP4-March monthly report

19.1.f JP5-March monthly report

19.1.g Monthly reports-Tax Office

19.1.h Monthly Auditor Reports-2025 Capital Projects Activity Report-March 2025, 2021 C.O. Activity Report-March 2025, 2023 C.O. Activity Report-March 2025, & 2024 C.O. Activity Report-March 2025.

19.2 Claim Docket/Check Register

19.2.a Payroll Check Register

19.3 Travel reimbursements and misc. expenditures

19.4 Budget amendments/transfers

19.5 Approve job descriptions

19.6 Approve payroll changes

19.7 Approve Commissioners Court minutes

19.7.a February 11, 2025

19.7.b February 25, 2025

19.8 Approve contract with CAPTIS, Inc. to provide photography services for use in Chambers County magazine and other marketing materials-Eco. Development****

19.9 Approve annual payment in the amount of \$28,593.12 to Centre Technologies for Microsoft Azure instance subscription-Technology****

19.10 Approve replacement of existing 5-Ton AC/heating units with new units at Mark Huddleston Building (temp. East Annex) in the amount of \$16,790.80 to Direct Service,

Construction & Design-**Building Maintenance**

- 19.11 Approve roofing replacement for County Court at Law offices (312 Washington Avenue) in the amount of \$12,200.31 to FSR Services-**Building Maintenance**
- 19.12 Approve Minor Plat of Crawford Estates-**R&B**
- 19.13 Accept into record monthly Department Update developed by Department of Economic Development and Grant Management-**Eco. Development**
- 19.14 Approve 2025 Chambers County Youth Project Show Dedications-**Eco. Development**
- 19.15 Approve the additional cost of \$1,500.00 for additional surveying work by Chambers Surveying and Mapping for the proposed boat ramp at FM 1409 and Old River-**Eco. Development**
- 19.16 Accept donations made to the Chambers County Library-**Library**
- 19.17 Approve purchase order in the amount of \$9,600.00 to C&C Works to remove two additional trees at the new Anahuac Library project site-**Building Maintenance**
- 19.18 Authorize execution of Master Service Agreement with Huitt-Zollars related to proposed HMGP-funded Double Bayou Drainage Improvement project-**Eco. Development**
- 19.19 Approve application for utility construction from CenterPoint to install 2,444 feet of 4 inch natural gas line in the north right-of-way of Gordon Speer - Chambers Parkway-**R&B**
- 19.20 Approve transferring funds from CO to purchase Batwing mower from Wowco Equipment in the amount of \$22,378.72-**R&B**
- 19.21 Accept Official Oath and Bond renewal for Fire Marshal, Ryan Holzaepfel-**Emergency Management**
- 19.22 Approve payment to Texas Commission on Environmental Quality (TCEQ) in the amount of \$11,701.59 for the 1st & 2nd quarter, FY25 for permit-**Solid Waste**
- 19.23 Request for approval of Tax Overpayment Refunds (Sec.31.11)-**Tax Office**
- 19.24 Approve transfer of 2013 Ford Taurus to Sheriff's Office fleet **CCSO**
- 19.25 Approve Master Agreement between Gulf Coast Regional Blood Center and Chambers County-**EMS**
- 19.26 Approve payment to AH Chambers County Development, LLC in the amount of \$6,010,629.78 for the Chambers County Justice Center-**County Judge**

20. EXECUTIVE SESSION

Items for executive session may include, but are not limited to, applicable sections under the Texas Government Code for **1)** Personnel – Section 551.074 **2)** Consultation with Attorney – Section 551.071 and **3)** Deliberation Regarding Real Property – Section 551.072 **4)** Deliberation regarding security devices or security audits

- 20.1 Discuss and consider personnel issues-**Executive Session**
- 20.2 Discuss and consider the sale/purchase of real property-**Executive Session**
- 20.3 Discuss and consider FMLA extension request-**Executive Session**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Jimmy Sylvia, County Judge