

On this the 22nd day of April, A. D., 2025, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
 Commissioner, Pct. 4 Ryan Dagley
 Commissioner, Pct. 3 Thomas Hammond
 Commissioner, Pct. 2 Mark Tice
 County Clerk Heather H. Hawthorne
 County Judge Jimmy Sylvia

With the following members absent, to-wit:

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:32 a.m. into Open Session. Robert Hall offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

FINANCIAL

2.1 Discuss and consider approving a depository contract with a local bank based on sealed bids submitted to Chambers County

25-4-442 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 4 Dagley to approve a depository contract with Anahuac National Bank based on sealed bids submitted to Chambers County. Comments by County Treasurer Nikki Whittington, who recommended Anahuac National Bank.

Passed; Insert.

ADMINISTRATION

1.2 Discuss and consider Delinquent Tax Collection Report submitted by Perdue, Brandon, Fielder, Collins & Mott LLP

25-4-446 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to accept the Delinquent Tax Collection Report submitted by Perdue, Brandon, Fielder, Collins & Mott LLP. Comments by Otilia Gonzales of Perdue, Brandon, Fielder, Collins & Mott LLP.

Passed; Insert.

LAW ENFORCEMENT

17.2 Discuss and consider proclaiming May 4-10, 2025 as 2025 National

Correctional Officers and Employees Week

25-4-438 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to proclaim May 4-10, 2025, as 2025 National Correctional Officers and Employees Week. Comments by Chief Deputy of Support Services Nate Shelton.

Passed; Insert.

ADMINISTRATION**1.3 Discuss and consider selecting the 2025 Salary Grievance Committee**

25-4-463 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to select Irvin Young; Cassandra Lewis; Tiffany Gray; Michael Perry; Zachary Pollock; Lindsey Smith; Joseph Minor; James McAdams; Candy Evans; Karen Lochridge; Jayne Villegas; Wesley Samples; and Patricia Gardner to the 2025 Salary Grievance Committee.

Passed.

ENGINEERING/PROJECT MANAGEMENT**4.3 Discuss and consider setting administrative costs associated with road abandonment procedures**

25-4-441 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to set an administrative cost of \$200.00 plus costs associated with road abandonment procedures. Comments by 911 Address Coordinator Brad Wilber, Dagley, Tice, Robert Hall, County Clerk Heather Hawthorne, Gore, Judge Sylvia and Hammond.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.4 Discuss and consider approving \$108,590.00 to TxDOT for material costs related to a drainage project on FM 3180**

25-4-452 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve \$108,590.00 to TxDOT for material costs related to a drainage project on FM 3180. Comments by Engineering Director Zachary Vogler, Tice and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.1 Public Hearing at 10:00 a.m. to discuss and consider the adoption of the Chambers County Thoroughfare Plan**

At 10:01 a.m. Court recessed out of Regular Session and entered into a public hearing to discuss and consider the adoption of the Chambers County Thoroughfare Plan. There were no public comments. Court recessed from the public hearing and returned to Regular Session at 10:01 a.m.

ENGINEERING/PROJECT MANAGEMENT

4.2 Discuss and consider adopting the Chambers County Thoroughfare Plan

25-4-451 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 3 Hammond to adopt the Chambers County Thoroughfare Plan. Comments by Engineering Director Zachary Vogler, Dagley and Judge Syliva.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.5 Discuss and consider accepting Raintree Section 4 roadways and drainage into county maintenance

25-4-454 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 4 Dagley to accept Raintree Section 4 roadways and drainage into county maintenance. Comments by Engineering Director Zachary Vogler and Hammond.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.6 Discuss and consider accepting Winfree Oaks sections 1-4 into county maintenance

25-4-455 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to accept Winfree Oaks sections 1-4 into county maintenance. Comments by Engineering Director Zachary Vogler.

Passed.

ENGINEERING/PROJECT MANAGEMENT

4.7 Discuss the number of homes in a subdivision with one entrance

No action taken.

ENGINEERING/PROJECT MANAGEMENT

4.8 Discuss and consider setting a public hearing for May 27, 2025 at 10:00 a.m. regarding the number of homes per single entrance allowed

25-4-457 Motion made by Commissioner, Pct. 3 Hammond and seconded by

Commissioner, Pct. 4 Dagley to set a public hearing for May 27, 2025, at 10:00 a.m. regarding the number of homes per single entrance allowed. Comments by Engineering Director Zachary Vogler, Hammond, Gore, Tice and Dagley.

