

On the 22nd day of October, A. D., 2024, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 4 Ryan Dagley
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice
County Judge Jimmy Sylvia

With the following members absent, to-wit:
County Clerk Heather H. Hawthorne

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:35 a.m. into Open Session. Assistant County Attorney Dwayne Simpson offered prayer. Judge Sylvia led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

Commissioner Gore gave a Citizen's Comment introducing Shoreline Contractors in Oak Island, which bought out Peninsula Marine, Inc. He told the Court that Shoreline Contractors are now hiring. Human Resources Director Lauren VanDeventer gave a Citizen's Comment for County Clerk Heather Hawthorne regarding early voting. She said that 3,159 registered voters (eight percent) voted on Monday, Oct. 21, 2024.

ADMINISTRATION

1.2 Discuss and consider Designation of Representatives Houston-Galveston Area Council 2025 General Assembly and Board of Directors

24-10-1143 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve the designation of representatives to Houston-Galveston Area Council 2025 General Assembly and Board of Directors to include Commissioner Hammond as the representative and Commissioner Tice as the alternate to the Board of Directors and Judge Sylvia and Commissioner Gore as alternates to the General Assembly. Comments by Human Resources Director Lauren VanDeventer.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.3 Discuss and consider Freese and Nichols Task Authorization No. 6 for Professional Engineering Services for FEMA Community Rating System

Support Services for Chambers County, Texas in the amount of \$83,000.00

24-10-1116 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to approve Freese and Nichols Task Authorization No. 6 for Professional Engineering Services for FEMA Community Rating System Support Services for Chambers County, Texas in the amount of \$83,000.00. Comments by Floodplain Administrator Brad Wilber, Matt Lewis with Freese and Nichols, Director of Economic Development and Grant Management Samantha Humphrey, Dagley, County Purchasing Agent George Barrera, Tice and Judge Sylvia.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.4 Discuss and consider budgeting \$83,000.00 in ARPA funds to pay for engineering services to assist the County with Community Rating System participation**

24-10-1121 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to budget \$83,000.00 in ARPA funds to pay for engineering services to assist the County with Community Rating System participation. Comments by Director of Economic Development and Grant Management Samantha Humphrey.

Passed.

ENGINEERING/PROJECT MANAGEMENT**4.4 Discuss and consider purchasing five (5) tracts off of Gordon Speers Chambers Parkway between the limits of HWY 146 and the CWA Canal in the amount of \$600,733.95 for Gordon Speer Chambers Parkway Roadway expansion**

24-10-1125 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 3 Hammond to purchase five (5) tracts off of Gordon Speers Chambers Parkway between the limits of HWY 146 and the CWA Canal in the amount of \$600,733.95 for Gordon Speer Chambers Parkway Roadway expansion. Comments by Director of Engineering Natalie Lopez, Gore and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT**4.5 Discuss and consider procuring professional services to perform Traffic Interstate Access Justification Report for Chambers County I-10 Ramp Reversals project between the limits of SH 99 and FM 565**

24-10-1134 Motion made by Commissioner, Pct. 4 Dagley and seconded by

Commissioner, Pct. 2 Tice to procure professional services to perform Traffic Interstate Access Justification Report for Chambers County I-10 Ramp Reversals project between the limits of SH 99 and FM 565. Comments by Engineer in Training Zachary Vogler, Hammond and County Purchasing Agent George Barrera.

24-10-1134 Amended motion made by Commissioner, Pct. 4 Dagley and amended motion seconded by Commissioner, Pct. 2 Tice to move forward with DEC professional services to perform Traffic Interstate Access Justification Report for the Chambers County I-10 Ramp Reversals project between the limits of SH 99 and FM 565.

Passed.

ENGINEERING/PROJECT MANAGEMENT

4.6 Discuss and consider reallocating \$400,000 from CO23-ROAD-009 BAYER ROAD to utilize towards I-10 ramp reversal project between the limits of SH 99 and FM 565

24-10-1135 Motion made by Commissioner, Pct.2 Tice and seconded by Commissioner, Pct 3 Hammond to reallocate not more than \$400,000 from CO23-ROAD-009 BAYER ROAD to utilize towards I-10 ramp reversal project between the limits of SH 99 and FM 565. Comments by Engineer in Training Zachary Vogler.

Passed.

