

On this the 11th day of March, A. D., 2025, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Commissioner, Pct. 1 Jimmy Gore
Commissioner, Pct. 3 Thomas Hammond
Commissioner, Pct. 2 Mark Tice

With the following members absent, to-wit:

County Judge Jimmy Sylvia
Commissioner, Pct. 4 Ryan Dagley
County Clerk Heather H. Hawthorne

met in a REGULAR MEETING, at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Pro Tem Gore, according to law, opened Court at 9:34 a.m. into Open Session. Robert Hall offered prayer. Judge Pro Tem Gore led in the Pledge of Allegiance to the American flag and the Pledge of Allegiance to the Texas flag.

ADMINISTRATION

1.1 Citizen's comments

ADMINISTRATION

1.2 Discuss and consider presentation of Bronze Level award from TxDMV to the Chambers County Tax Office

25-3-301 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to accept presentation of Bronze Level award from TxDMV to the Chambers County Tax Office. Comments by Chuck Lee with Texas Department of Motor Vehicles and County Tax Assessor-Collector Laurie Payton.

Passed; Insert.

ADMINISTRATION

1.3 Discuss and consider Proclamation declaring March as Red Cross Month

25-3-302 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve Proclamation declaring March as Red Cross Month. Comments by Shawn Schulze with the Red Cross and Gore.

Passed; Insert.

FINANCIAL

2.1 Discuss and Consider the 2023-2024 Sheriff's Office Imprest Fund Audit

Report

25-3-292 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to accept the 2023-2024 Sheriff's Office Imprest Fund Audit Report. Comments by Assistant County Auditor Brooke Jacobson.

Passed; Insert.

ROAD & BRIDGE**3.1 Discuss and consider accepting Southwinds Section 4 roadways into county maintenance**

Agenda item pulled.

ENGINEERING/PROJECT MANAGEMENT**4.1 Discuss and consider presentation on the Chambers County Thoroughfare Plan by Kimley-Horn**

Ryan Eurek with Kimley-Horn gave a presentation on a Thoroughfare Plan prepared by Kimley-Horn with HGAC. No action taken.

ENGINEERING/PROJECT MANAGEMENT**4.2 Discuss and consider change order #11 from Texas Materials DBA Gulf Coast for Kilgore Parkway in the amount of \$31,400.00 for additional safety items**

25-3-297 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve change order #11 from Texas Materials DBA Gulf Coast for Kilgore Parkway in the amount of \$31,400.00 for additional safety items. Comments by Engineering Director Zachary Vogler, Hammond, Gore and Tice.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.1 Discuss and consider Variance Request Application for CDBG-DR Mit Mod-funded North Anahuac Drainage project**

25-3-277 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to approve Variance Request Application for CDBG-DR Mit Mod-funded North Anahuac Drainage project. Comments by Director of Economic Development and Grant Management Samantha Humphrey.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM

5.2 Discuss and consider approving selection of Architecture and Engineering and Grant Management contractors related to Hazard Mitigation Grant Program (DR-4798)

25-3-296 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve the selection of Huitt-Zollars and GrantWorks for contractors related to Hazard Mitigation Grant Program (DR-4798). Comments by Director of Economic Development and Grant Management Samantha Humphrey, Hammond and Gore.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.3 Discuss and consider reallocating \$10,378.20 in unused ARPA Small Business Grant Funds to purchase in-car radar and camera systems for Chambers County Constable, Precinct 5**

25-3-298 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to reallocate \$10,378.20 in unused ARPA Small Business Grant Funds to purchase in-car radar and camera systems for Chambers County Constable, Precinct 5. Comments by Director of Economic Development and Grant Management Samantha Humphrey, Gore and Hammond.

Passed; Insert.

ECONOMIC DEVELOPMENT & TOURISM**5.4 Discuss and consider reallocating \$39,581.19 in unused ARPA Small Business Grant Funds to purchase 27 ballistics vests and carriers for CCSO**

25-3-299 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to reallocate \$39,581.19 in unused ARPA Small Business Grant Funds to purchase 27 ballistics vests and carriers for CCSO. Comments by Director of Economic Development and Grant Management Samantha Humphrey.

Passed; Insert.

MAINTENANCE & BUILDINGS**7.1 Discuss and consider new Anahuac Library to include the addition of designated exhibit space, office and private restroom for County Historical Committee**

25-2-272 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to include the addition of designated exhibit space, office and private restroom for the County Historical Committee in the new Anahuac Library. Comments by Director of Building Maintenance and Construction Mike Gafford, Hammond, Tice and Gore.

Passed; Insert.