Passed.

ENGINEERING/PROJECT MANAGEMENT

4.9 Discuss and consider approving Order of the Commissioners Court Pursuant to Texas Transportation Code Section 254.008 for the removal of blockages from private ditches

25-4-458 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve an Order of the Commissioners' Court Pursuant to Texas Transportation Code Section 254.008 for the removal of blockages from private ditches. Comments by Engineering Director Zachary Vogler.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.1 Discuss and consider Orsted Project Wharf Chapter 312 Tax Abatement Application

25-4-460 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to accept the Orsted Project Wharf Chapter 312 Tax Abatement Application. Comments by B.J. Simon, Economic Development Foundation.

25-4-460 Amended motion made by Commissioner, Pct. 4 Dagley and amended second made by Commissioner, Pct. 2 Tice to accept the Orsted Project Wharf Chapter 312 Tax Abatement Application and set a public hearing for May 13, 2025, at 10:00 a.m. regarding the establishment of a reinvestment zone.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider 2025 contract with Baytown/West Chambers County Economic Development Foundation (EDF)

25-4-461 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to approve the 2025 contract with Baytown/West Chambers County Economic Development Foundation (EDF). Comments by B.J. Simon, Economic Development Foundation.

Passed; Insert.

PARKS & RECREATION**6.1 Discuss and consider approving Quality Courts and Outdoors for 3 three windscreen replacements at Don McCleod Sports Complex in the amount of \$13,050.00**

25-4-417 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to approve Quality Courts and Outdoors for three windscreen replacements at Don McCleod Sports Complex in the amount of \$13,050.00. Comments by Director of Parks & Recreation John Parrott, County Purchasing Agent George Barrera and Dagley.

Passed; Insert.

PARKS & RECREATION**6.2 Discuss and consider approving GameTime for the purchase and installation of new bleachers at Yale Devillier Sports Complex (Field 5) in the amount of \$38,836.64**

25-4-420 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 4 Dagley to approve GameTime for the purchase and installation of new bleachers at Yale Devillier Sports Complex (Field 5) in the amount of \$38,836.64. Comments by Director of Parks & Recreation John Parrott.

Passed; Insert.

PARKS & RECREATION**6.3 Discuss and consider approving HKR Ranches, LLC for the construction of the Restrooms at Cedar Hill Park in the amount of \$19,003.00**

25-4-421 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve HKR Ranches, LLC for the construction of the Restrooms at Cedar Hill Park in the amount of \$19,003.00. Comments by Director of Parks & Recreation John Parrott.

Passed; Insert.

PARKS & RECREATION**6.4 Discuss and consider approving Kraftsman for the replacement of a slide at Ft. Anahuac Park playground in the amount of \$12,119.79**

25-4-422 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve Kraftsman for the replacement of a slide at Ft. Anahuac Park playground in the amount of \$12,119.79. Comments by Director of Parks & Recreation John Parrott.

Passed; Insert.

PARKS & RECREATION**6.5 Discuss and consider purchasing holding pens and alleyways behind the bucking shoots at Winnie Arena from Preifert in the amount of \$55,538.12**

25-4-427 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to purchase holding pens and alleyways behind the bucking shoots at Winnie Arena from Preifert in the amount of \$55,538.12. Comments by Director of Parks & Recreation John Parrott, Gore, Hammond and Tice.

Passed; Insert.

MAINTENANCE & BUILDINGS**7.1 Discuss and consider selecting Kirksey Architecture for engineering and architectural services for the new East Annex project based on RFQ (Request for Qualifications) submission and selection committee review**

25-4-407 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to select Kirksey Architecture for engineering and architectural services for the new East Annex project based on RFQ (Request for Qualifications) submission and selection committee review. Commissioner Hammond voted nay. Comments by Director of Building Maintenance & Construction Mike Gafford, Hammond, County Purchasing Agent George Barrera, Dagley and County Clerk Heather Hawthorne.

Passed.