ENGINEERING/PROJECT MANAGEMENT

4.7 Discuss and consider authorizing Terracon Consultants Inc. to perform Geotechnical Engineering Services for Bayer Road in the amount of \$42,800.00

24-10-1136 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore authorizing Terracon Consultants Inc. to perform Geotechnical Engineering Services for Bayer Road in the amount of \$42,800.00. Comments by Engineer in Training Zachary Vogler and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.8 Discuss and consider engaging Harris County Flood Control District for the installation and maintenance of 4 Rainfall and Stream Gage at the following locations: along Cotton Bayou on the downstream side of FM 565 Bridge, along McAdam's Bayou downstream of the culvert on FM3180, within Barrow Ranch Pond upstream of Point Barrow Gully, and along Cedar Gully downstream of the bridge at FM2354

24-10-1137 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 4 Dagley to engage Harris County Flood Control District for the installation and maintenance of 4 Rainfall and Stream Gage at the following locations: along Cotton Bayou on the downstream side of FM 565 Bridge, along McAdam's Bayou downstream of the culvert on FM3180, within Barrow Ranch Pond upstream of Point Barrow Gully, and along Cedar Gully downstream of the bridge at FM2354. Comments by Engineering Director Natalie Lopez, Dagley, Matt Lewis of Freese and Nichols, Judge Syliva and Gore.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.9 Discuss and consider approving updates to the Engineering Department Application for Utility Construction in Chambers County Right of Way

24-10-1138 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 2 Tice to approve updates to the Engineering Department Application for Utility Construction in Chambers County Right of Way. Comments by Engineering Director Natalie Lopez and Dagley.

Passed; Insert.

ENGINEERING/PROJECT MANAGEMENT

4.1 Public hearing at 10:00 a.m. regarding amending the county subdivision regulation manual

At 10:06 a.m. Court recessed from Regular Session and entered into a public hearing regarding amending the county subdivision regulations manual. AC Lowe made a public comment. He objected to verbiage that holds future homeowners responsible for drainage without notifying them of such. He also pointed out a discrepancy in the footage on the easements - some read 15 feet and others read 20 feet. Jerry Gainer, president of Hutchinson & Associates, also made a public comment and passed out a handout with questions, ranging from the color coding of fire hydrants to illumination spacing. Cecil Parker gave a public comment objecting to several of the changes in the proposed manual, saying many were well intended but would have unintended consequences. At 10:30 a.m. the Court recessed out of the public hearing and returned to Regular Session.

ENGINEERING/PROJECT MANAGEMENT

4.2 Discuss and consider approving updated Chambers County Subdivision Criteria Manual

Agenda item tabled.

ECONOMIC DEVELOPMENT & TOURISM**5.1 Discuss and consider approving amendment for the contract between Chambers County and Jeffrey S. Ward & Associates for the LHMPP (Local Hazard Mitigation Plan Program) Grant**

24-10-1117 Motion made by Commissioner, Pct. 4 Dagley and seconded by Commissioner, Pct. 1 Gore to approve an amendment to the contract between Chambers County and Jeffrey S. Ward & Associates for the LHMPP (Local Hazard Mitigation Plan Program) Grant. Comments by Deputy Director of Economic Development and Grant Management Robbie King.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.2 Discuss and consider approving the Client Agreement between Chambers County and RWNvironmental, LLC to provide the necessary environmental permitting required by Texas Parks and Wildlife to move forward with the grant requirements for the Old River Boat Ramp**

24-10-1119 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve the Client Agreement between Chambers County and RWNvironmental, LLC to provide the necessary environmental permitting required by Texas Parks and Wildlife to move forward with the grant requirements for the Old River Boat Ramp. Comments by Deputy Director of Economic Development and Grant Management Robbie King.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.3 Discuss and consider issuing Task Authorization engaging Freese and Nichols, Inc. to assist the County in joining the Community Rating System in an effort to reduce flood insurance policy costs to property owners**

No action taken.

PARKS & RECREATION**6.1 Discuss and consider approving additional funding for additional dirt work in the amount of \$80,000.00 for Pickleball Court at Ft. Anahuac Park**

Agenda item pulled.