MAINTENANCE & BUILDINGS

7.2 Discuss and consider hiring BKP Design Group for architectural & engineering for Mosquito Control office expansion to also include emergency generator installation

Agenda item pulled.

MAINTENANCE & BUILDINGS

7.3 Discuss and consider annual preventative maintenance contract for County Kohler-manufactured emergency generators with Coastal Power Products in the amount of \$25,150.00

25-3-289 Motion made by Commissioner, Pct. 3 Hammond and seconded by Commissioner, Pct. 2 Tice to approve the annual preventative maintenance contract for County Kohler-manufactured emergency generators with Coastal Power Products in the amount of \$25,150.00. Comments by Director of Building Maintenance and Construction Mike Gafford.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS

10.1 Discuss and consider partnering with the Texas General Land Office, Texas Parks and Wildlife Dept. Chambers County Sheriff's Office to offer county residents the opportunity to dispose of inoperable and derelict vessels through the "Vessel Turn-In Program."

25-3-274 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner, Pct. 3 Hammond to partner with the Texas General Land Office, Texas Parks and Wildlife Department, and the Chambers County Sheriff's Office to offer county residents the opportunity to dispose of inoperable and derelict vessels through the "Vessel Turn-In Program." Comments by Emergency Services Chief Ryan Holzaepfel, Ricardo Saldaneda of the Texas General Land Office and Gore.

Passed; Insert.

SAFETY/EMERGENCY MANAGEMENT/EMS

10.2 Discuss and consider engaging BRW Architects for volunteer fire station designs

25-3-285 Motion made by Commissioner, Pct. 2 Tice and seconded by Commissioner,

Pct. 3 Hammond to engage BRW Architects for volunteer fire station designs.
Comments by Emergency Services Chief Ryan Holzaepfel and Gore.
Passed.

CONSENT

19.1 Monthly reports

CONSENT

19.1.a Accept NFPA 470 Hazmat Incident Commander Certificate for Jeffery Choate.

25-3-287 Motion made by Tice and seconded by Hammond to accept NFPA 470
Hazmat Incident Commander Certificate for Jeffery Choate.
Passed; Insert.

CONSENT

19.1.b Accept TCFP Instructor III - Master Certificate for Ryan Holzaepfel.

25-3-288 Motion made by Tice and seconded by Hammond to accept TCFP Instructor
III - Master Certificate for Ryan Holzaepfel.
Passed; Insert.

CONSENT

19.1.c JP1-February monthly report

25-3-307 Motion made by Tice and seconded by Hammond to accept the JP1-February
monthly report.
Passed; Insert.

CONSENT

19.2 Claim Docket/Check Register

25-2-251 Motion made by Tice and seconded by Hammond to approve the Claim
Docket/Check Register.
Passed; Insert.

CONSENT

19.2.a Payroll Check Register

25-3-305 Motion made by Tice and seconded by Hammond to approve the Payroll
Check Register.

Passed; Insert.

CONSENT

19.3 Travel reimbursements and misc. expenditures

25-2-252 Motion made by Tice and seconded by Hammond to approve the travel reimbursements and misc. expenditures.

Passed; Insert.

CONSENT

19.4 Budget amendments/transfers

25-2-253 Motion made by Tice and seconded by Hammond to approve the budget amendments/transfers.

Passed; Insert.

CONSENT

19.5 Approve job descriptions

25-2-254 Motion made by Tice and seconded by Hammond to approve job descriptions.

Passed; Insert.

CONSENT

19.6 Approve payroll changes

25-2-255 Motion made by Tice and seconded by Hammond to approve payroll changes.

Passed; Insert.

CONSENT

19.7 Approve Commissioners Court minutes

None submitted.

CONSENT

19.8 Accept into record the Chambers County Juvenile Probation Department Annual Financial & Compliance Report for the year ended August 31, 2024-Auditor

25-2-271 Motion made by Tice and seconded by Hammond to accept into the record the Chambers County Juvenile Probation Department Annual Financial & Compliance Report for the year ended August 31, 2024-**Auditor.**

Passed; Insert.

CONSENT

19.9 Approve the amended contract between Chambers County and Jeffery S Ward & Associates for the GLO Hazard Mitigation Plan-Eco. Development

25-3-273 Motion made by Tice and seconded by Hammond to approve the amended contract between Chambers County and Jeffery S Ward & Associates for the GLO Hazard Mitigation Plan-**Eco. Development.**

Passed; Insert.

CONSENT

19.10 Approve agreement with Abbott Rapid Dx North America, LLC and Chambers County Employee Health and Wellness Center for laboratory equipment and supplies-Health Services

25-3-275 Motion made by Tice and seconded by Hammond to approve agreement with Abbott Rapid Dx North America, LLC and Chambers County Employee Health and Wellness Center for laboratory equipment and supplies-**Health Services.**

Passed; Insert.