MAINTENANCE & BUILDINGS**7.2 Discuss and consider approving going out for RFP (Request for Proposal) to hire a CMAR (Construction Manager at Risk) for both Legion Hall and Winnie Annex**

25-4-408 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to approve going out for RFP (Request for Proposal) to hire a CMAR (Construction Manager at Risk) for both Legion Hall and East Annex. Comments by Director of Building Maintenance & Construction Mike Gafford, Dagley and County Clerk Heather Hawthorne.

Passed.

MAINTENANCE & BUILDINGS**7.3 Discuss and consider approving Arnold Construction proposal for new Beach City restroom in the amount of \$114,900.00**

25-4-429 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve a proposal from Arnold Construction for a new Beach City restroom in the amount of \$129,900.00. Comments by County Purchasing

Agent George Barrera and Director of Building Maintenance & Construction Mike Gafford.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.4 Discuss and consider awarding interior upgrades for original West Annex' District Clerk office (\$16,940.00) & Constable office (\$14,760.00) to Arnold Construction totaling \$31,700.00

25-4-430 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 1 Gore to award interior upgrades for the original West Annex District Clerk Office (\$16,940.00) and Constable office (\$14,760.00) to Arnold Construction, totaling \$31,700.00. Comments by Director of Building Maintenance & Construction Mike Gafford, Hammond and County Clerk Heather Hawthorne.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.5 Discuss and consider allowing Purchasing to go out for RFP (Request for Proposals) for CMAR (Construction Manager at Risk) for new Whites Park show barn

25-4-434 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to allow Purchasing to go out for RFP (Request for Proposals) for CMAR (Construction Manager at Risk) for new Whites Park show barn. Comments by Director of Building Maintenance & Construction Mike Gafford.

Passed.

MAINTENANCE & BUILDINGS

7.6 Discuss and consider allowing Purchasing to go out for RFP (Request for Proposals) for CMAR (Construction Manager at Risk) on new Sheriff's Office Training Facility

25-4-449 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to allow Purchasing to go out for RFP (Request for Proposals) for CMAR (Construction Manager at Risk) on new Sheriff's Office Training Facility.

Passed.

SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider approving AED installations at the Sport Complex,

Arenas, and Community Buildings

25-4-443 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve AED installations at the Sport Complex, Arenas, and Community Buildings with additional funding. Comments by Deputy Emergency Management Chief Jeffery Choate, Dagley and Hammond.

Passed; Insert.

LAW ENFORCEMENT**17.1 Discuss and consider approving 2026 TxDOT grant applications and match approvals**

25-4-437 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve 2026 TxDOT grant applications and match approvals. Comments by Chief Deputy of Support Services Nate Shelton, Hammond and County Auditor Aaron Thomas.

Passed.

CONSENT**19.1 Monthly reports****CONSENT****19.1.a JP6-February monthly report**

25-3-374 Motion made by Gore and seconded by Hammond to accept the JP6-February monthly report.

Passed; Insert.

CONSENT**19.1.b JP1-March monthly report**

25-4-392 Motion made by Gore and seconded by Hammond to accept JP1-March monthly report.

Passed; Insert.

CONSENT**19.1.c JP2-March monthly report**

25-4-406 Motion made by Gore and seconded by Hammond to accept JP2-March

monthly report.

Passed; Insert.

CONSENT

19.1.d Quarterly Statistical Report - Library

25-4-410 Motion made by Gore and seconded by Hammond to accept the Quarterly Statistical Report - Library.

Passed; Insert.

CONSENT

19.1.e JP4-March monthly report

25-4-436 Motion made by Gore and seconded by Hammond to accept JP4-March monthly report.

Passed; Insert.

CONSENT

19.1.f JP5-March monthly report

25-4-439 Motion made by Gore and seconded by Hammond to accept JP5-March monthly report.

Passed; Insert.

CONSENT

19.1.g Monthly reports-Tax Office

25-4-447 Motion made by Gore and seconded by Hammond to accept the March Monthly reports-Tax Office.

Passed; Insert.

CONSENT

19.1.h Monthly Auditor Reports-2025 Capital Projects Activity Report-March 2025, 2021 C.O. Activity Report-March 2025, 2023 C.O. Activity Report-March 2025, & 2024 C.O. Activity Report-March 2025.