PARKS & RECREATION**6.2 Discuss and consider approving a Temporary Park Use Agreement with "Welcome Home Daulton Parade" on October 23, 2024 at Ft. Anahauc Park**

24-10-1125 Motion made by Commissioner, Pct. 1 Gore and seconded by

Commissioner, Pct. 4 Dagley to approve a Temporary Park Use Agreement with "Welcome Home Daulton Parade" on October 23, 2024 at Ft. Anahauc Park. Comments by Gore.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.1 Discuss and consider approving Construction Administration, Inc. guaranteed maximum price for new Road & Bridge Building in amount of \$1,468,165.00

24-10-1129 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 1 Gore to approve Construction Administration, Inc. guaranteed maximum price for the new Road & Bridge Building in the amount of \$1,468,165.00. Comments by Hammond and Project Manager Mike Gafford.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider approving associated costs in the amount of \$81,171.15 for the Mark Huddleston Building renovations (preparation for East Annex personnel relocation/operations)

24-10-1130 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to approve associated costs in the amount of \$81,171.15 for the Mark Huddleston Building renovations (preparation for East Annex personnel relocation/operations). Comments by Project Manager Mike Gafford, Gore, County Auditor Aaron Thomas and Judge Sylvia.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.3 Discuss and consider requesting sealed proposals for Bradley House (608 Miller St.) renovations

24-10-1133 Motion made by Commissioner, Pct. 1 Gore and seconded by Commissioner, Pct. 2 Tice to request sealed proposals for Bradley House (608 Miller St.) renovations. Comments by Project Manager Mike Gafford.

Passed.

ENVIRONMENTAL PROTECTION

9.1 Discuss and consider approval of change of occupancy from residential to commercial use (Justin's Barber Shop-15524 Old Irish Farm Road)

24-10-1111 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to pull the motion to discuss and consider approval of change of occupancy from residential to commercial use (Justin's Barber Shop-15524 Old Irish Farm Road). Comments by Director of Environment Health and Permitting Darla Branch, Judge Sylvia and Hammond.

Passed; Insert.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a JP2 September Reports & 3rd Quarter Report

24-10-1094 Motion made by Gore and seconded by Tice to accept the JP2 September Reports & 3rd Quarter Report.

Passed; Insert.

CONSENT

19.1.b JP6 Monthly Report - August

24-10-1104 Motion made by Gore and seconded by Tice to accept the JP6 Monthly Report - August.

Passed; Insert.

CONSENT

19.1.c JP6 Monthly Report - September

24-10-1107 Motion made by Gore and seconded by Tice to accept the JP6 Monthly Report - September.

Passed; Insert.

CONSENT

19.1.d JP5 September Monthly Report

24-10-1108 Motion made by Gore and seconded by Tice to accept the JP5 September Monthly Report.

Passed; Insert.

CONSENT

19.1.e JP1 September 2024 Monthly Report

24-10-1105 Motion made by Gore and seconded by Tice to accept the JP1 September 2024 Monthly Report.

Passed; Insert.

CONSENT

19.1.f JP 4- Monthly Report-September

24-10-1101 Motion made by Gore and seconded by Tice to accept the JP 4- Monthly Report-September.

Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

24-9-1050 Motion made by Gore and seconded by Tice to approve the Claim Docket/Check Register.

Passed; Insert.

CONSENT

19.2.a Payroll Check Register

24-10-1139 Motion made by Gore and seconded by Tice to approve the Payroll Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

24-9-1051 Motion made by Gore and seconded by Tice to approve the travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

24-9-1052 Motion made by Gore and seconded by Tice to approve the budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

24-9-1053 Motion made by Gore and seconded by Tice to approve job descriptions.

Passed; Insert.

CONSENT

19.6 Approve payroll changes

24-9-1054 Motion made by Gore and seconded by Tice to approve payroll changes.
Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

CONSENT

19.7.a Oct. 8, 2024 Commissioners' Court minutes

24-10-1110 Motion made by Gore and seconded by Tice to approve the Oct. 8, 2024, Commissioners' Court minutes.
Passed; Insert.

CONSENT

19.8 Approve ARPA budget transfers to cover projected cost of construction of roadway to new landfill cell-Economic Development

24-10-1106 Motion made by Gore and seconded by Tice to approve ARPA budget transfers to cover projected cost of construction of roadway to new landfill cell-**Economic Development.**
Passed; Insert.

CONSENT

19.9 Approve payment to AH Chambers County Development, LLC for Requisition 2024-004CCJC in the amount of \$4,007,710.40 for the Chambers County Justice Center-Co. Judge

24-10-1109 Motion made by Gore and seconded by Tice to approve payment to AH Chambers County Development, LLC for Requisition 2024-004CCJC in the amount of \$4,007,710.40 for the Chambers County Justice Center-**Co. Judge.**
Passed; Insert.

CONSENT

19.10 Approve payment to Hart Intercivic Inc. in the amount of \$18,812.12 for election programming and ballots-County Clerk

24-10-1112 Motion made by Gore and seconded by Tice to approve payment to Hart Intercivic Inc. in the amount of \$18,812.12 for election programming and ballots-**County Clerk.**
Passed; Insert.