CONSENT

19.11 Approve the repair of EMS-Station 3 (Old River-Winfree) in the amount of \$11,396.88-Emergency Services

25-3-276 Motion made by Tice and seconded by Hammond to approve the repair of EMS-Station 3 (Old River-Winfree) in the amount of \$11,396.88-**Emergency Services.**

Passed; Insert.

CONSENT

19.12 Approve execution of Contract Amendment for CDBG-DR-funded Mayhaw Bayou Drainage Improvement Project to reflect Court approval to fund additional \$23,500 for USACE permitting-Eco. Development

25-3-278 Motion made by Tice and seconded by Hammond to approve execution of Contract Amendment for CDBG-DR-funded Mayhaw Bayou Drainage Improvement Project to reflect Court approval to fund an additional \$23,500 for USACE permitting-**Eco. Development.**

Passed; Insert.

CONSENT

19.13 Accept into record Department/Project Update developed by the Department of Economic Development and Grant Management-Eco. Development

25-3-279 Motion made by Tice and seconded by Hammond to accept into the record Department/Project Update developed by the Department of Economic Development and Grant Management-**Eco. Development.**

Passed; Insert.

CONSENT

19.14 Approve payment to Flock Group for safety cameras at three Collection Stations in the amount of \$9,000.00-Solid Waste

25-3-280 Motion made by Tice and seconded by Hammond to approve payment to Flock Group for safety cameras at three Collection Stations in the amount of \$9,000.00-**Solid Waste.**

Passed; Insert.

CONSENT

19.15 Approve reallocating \$100,000 from project code CO23-Maint-013 Admin Building to CO23-Maint-005 West Annex #2-Auditor

25-3-281 Motion made by Tice and seconded by Hammond to approve reallocating \$100,000 from project code CO23-Maint-013 Admin Building to CO23-Maint-005 West Annex #2-**Auditor.**

Passed.

CONSENT

19.16 Approve the purchase of new EMS Uniform Pants in the amount of \$5,254.70-Emergency Services

25-3-290 Motion made by Tice and seconded by Hammond to approve the purchase of new EMS Uniform Pants in the amount of \$5,254.70-**Emergency Services.**

Passed; Insert.

CONSENT

19.17 Accept Memorandum of Understanding between CCSO and Anahuac ISD-CCSO

25-3-291 Motion made by Tice and seconded by Hammond to accept Memorandum of Understanding between CCSO and Anahuac ISD-**CCSO.**

Passed; Insert.

CONSENT

19.18 Approve Hanke Estates Minor Plat-R&B

25-3-295 Motion made by Tice and seconded by Hammond to approve Hanke Estates Minor Plat-**R&B.**

Passed; Insert.

CONSENT

19.19 Approve Professional Services Agreement between County Clerk's Office and Permitium to purchase birth certificates online-County Clerk

25-3-300 Motion made by Tice and seconded by Hammond to approve Professional Services Agreement between County Clerk's Office and Permitium to purchase birth certificates online-**County Clerk**.

Passed; Insert.

CONSENT

19.20 Accept fully executed SH 99 Grand Parkway MVWA Amendment-R&B

25-3-303 Motion made by Tice and seconded by Hammond to accept fully executed SH 99 Grand Parkway MVWA Amendment-**R&B**.

Passed; Insert.

CONSENT

19.21 Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2023 - August 2024) (September 2024 - August 2025)

25-3-304 Motion made by Tice and seconded by Hammond to accept the Treasurer's Report on the status of the Quality Incentive Payment Program (QIPP) with respect to Chambers County DBA Arboretum Nursing and Rehabilitation Center of Winnie (September 2023 - August 2024) (September 2024 - August 2025).

Passed; Insert.

CONSENT

19.22 Treasurers' Report - January 31, 2025-Treasurer

25-3-306 Motion made by Tice and seconded by Hammond to approve the Treasurer's Report - January 31, 2025-**Treasurer**.

Passed; Insert.

EXECUTIVE SESSION

20.1 Discuss and consider personnel issues-Executive Session

No action taken.

EXECUTIVE SESSION

20.2 Discuss and consider the sale/purchase of real property-Executive

Session

No action taken.

EXECUTIVE SESSION

20.3 Discuss and consider FMLA extension request-Executive Session

No action taken.

As there was no need for Executive Session, Court adjourned at 10:27 a.m.

ATTEST:

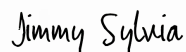


Heather H. Hawthorne, County Clerk



APPROVED:

Signed by:



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County Judge, Jimmy Sylvia