25-4-450 Motion made by Gore and seconded by Hammond to accept the Monthly Auditor Reports-2025 Capital Projects Activity Report-March 2025, 2021 C.O. Activity Report-March 2025, 2023 C.O. Activity Report-March 2025, & 2024 C.O. Activity Report-March 2025.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

25-3-364 Motion made by Gore and seconded by Hammond to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

25-4-444 Motion made by Gore and seconded by Hammond to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

25-3-365 Motion made by Gore and seconded by Hammond to approve the Travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

25-3-366 Motion made by Gore and seconded by Hammond to approve the Budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

25-3-367 Motion made by Gore and seconded by Hammond to approve job descriptions.

Passed; Insert.

CONSENT

19.6 Approve payroll changes

25-3-368 Motion made by Gore and seconded by Hammond to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a February 11, 2025

25-4-398 Motion made by Gore and seconded by Hammond to approve the February 11, 2025, Commissioners' Court minutes.

Passed; Insert.

CONSENT

19.7.b February 25, 2025

25-4-435 Motion made by Gore and seconded by Hammond to approve the February 25, 2025, Commissioners' Court minutes.

Passed; Insert.

CONSENT

19.8 Approve contract with CAPTIS, Inc. to provide photography services for use in Chambers County magazine and other marketing materials-Eco. Development

25-4-409 Motion made by Gore and seconded by Hammond to approve contract with CAPTIS, Inc. to provide photography services for use in Chambers County magazine and other marketing materials-**Eco. Development.**

Passed; Insert.

CONSENT

19.9 Approve annual payment in the amount of \$28,593.12 to Centre Technologies for Microsoft Azure instance subscription-Technology

25-4-411 Motion made by Gore and seconded by Hammond to approve annual payment in the amount of \$28,593.12 to Centre Technologies for Microsoft Azure instance subscription-**Technology.**

Passed; Insert.

CONSENT

19.10 Approve replacement of existing 5-Ton AC/heating units with new units at Mark Huddleston Building (temp. East Annex) in the amount of \$16,790.80 to Direct Service, Construction & Design-Building Maintenance

25-4-412 Motion made by Gore and seconded by Dagley to approve replacement of existing 5-Ton AC/heating units with new units at Mark Huddleston Building (temp. East Annex) in the amount of \$16,790.80 to Direct Service, Construction & Design-**Building Maintenance.**

Passed; Insert.

CONSENT

19.11 Approve roofing replacement for County Court at Law offices (312 Washington Avenue) in the amount of \$12,200.31 to FSR Services-Building

Maintenance

25-4-413 Motion made by Gore and seconded by Hammond to approve roofing replacement for County Court at Law offices (312 Washington Avenue) in the amount of \$12,200.31 to FSR Services-**Building Maintenance**.

Passed; Insert.

CONSENT

19.12 Approve Minor Plat of Crawford Estates-R&B

25-4-419 Motion made by Gore and seconded by Hammond to approve Minor Plat of Crawford Estates-**R&B**.

Passed; Insert.

CONSENT

19.13 Accept into record monthly Department Update developed by Department of Economic Development and Grant Management-Eco. Development

25-4-423 Motion made by Gore and seconded by Hammond to accept into record monthly Department Update developed by the Department of Economic Development and Grant Management-**Eco. Development**.

Passed; Insert.

CONSENT

19.14 Approve 2025 Chambers County Youth Project Show Dedications-Eco. Development

25-4-424 Motion made by Gore and seconded by Hammond to approve 2025 Chambers County Youth Project Show Dedications-**Eco. Development**.

Passed; Insert.

CONSENT

19.15 Approve the additional cost of \$1,500.00 for additional surveying work by Chambers Surveying and Mapping for the proposed boat ramp at FM 1409 and Old River-Eco. Development

25-4-425 Motion made by Gore and seconded by Hammond to approve the additional cost of \$1,500.00 for additional surveying work by Chambers Surveying and Mapping for the proposed boat ramp at FM 1409 and Old River-**Eco. Development**.

Passed; Insert.

CONSENT

19.16 Accept donations made to the Chambers County Library-Library

25-4-426 Motion made by Gore and seconded by Hammond to accept donations made to the Chambers County Library-**Library.**

Passed; Insert.