CONSENT**19.11 Approve payment in the amount of \$6,896.86 to Davavox Inc. for Verkada CD52 and CD42 indoor dome cameras needed for live-streaming Central Counting Election Day for House Bill 246-County Clerk**

24-10-1113 Motion made by Gore and seconded by Tice to approve payment in the amount of \$6,896.86 to Davavox Inc. for Verkada CD52 and CD42 indoor dome cameras needed for live-streaming Central Counting Election Day for House Bill 246-County Clerk.

Passed; Insert.

CONSENT**19.12 Approve payment to TCEQ in the amount of \$6,600.92 for FY24-Q4 Permit-Solid Waste**

24-10-1118 Motion made by Gore and seconded by Tice to approve payment to TCEQ in the amount of \$6,600.92 for FY24-Q4 Permit-Solid Waste.

Passed; Insert.

CONSENT**19.13 Accept as presented the MOU Data Use Agreement between Texas Department of State Health Services (DSHS) and Chambers County Public Health (Contract No. HHS001472800009)-Health**

24-10-1122 Motion made by Gore and seconded by Tice to accept as presented the MOU Data Use Agreement between Texas Department of State Health Services (DSHS) and Chambers County Public Health (Contract No. HHS001472800009)-Health.

Passed; Insert.

CONSENT**19.14 Approve as requested FFE funding for West Annex-2nd Floor Health Services-Health**

24-10-1123 Motion made by Gore and seconded by Tice to approve as requested FFE funding for West Annex-2nd Floor Health Services-Health.

Passed; Insert.

CONSENT**19.15 Monthly Auditor Reports: 2021 Certificates of Obligation Activity Report-September 2024, 2023 Certificates of Obligation Activity Report-September 2024, and 2024 Capital Projects Activity Report-September 2024-Auditor**

24-10-1126 Motion made by Gore and seconded by Tice to accept Monthly Auditor

Reports: 2021 Certificates of Obligation Activity Report-September 2024, 2023 Certificates of Obligation Activity Report-September 2024, and 2024 Capital Projects Activity Report-September 2024-**Auditor.**

Passed; Insert.

CONSENT

19.16 Approve payment to Blackmon Inc. in the amount of \$9,970.47 for emergency water heater repair at the jail-Building Maintenance

24-10-1127 Motion made by Gore and seconded by Tice to approve payment to Blackmon Inc. in the amount of \$9,970.47 for emergency water heater repair at the jail-**Building Maintenance.**

Passed; Insert.

CONSENT

19.17 Approve advertising bids for 2025 Road Construction Materials, Diesel, Gasoline & Oil, Culverts Pipe, and Herbicides-R&B

24-10-1131 Motion made by Gore and seconded by Tice to approve advertising bids for 2025 Road Construction Materials, Diesel, Gasoline & Oil, Culverts Pipe, and Herbicides-**R&B.**

Passed; Insert.

CONSENT

19.18 Approve request for RFQ's for engineering and design of the proposed new East Annex Building in Winnie-Building Maintenance

24-10-1132 Motion made by Hammond and seconded by Gore to approve request for RFQs for engineering and design of the proposed new structures-**Building Maintenance.** Comments by Hammond.

Passed.

CONSENT

19.19 Approve CCEMS cadaver lab scheduled on December 10th 2024 in the amount of \$5,980.00-EMS

24-10-1140 Motion made by Gore and seconded by Tice to approve the CCEMS cadaver lab scheduled for December 10, 2024, in the amount of \$5,980.00-**EMS.**

Passed; Insert.

CONSENT

19.20 Approve CCJC Monthly Project Update-September 2024-Co. Judge

24-10-1141 Motion made by Gore and seconded by Tice to approve CCJC Monthly

Project Update-September 2024-**Co. Judge.**

Passed; Insert.

CONSENT

19.21 Approve payment to renew TEAMS with Tyler Technologies in the amount of \$25,000.00-Technology

24-10-1142 Motion made by Gore and seconded by Tice to approve payment to renew TEAMS with Tyler Technologies in the amount of \$25,000.00-**Technology.**

Passed; Insert.

At 11:16 a.m. The Court recessed from Regular Session and entered into Executive Session. At 11:58 a.m. the Court returned from Executive Session and resumed Regular Session.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

With no further business, Court adjourned at 11:58 a.m.

ATTEST:



Heather H. Hawthorne, County Clerk

APPROVED:

DocuSigned by:

Jimmy Gore

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County Judge, Jimmy Sylvia