CONSENT

19.17 Approve purchase order in the amount of \$9,600.00 to C&C Works to remove two additional trees at the new Anahuac Library project site-Building Maintenance

25-4-428 Motion made by Gore and seconded by Hammond to approve purchase order in the amount of \$9,600.00 to C&C Works to remove two additional trees at the new Anahuac Library project site-**Building Maintenance.**

Passed.

CONSENT

19.18 Authorize execution of Master Service Agreement with Huitt-Zollars related to proposed HMGP-funded Double Bayou Drainage Improvement project-Eco. Development

25-4-431 Motion made by Gore and seconded by Hammond to authorize execution of Master Service Agreement with Huitt-Zollars related to the proposed HMGP-funded Double Bayou Drainage Improvement project-**Eco. Development.**

Passed; Insert.

CONSENT

19.19 Approve application for utility construction from CenterPoint to install 2,444 feet of 4 inch natural gas line in the north right-of-way of Gordon Speer - Chambers Parkway-R&B

25-4-432 Motion made by Gore and seconded by Hammond to approve an application for utility construction from CenterPoint to install 2,444 feet of 4-inch natural gas line in the north right-of-way of Gordon Speer - Chambers Parkway-**R&B.**

Passed; Insert.

CONSENT

19.20 Approve transferring funds from CO to purchase Batwing mower from Wowco Equipment in the amount of \$22,378.72-R&B

25-4-433 Motion made by Gore and seconded by Hammond to approve transferring funds from CO to purchase Batwing mower from Wowco Equipment in the amount of \$22,378.72-**R&B.**

Passed; Insert.

CONSENT

19.21 Accept Official Oath and Bond renewal for Fire Marshal, Ryan Holzaepfel-Emergency Management

25-4-445 Motion made by Gore and seconded by Hammond to accept Official Oath and Bond renewal for Fire Marshal, Ryan Holzaepfel-**Emergency Management**.

Passed; Insert.

CONSENT

19.22 Approve payment to Texas Commission on Environmental Quality (TCEQ) in the amount of \$11,701.59 for the 1st & 2nd quarter,FY25 for permit-Solid Waste

25-4-446 Motion made by Gore and seconded by Hammond to approve payment to the Texas Commission on Environmental Quality (TCEQ) in the amount of \$11,701.59 for the 1st & 2nd quarter,FY25 for permit-**Solid Waste**.

Passed.

CONSENT

19.23 Request for approval of Tax Overpayment Refunds (Sec.31.11)-Tax Office

25-4-448 Motion made by Gore and seconded by Hammond to request approval of Tax Overpayment Refunds (Sec.31.11)-**Tax Office**.

Passed; Insert.

CONSENT

19.24 Approve transfer of 2013 Ford Taurus to Sheriff's Office fleet CCSO

25-4-453 Motion made by Gore and seconded by Hammond to approve transfer of 2013 Ford Taurus to Sheriff's Office fleet **CCSO**.

Passed; Insert.

CONSENT

19.25 Approve Master Agreement between Gulf Coast Regional Blood Center and Chambers County-EMS

25-4-459 Motion made by Gore and seconded by Hammond to approve the Master Agreement between Gulf Coast Regional Blood Center and Chambers County-**EMS**.

Passed; Insert.

CONSENT

19.26 Approve payment to AH Chambers County Development, LLC in the amount of \$6,010,629.78 for the Chambers County Justice Center-County Judge

25-4-462 Motion made by Gore and seconded by Hammond to approve payment to AH Chambers County Development, LLC in the amount of \$6,010,629.78 for the Chambers County Justice Center-**County Judge**.

Passed; Insert.

At 10:35 a.m. the Court recessed out of Regular Session and entered into Executive Session. At 12:02 p.m. the Court returned from Executive Session and entered into Regular Session. Let the record reflect that Commissioners Dagley and Tice were not in the courtroom.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

With no further business, Court recessed at 12:02 p.m.

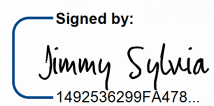
ATTEST:



Heather H. Hawthorne, County Clerk

APPROVED:

Signed by:



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County Judge, Jimmy Sylvia